



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

Stephen G. Fulford
District 1, Vice-Chair

Eugene Hall
District 2, Chair

J.T. Surles
District 3

Betsy Barfield
District 4

Stephen Walker
District 5

**Regular Session Agenda
December 20, 2016 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

- 1. 6 PM – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
 - a) **Return of Premium – John Pat Thomas**
 - b) **Introduction of New Executive Director of CareerSource North Florida – Sheryl Rehberg**
- 3. Consent Agenda**
 - a) **Approval of Agenda**
 - b) **Minutes of December 6, 2016 Regular Session**
 - c) **SHIP Housing Rehabilitation Change Orders**
 - d) **General/Transportation Fund Vouchers**
 - e) **Bishop Lease Contract-Requested Change**
 - f) **Comprehensive Emergency Management Plan**
- 4. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
- 5. General Business**
 - a) **Legislative Priority Update – Dick Bailar**
 - b) **Humane Society Funding Request – Connie Heath**
- 6. PUBLIC HEARING: ORDINANCE NO. 2016-122016-01
CODE ENFORCMENT SPECIAL MAGISTRATE**
- 7. County Coordinator**
- 8. Commissioner Discussion Items**
- 9. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

ITEM 3

CONSENT AGENDA ITEMS

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
December 6, 2016

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Betsy Barfield, Stephen Fulford, J.T. Surles and Stephen Walker. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Commissioner Bishop led the invocation and pledge of allegiance.
2. County Judge Robert Plaines swore in returning Commissioner Stephen Walker as well as Commissioner-Elects Stephen Fulford and J.T. Surles.
3. County Coordinator Parrish Barwick presented outgoing Commissioners Bishop and Boyd with plaques and thanked them for their service.
4. Clerk of Court Kirk Reams presented outgoing Commissioners Bishop and Boyd with plaques and thanked them for their service.
5. **On motion by Commissioner Barfield, seconded by Commissioner Fulford and unanimously carried, the Board approved Gene Hall as Chairman. On motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the Board approved Stephen Fulford as the Vice-Chair.**
6. Property Appraiser Angela Gray informed the Board of United Way's goal in Jefferson County and encouraged their participation in any way.
7. **On motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the consent agenda—consisting of the approval of the agenda, the minutes of the November 15th, 2016 Regular Session, CDBG Housing Change Orders, General/Transportation Fund Vouchers and Bailar resignation letter—was approved.**
8. Citizen Paul Henry inquired about two expenditures on the voucher list included in the consent agenda.
9. Julie Conley, Director of the Economic Development Council, provided some clarification on the CDBG grant application discussed at the previous meeting.
10. Connie Heath, with the Jefferson County Humane Society, requested to be placed on the next agenda to request funding for the spay/neuter program for county animals. County Coordinator Barwick stated that any action or funding by the Board may necessitate a budget amendment. Commissioner Barfield requested that other organizations that perform similar spay/neuter functions attend the meeting and requested County Coordinator Barwick reach out to these groups.
11. Commissioner Walker introduced the BOCC meeting time change item. He stated his belief that moving the meeting to the afternoon or early evening would

- increase attendance by the public. **Commissioner Walker made a motion to move the first Tuesday meeting every month to 4:30 pm, to which Commissioner Surles seconded for discussion.** Citizens Phil Calandra, Troy Avera and Chuck Sarkisian provided comments on changing the meeting time. Commissioner Fulford stated that a later meeting would be better for residents that worked outside of the County. Chairman Hall stated his preference for a 6 o'clock meeting. Citizen Dick Bailar stated that a 6 pm meeting on Tuesday would conflict with the City Council meetings. **Commissioner Walker withdrew his original motion and Commissioner Surles withdrew his second. On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board moved meetings to the 1st and 3rd Thursdays of each month at 6 pm.** (It was later the consensus of the Board that this change would be effective January 2017.)
12. County Coordinator Barwick introduced the Road Department's vehicle purchase request. **On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the Board approved the purchase of the two pick-up trucks.**
13. County Coordinator Barwick introduced the Boards and Committees Appointments informational item. Clerk of Court stated that the Value Adjustment Board would also need two Commissioners and one citizen. Commissioner Barfield stated her desire that the Board really focus on the Recreation Park Board. Chairman Hall requested to be an alternate on the CRTPA. It was the consensus of the Board to review the list and email preferences to County Coordinator Parrish Barwick and he would compile the list and place on the next agenda.
14. Fire Chief Mark Matthews presented the ambulance grant request to the Board. **On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved the application for the grant to purchase a used Ambulance.**
15. Dick Bailar, on behalf of the Legislative Committee, presented the legislative yearbooks to the Board.
16. Clerk of Court Kirk Reams stated that FDOT had announced its 5-year work plan. He stated that Lake Road was awarded a SCOP project in the amount of \$2,195,000 for 2021-2022. He also stated that Thompson Valley Road was awarded a SCRAP project in the amount of \$1,124,000 for 2019-2020. He also noted that the West Lake Road project was moved up to this year and listed 3 bridge replacements that would take place in 2019. Commissioner Barfield provided a brief update on the CRTPA and discussed the upcoming repaving project of US-90 west of Monticello. She also inquired about Main Avenue, to which Clerk Reams stated it had been submitted but was kicked back and that he was exploring options under different programs.
17. Commissioner Barfield requested an update on the "A" Building. Clerk of Court Reams stated that the \$350,000 grant had just closed and the second \$350,000 grant was about to begin. He noted that both of these grants addressed structural

issues and improvements. He recommended a workshop in February or March to discuss ideas about the function of the building once restored. Clerk Reams also noted that the building had been approved for two more grants in the amount of \$500,000 each.

18. Commissioner Barfield recommended a new County Commissioner workshop be held and asked if Commissioner Surles would be interested to which he answered in the affirmative. A workshop was scheduled for 4 pm on February 16th, preceding the regular Board meeting at 6 pm.
19. Chairman Hall requested that County Coordinator Barwick reach out to current members of the Recreation Park Board to organize a meeting in the near future.
20. The warrant register was reviewed and bills ordered paid.
21. **On motion by Commissioner Walker, seconded by Commissioner Fulford and unanimously carried, the meeting was adjourned.**

Attest: _____
Clerk

Chairman

**JEFFERSON COUNTY
HOUSING REHABILITATION PROGRAM
CONTRACT FOR REHABILITATION WORK
CHANGE ORDER # 1**

Owner Ollie Dell Parrish

Contractor C.B. const inc/chad Banks

Job Address 1130 Brock Rd. - Monticello, FL

The Contract for Rehabilitation Work entered into on January 19, 2016, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
001	Roof	<ul style="list-style-type: none"> Replace deteriorated cedar siding on second story, on east side of gable. Replace deteriorated T-1-1 in rear near a/c unit, and paint Replace 40-56 Ft deteriorated SOFFIT in rear of house and paint Replace deteriorated trim board where needed and paint. Replace deteriorated pickets on Handicap ramp and deck, nail loose picket and paint 	Soffit Siding	2,473
			TOTAL	2,473

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 13 and 14 of the Contract. The Contract amount is hereby amended by \$ 2,473 for a new total of \$ 26,441.

The additional cost will be covered by \$ _____ in private funds and \$ _____ in SHIP funds.
The work completion deadline: _____ is not extended; is extended to 12/1/16.

____ Occupancy of the structure will be as originally contracted;
____ The structure will be vacant for an additional _____ days.

Chad Banks 7/13/16 Ollie Dell Parrish 07/13/16
Contractor/Date Owner/Date

Bruce Kelly 12/1/16

JEFFERSON COUNTY
HOUSING REHABILITATION PROGRAM
CONTRACT FOR REHABILITATION WORK
CHANGE ORDER # 1

Owner Peggy Fishburn

Contractor C.B. CONST inc/chad Banks

Job Address 2440 Fulford Road Monticello, FL

The Contract for Rehabilitation Work entered into on January 19, 2016, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
006	Floors	install carpet through out house	ALL	3,347
		install 10 interior doors and		
		1 exterior door		2,180
			TOTAL	5,527

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 13 and 14 of the Contract. The Contract amount is hereby amended by \$ 5,527 for a new total of \$ 29,669.

The additional cost will be covered by \$ _____ in private funds and \$ 5,527 in SHIP funds.
 The work completion deadline: _____ is not extended, is extended to 12/15/16.

____ Occupancy of the structure will be as originally contracted;
 ____ The structure will be vacant for an additional _____ days.

Chad Banks 7/13/16
 Contractor/Date
Justin Kelly 12/1/16

Peggy Fishburn 7/13/16
 Owner/Date

JEFFERSON COUNTY
HOUSING REHABILITATION PROGRAM
CONTRACT FOR REHABILITATION WORK
CHANGE ORDER # 1

Owner Sandra Stubbins

Contractor C.B. Construction inc/Chad Banks

Job Address 5373 DILLS Road Monticello, FL

The Contract for Rehabilitation Work entered into on January 19, 2016, by and between the above Owner and Contractor and approved by the local government, is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

Item #	Spec #	Description of Work	Location	Price
001		Paint Exterior hard siding	ALL	3,000.00
002		Ventilating Shingles		800.00
			TOTAL	3,800

This Change Order hereby becomes an integral part of the Contract, pursuant to Sections 13 and 14 of the Contract. The Contract amount is hereby amended by \$ 3,800 for a new total of \$ 31,100.00

The additional cost will be covered by \$ _____ in private funds and \$ _____ in SHIP funds.
The work completion deadline: _____ is not extended; is extended to 12/1/16

____ Occupancy of the structure will be as originally contracted;
____ The structure will be vacant for an additional _____ days.

Chad Banks 7/7/16 Contractor/Date
Sandra Stubbins Owner/Date 7-7-16

Just Dey 12/1/16

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L CASH ACCOUNT-011010000					CASH-CHECKING-GEN. FUND		
Advanced Business System	12/20/2016	-	274623	12/01/2016	VR 01122016-014	Act#CO27-012 Mtr#69696	10.01	.00
						CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS	10.01	.00
American Express	12/20/2016	-	11101601	11/10/2016	VR 01122016-045	#3782-981993-21005	300.00	.00
						CHECK TO VENDOR==>VENDOR AMEXPRES American Express TOTALS	300.00	.00
Animal Medical Clinic*	12/20/2016	-	255606	11/03/2016	VR 01122016-046	Act#4512 T.K.X.	224.00	.00
Animal Medical Clinic*	12/20/2016	-	255882	11/09/2016	VR 01122016-047	Act#4512 Neuter Cat	58.00	.00
Animal Medical Clinic*	12/20/2016	-	256097	11/14/2016	VR 01122016-048	Act#4512 Medical Services	45.00	.00
						CHECK TO VENDOR==>VENDOR ANIMALCL Animal Medical Clinic* TOTALS	327.00	.00
Apalachee Center	12/20/2016	-	681702	12/05/2016	VR 01122016-005	JeffCntyBaker-MarchmanAct	3130.56	.00
Apalachee Center	12/20/2016	-	681702	12/05/2016	VR 01122016-006	JeffCntyBaker-MarchmanAct	136.11	.00
						CHECK TO VENDOR==>VENDOR APAMENHE Apalachee Center TOTALS	3266.67	.00
ATCO International*	12/20/2016	-	I0474788	12/01/2016	VR 22122016-092	Cust#110254 AirBags,FreeH	261.58	.00
						CHECK TO VENDOR==>VENDOR ATCO ATCO International* TOTALS	261.58	.00
Aucilla Area Solid Waste	12/20/2016	-	11301601	11/30/2016	VR 22122016-093	Small Counties Grant	35382.53	.00
						CHECK TO VENDOR==>VENDOR AUCILLAA Aucilla Area Solid Waste TOTALS	35382.53	.00
Roger Barfield	12/20/2016	-	12121601	12/12/2016	VR 19122016-076	Volunteer Incentive Comp	300.00	.00
						CHECK TO VENDOR==>VENDOR BARFIERO Roger Barfield TOTALS	300.00	.00
Bass Electrical Services	12/20/2016	-	2875	12/05/2016	VR 01122016-036	Courthouse-RepPowerPole	214.00	.00
						CHECK TO VENDOR==>VENDOR BASSEL Bass Electrical Services TOTALS	214.00	.00
Big Bend Tire	12/20/2016	-	8452	11/08/2016	VR 22122016-095	SolidWaste-Oil Change	90.00	.00
Big Bend Tire	12/20/2016	-	8534	11/15/2016	VR 22122016-096	SolidWaste-Oil Change	90.00	.00
Big Bend Tire	12/20/2016	-	8572	11/17/2016	VR 22122016-098	SolidWaste-Sensor&FrShock	1443.07	.00
Big Bend Tire	12/20/2016	-	8615	11/22/2016	VR 22122016-094	SolidWaste-Mnt/Dsmnt	53.00	.00
Big Bend Tire	12/20/2016	-	8694	11/30/2016	VR 22122016-097	SolidWaste-New Tire	233.28	.00
						CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire TOTALS	1909.35	.00
Joseph Price Bryon	12/20/2016	-	12121601	12/12/2016	VR 19122016-086	Volunteer Incentive Comp	300.00	.00
						CHECK TO VENDOR==>VENDOR BRYANPRI Joseph Price Bryon TOTALS	300.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Timothy Burrus	12/20/2016	-	12121601	12/12/2016	VR	19122016-079	Volunteer Incentive Comp	350.00	.00
							CHECK TO VENDOR==>VENDOR BURRIST Timothy Burrus		
							TOTALS	350.00	.00
Capital Rubber & Industr	12/20/2016	-	0088007	12/12/2016	VR	22122016-121	SolidWaste-Hyd Return Lin	6.50	.00
							CHECK TO VENDOR==>VENDOR CAPITALR Capital Rubber & Industri		
							TOTALS	6.50	.00
CenturyLink	12/20/2016	-	00181116	11/17/2016	VR	01122016-043	Act#424520018	143.84	.00
CenturyLink	12/20/2016	-	09821216	12/01/2016	VR	01122016-034	Act#311120982	60.60	.00
CenturyLink	12/20/2016	-	87871216	12/01/2016	VR	01122016-008	Act#312248787	66.07	.00
CenturyLink	12/20/2016	-	87871216	12/01/2016	VR	01122016-009	Act#312248787	66.07	.00
CenturyLink	12/20/2016	-	97761116	11/16/2016	VR	23122016-025	Act#311709776		
								4421.84	.00
							CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink		
							TOTALS	4758.42	.00
Clark Sales Display, Inc	12/20/2016	-	16-337	12/07/2016	VR	01122016-026	16 Holiday Decor @ Crthse	1320.00	.00
							CHECK TO VENDOR==>VENDOR CLARKSAL Clark Sales Display, Inc.		
							TOTALS	1320.00	.00
Clock Service Company	12/20/2016	-	12061601	12/06/2016	VR	01122016-016	Annual Clock Maintenance	450.00	.00
							CHECK TO VENDOR==>VENDOR CLOCKSER Clock Service Company		
							TOTALS	450.00	.00
John Cooksey	12/20/2016	-	12121601	12/12/2016	VR	19122016-078	Volunteer Incentive Comp	300.00	.00
							CHECK TO VENDOR==>VENDOR COOKSEYJ John Cooksey		
							TOTALS	300.00	.00
CurtisMorganGarageInc	12/20/2016	-	10027	12/12/2016	VR	01122016-038	#213 ReplBrakePads,Rotors	250.00	.00
CurtisMorganGarageInc	12/20/2016	-	10027	12/12/2016	VR	01122016-039	#213 ReplBrakePads,Rotors	932.25	.00
CurtisMorganGarageInc	12/20/2016	-	9987	12/05/2016	VR	19122016-073	#213 DieselGlowPlugContro	255.84	.00
							CHECK TO VENDOR==>VENDOR CURTISMO CurtisMorganGarageInc		
							TOTALS	1438.09	.00
Dayco Services	12/20/2016	-	12021601	12/02/2016	VR	22122016-101	SolidWaste-FrontSlackAdj	150.00	.00
							CHECK TO VENDOR==>VENDOR DAYCO Dayco Services		
							TOTALS	150.00	.00
Doug's Tree & Lawn, Inc.	12/20/2016	-	789894	12/07/2016	VR	22122016-102	SolidWaste-Trim Tree	125.00	.00
							CHECK TO VENDOR==>VENDOR DOUGSTRE Doug's Tree & Lawn, Inc.		
							TOTALS	125.00	.00
Duke Energy	12/20/2016	-	20521216	12/07/2016	VR	01122016-032	Act#6505372052	125.02	.00
Duke Energy	12/20/2016	-	22831216	12/01/2016	VR	01122016-022	Act#6872002283	6.35	.00
Duke Energy	12/20/2016	-	22831216	12/01/2016	VR	19122016-023	Act#6872002283	6.36	.00
Duke Energy	12/20/2016	-	35521216	12/01/2016	VR	01122016-010	Act#0392903552	107.77	.00
Duke Energy	12/20/2016	-	45631216	12/06/2016	VR	01122016-033	Act#4293294563	15.98	.00
Duke Energy	12/20/2016	-	51501216	12/08/2016	VR	01122016-028	Act#9160135150	821.24	.00
Duke Energy	12/20/2016	-	90901216	12/08/2016	VR	01122016-030	Act#0846449090	101.39	.00
Duke Energy	12/20/2016	-	90901216	12/08/2016	VR	01122016-031	Act#0846449090	101.39	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Duke Energy	12/20/2016	-	91431216	12/08/2016	VR	01122016-027	Act#7767549143	12.71	.00
Duke Energy	12/20/2016	-	93471216	12/07/2016	VR	22122016-122	Act#2704479347	195.05	.00
Duke Energy	12/20/2016	-	98071216	12/08/2016	VR	01122016-029	Act#5175629807	881.65	.00
CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS								2374.91	.00
Fla Municipal Ins Trust	12/20/2016	-	029117Q2	12/01/2016	VR	01122016-001	#0291 Auto Liability	7429.25	.00
Fla Municipal Ins Trust	12/20/2016	-	029117Q2	12/01/2016	VR	01122016-002	#0291 Auto Physical	2950.00	.00
Fla Municipal Ins Trust	12/20/2016	-	029117Q2	12/01/2016	VR	01122016-003	#0291 Property	26031.75	.00
Fla Municipal Ins Trust	12/20/2016	-	029117Q2	12/01/2016	VR	01122016-004	#0291 Workers Comp	37823.50	.00
CHECK TO VENDOR==>VENDOR FLAMUNIN Fla Municipal Ins Trust TOTALS								74234.50	.00
FourStar Freightliner, In	12/20/2016	-	62596F	12/02/2016	VR	22122016-103	Act#518280 Brake W0602	152.70	.00
CHECK TO VENDOR==>VENDOR FOURSTAR FourStar Freightliner, Inc TOTALS								152.70	.00
Fred Fox Enterprises, In	12/20/2016	-	H20-18	11/30/2016	VR	12122016-024	CDBG#15DB-OJ-02-43-01-H20	2041.67	.00
CHECK TO VENDOR==>VENDOR FREDFOX Fred Fox Enterprises, Inc TOTALS								2041.67	.00
Gulf Coast Lumber/Supply	12/20/2016	-	8150	12/07/2016	VR	01122016-058	#300166 Batteries	6.49	.00
Gulf Coast Lumber/Supply	12/20/2016	-	8216	12/08/2016	VR	22122016-123	#300166 Tank Sprayer	19.99	.00
Gulf Coast Lumber/Supply	12/20/2016	-	8434	12/12/2016	VR	22122016-124	#300166 Hose, WashBrush	61.97	.00
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply* TOTALS								88.45	.00
Travis Hall	12/20/2016	-	12121601	12/12/2016	VR	19122016-082	Volunteer Incentive Comp	300.00	.00
CHECK TO VENDOR==>VENDOR HALLTRAV Travis Hall TOTALS								300.00	.00
Total Funds by Hasler	12/20/2016	-	12021601	12/02/2016	VR	01122016-035	Act#7900 0110 0247 9908	250.00	.00
CHECK TO VENDOR==>VENDOR HASLER Total Funds by Hasler TOTALS								250.00	.00
James Hightower	12/20/2016	-	12121601	12/12/2016	VR	19122016-087	Volunteer Incentive Comp	300.00	.00
CHECK TO VENDOR==>VENDOR HIGHTOWJ James Hightower TOTALS								300.00	.00
Holley, Inc	12/20/2016	-	551436-1	11/29/2016	VR	22122016-104	#JE155 Sign & Stand	99.76	.00
CHECK TO VENDOR==>VENDOR HOLLEY Holley, Inc TOTALS								99.76	.00
J & K Petroleum, LLC	12/20/2016	-	6678	11/30/2016	VR	22122016-105	SolidWaste-HazWasteGrant	425.00	.00
CHECK TO VENDOR==>VENDOR J&KPETRO J & K Petroleum, LLC TOTALS								425.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Jefferson Community Wate	12/20/2016	-	05001116	11/29/2016	VR 22122016-108	Act#0320500	42.49	.00
Jefferson Community Wate	12/20/2016	-	18001116	11/29/2016	VR 01122016-019	Act#0201800	53.32	.00
Jefferson Community Wate	12/20/2016	-	41001116	11/29/2016	VR 22122016-107	Act#0424100	39.36	.00
Jefferson Community Wate	12/20/2016	-	56001116	11/29/2016	VR 22122016-106	Act#0415600	42.21	.00
CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water TOTALS							177.38	.00
Jones Welding & Industri	12/20/2016	-	VM27796	12/01/2016	VR 01122016-037	#58675 Oxygen	145.16	.00
Jones Welding & Industri	12/20/2016	-	00480364	11/30/2016	VR 01122016-049	#58675 Cylinder Rental	315.75	.00
CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria TOTALS							460.91	.00
Lester Lawrence	12/20/2016	-	12121601	12/12/2016	VR 19122016-080	Volunteer Incentive Comp	300.00	.00
CHECK TO VENDOR==>VENDOR LAWRENCL Lester Lawrence TOTALS							300.00	.00
Michael Long	12/20/2016	-	12121601	12/12/2016	VR 19122016-081	Volunteer Incentive Comp	300.00	.00
CHECK TO VENDOR==>VENDOR LONGMICH Michael Long TOTALS							300.00	.00
Austin Malloy	12/20/2016	-	12121601	12/12/2016	VR 19122016-084	Volunteer Incentive Comp	350.00	.00
CHECK TO VENDOR==>VENDOR MALLOYAU Austin Malloy TOTALS							350.00	.00
Ray Matty	12/20/2016	-	12121601	12/12/2016	VR 19122016-077	Volunteer Incentive Comp	300.00	.00
CHECK TO VENDOR==>VENDOR MATTYRAY Ray Matty TOTALS							300.00	.00
McClellan Five, LLC	12/20/2016	-	2074	12/02/2016	VR 22122016-109	SolidWaste-CylinderSealKi	606.90	.00
CHECK TO VENDOR==>VENDOR MCCLELLA McClellan Five, LLC TOTALS							606.90	.00
MunicipalEmergencyServic	12/20/2016	-	N1083926	11/28/2016	VR 19122016-074	#C57362 Air Sample	125.00	.00
MunicipalEmergencyServic	12/20/2016	-	N1085358	11/30/2016	VR 19122016-069	#C57362 AnnualFlowTesting	888.28	.00
MunicipalEmergencyServic	12/20/2016	-	N1085358	11/30/2016	VR 19122016-070	#C57362 AnnualFlowTesting	160.00	.00
MunicipalEmergencyServic	12/20/2016	-	N1085358	11/30/2016	VR 19122016-071	#C57362 AnnualFlowTesting	210.00	.00
MunicipalEmergencyServic	12/20/2016	-	N1085358	11/30/2016	VR 19122016-072	#C57362 AnnualFlowTesting	200.00	.00
CHECK TO VENDOR==>VENDOR MES MunicipalEmergencyService TOTALS							1583.28	.00
Monticello Carquest Inc.	12/20/2016	-	38137490	12/02/2016	VR 22122016-099	Cust#263 6MP-6FPX90	12.54	.00
Monticello Carquest Inc.	12/20/2016	-	38137621	12/06/2016	VR 22122016-100	Cust#263 DrumFaucet,CblTi	123.74	.00
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS							136.28	.00
Monticello News	12/20/2016	-	2342	11/16/2016	VR 01122016-041	Notice-WacissaParkCommMtg	10.00	.00
Monticello News	12/20/2016	-	3471	11/16/2016	VR 22122016-111	SolidWaste-Recycling Ad	182.00	.00
Monticello News	12/20/2016	-	3635	11/30/2016	VR 22122016-110	SolidWaste-Help Wanted Ad	78.75	.00
CHECK TO VENDOR==>VENDOR MONTINEW Monticello News TOTALS							270.75	.00
MyOfficeProducts	12/20/2016	-	27996461	12/06/2016	VR 01122016-021	Cust#325674 Batteries	23.48	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR MYOFFICE MyOfficeProducts	TOTALS	23.48 .00
Office Depot*	12/20/2016	-	7409636	11/30/2016	VR 01122016-018	Ord#880391764001	68.03	.00
						CHECK TO VENDOR==>VENDOR OFFDEP Office Depot*	TOTALS	68.03 .00
O'Reilly Automotive, Inc	12/20/2016	-	5-276726	12/01/2016	VR 22122016-112	#336410 Hydr Oil	46.99	.00
O'Reilly Automotive, Inc	12/20/2016	-	5-276824	12/02/2016	VR 22122016-113	#336410 Hydr Oil	46.99	.00
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.	TOTALS	93.98 .00
PARKWAY WRECKER SERVICE	12/20/2016	-	372863	09/06/2016	VR 01122016-040	Cust#2447 FireRescue	225.00	.00
						CHECK TO VENDOR==>VENDOR PARKWAYW PARKWAY WRECKER SERVICE I	TOTALS	225.00 .00
Richard Peters	12/20/2016	-	12121601	12/12/2016	VR 19122016-085	Volunteer Incentive Comp	300.00	.00
						CHECK TO VENDOR==>VENDOR PETERSRI Richard Peters	TOTALS	300.00 .00
Piggly Wiggly	12/20/2016	-	207588	12/05/2016	VR 22122016-114	Act#105 Coffee,Creamer	60.66	.00
Piggly Wiggly	12/20/2016	-	207590	12/07/2016	VR 01122016-050	Act#103 Burgers,Hotdogs	63.50	.00
Piggly Wiggly	12/20/2016	-	207590	12/07/2016	VR 19122016-051	Act#103 Burgers,Hotdogs	63.50	.00
						CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly	TOTALS	187.66 .00
Pitney Bowes Global	12/20/2016	-	00792514	11/30/2016	VR 01122016-012	Act#0016224117	72.00	.00
Pitney Bowes Global	12/20/2016	-	00792514	11/30/2016	VR 01122016-013	Act#0016224117	72.00	.00
						CHECK TO VENDOR==>VENDOR PITBOGLO Pitney Bowes Global	TOTALS	144.00 .00
Artezia	12/20/2016	-	0401008	11/04/2016	VR 01122016-044	Act#302577	12.00	.00
						CHECK TO VENDOR==>VENDOR QUALWATE Artezia	TOTALS	12.00 .00
Jefferson Co. Road Dept.	12/20/2016	-	11301603	12/05/2016	VR 01122016-053	Fire Rescue Fuel	2050.82	.00
Jefferson Co. Road Dept.	12/20/2016	-	11301603	12/05/2016	VR 19122016-052	Fire Rescue Fuel	497.04	.00
Jefferson Co. Road Dept.	12/20/2016	-	11301604	12/05/2016	VR 22122016-116	Solid Waste Fuel	5606.33	.00
Jefferson Co. Road Dept.	12/20/2016	-	11301606	12/05/2016	VR 01122016-011	Building Dept Fuel	141.15	.00
Jefferson Co. Road Dept.	12/20/2016	-	11301607	12/05/2016	VR 01122016-020	Extension Fuel	217.61	.00
Jefferson Co. Road Dept.	12/20/2016	-	11301617	12/05/2016	VR 19122016-089	Ashville Vol Fuel	46.86	.00
Jefferson Co. Road Dept.	12/20/2016	-	11301619	12/05/2016	VR 19122016-088	Wacissa Vol Fuel	65.10	.00
						CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept.	TOTALS	8624.91 .00
Restoration Assistance	12/20/2016	-	I-022048	12/06/2016	VR 22122016-125	Site Inspection 11/16	2250.00	.00
						CHECK TO VENDOR==>VENDOR RESTORAT Restoration Assistance	TOTALS	2250.00 .00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
DAVIS REVELL	12/20/2016	-	12061601	12/06/2016	VR 01122016-042	Data Access 12/16	30.00	.00
						CHECK TO VENDOR==>VENDOR REVELL DAVIS REVELL		
						TOTALS	30.00	.00
Ring Power Corporation*	12/20/2016	-	L2672648	11/28/2016	VR 22122016-115	#024323 NewTPS,NewBattCbl	754.70	.00
Ring Power Corporation*	12/20/2016	-	02517805	09/21/2016	VR 22122016-120	#024323 Air Curtain Burne		
							41150.00	.00
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation*		
						TOTALS	41904.70	.00
The Salted Angler, Inc	12/20/2016	-	1009	11/29/2016	VR 22122016-117	SolidWaste-OrdinanceSigns	210.00	.00
						CHECK TO VENDOR==>VENDOR SALTEDAN The Salted Angler, Inc		
						TOTALS	210.00	.00
Sniffen & Spellman, PA	12/20/2016	-	16410	12/06/2016	VR 01122016-015	Act#10007-001	288.00	.00
						CHECK TO VENDOR==>VENDOR SNIFFEN& Sniffen & Spellman, PA		
						TOTALS	288.00	.00
Stewart Heating & Coolin	12/20/2016	-	16-11070	11/01/2016	VR 19122016-090	InstallHeatPumpSystem		
							3547.00	.00
						CHECK TO VENDOR==>VENDOR STEWARTH Stewart Heating & Cooling		
						TOTALS	3547.00	.00
The Stitch Witch	12/20/2016	-	7029	12/07/2016	VR 01122016-057	FireRescue-Embroidery	19.50	.00
The Stitch Witch	12/20/2016	-	7029	12/07/2016	VR 19122016-056	FireRescue-Embroidery	19.50	.00
						CHECK TO VENDOR==>VENDOR STITCHWI The Stitch Witch		
						TOTALS	39.00	.00
Suburban Propane-1784	12/20/2016	-	11301601	11/30/2016	VR 01122016-054	Act#1784-228892	.50	.00
Suburban Propane-1784	12/20/2016	-	11301601	11/30/2016	VR 19122016-055	Act#1784-228892	.51	.00
						CHECK TO VENDOR==>VENDOR SUBURBAN Suburban Propane-1784		
						TOTALS	1.01	.00
Thomson West	12/20/2016	-	83516131	12/01/2016	VR 14122016-091	Act#1004054973	634.06	.00
						CHECK TO VENDOR==>VENDOR THOMSONW Thomson West		
						TOTALS	634.06	.00
Denise Tosado	12/20/2016	-	12121601	12/12/2016	VR 19122016-075	Volunteer Incentive Comp	300.00	.00
						CHECK TO VENDOR==>VENDOR TOSADUD Denise Tosado		
						TOTALS	300.00	.00
Tri-County Electric Coop	12/20/2016	-	90101216	12/07/2016	VR 22122016-126	Act#72001059010	76.66	.00
						CHECK TO VENDOR==>VENDOR TRI-CO. Tri-County Electric Coop.		
						TOTALS	76.66	.00
UniFirst Corporation	12/20/2016	-	0126021	12/01/2016	VR 22122016-118	Cust#1237569	92.05	.00
UniFirst Corporation	12/20/2016	-	0126456	12/08/2016	VR 22122016-127	Cust#1237569	92.05	.00
UniFirst Corporation	12/20/2016	-	0126466	12/08/2016	VR 01122016-007	Cust#1311916	71.67	.00
						CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation		
						TOTALS	255.77	.00
Val Vargas	12/20/2016	-	12121601	12/12/2016	VR 19122016-083	Volunteer Incentive Comp	350.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR VARGASVA Val Vargas	TOTALS	350.00 .00
Wastebuilt	12/20/2016	-	3094004	11/22/2016	VR 22122016-119 #111601	Pivot Pin	309.14	.00
						CHECK TO VENDOR==>VENDOR WASTEBUI Wastebuilt	TOTALS	309.14 .00
2k webgroup	12/20/2016	-	5303	12/01/2016	VR 01122016-017	Monthly Maint & Hosting	219.45	.00
						CHECK TO VENDOR==>VENDOR 2KWEBGRO 2k webgroup	TOTALS	219.45 .00
						CASH ACCOUNT # 011010000	TOTALS	196015.49 .00
						BANK ACCOUNT # 0101001611	TOTALS	196015.49 .00
						FINAL REPORT TOTALS	196015.49	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CASH CODE-08008	G/L	CASH ACCOUNT-111010000				CASH-CHECKING-CO TRANS				
A Mining Group, LLC	12/20/2016	-	72065	11/21/2016	VR	11122016-026	Yard & Clinton Rd	1606.82	.00	
A Mining Group, LLC	12/20/2016	-	72098	11/22/2016	VR	11122016-025	Yard & Clinton Rd	2438.39	.00	
A Mining Group, LLC	12/20/2016	-	72135	11/23/2016	VR	11122016-053	Yard & Clinton Rd	1072.36	.00	
A Mining Group, LLC	12/20/2016	-	72170	11/28/2016	VR	11122016-050	Yard & Clinton Rd	2763.64	.00	
A Mining Group, LLC	12/20/2016	-	72217	11/29/2016	VR	11122016-051	Yard & Clinton Rd	1181.40	.00	
A Mining Group, LLC	12/20/2016	-	72250	11/30/2016	VR	11122016-052	Yard	863.04	.00	
							CHECK TO VENDOR==>VENDOR AMININGG A Mining Group, LLC	TOTALS	9925.65	.00
Antelope Computer Servic	12/20/2016	-	418	12/05/2016	VR	11122016-041	Recovery&ReinstalofData	298.00	.00	
							CHECK TO VENDOR==>VENDOR ANTELOPE Antelope Computer Service	TOTALS	298.00	.00
BancorpSouth	12/20/2016	-	613531	11/26/2016	VR	11122016-002	#002-0070780-003	41197.40	.00	
							CHECK TO VENDOR==>VENDOR BANCORPS BancorpSouth	TOTALS	41197.40	.00
Beard Equipment Company	12/20/2016	-	815670	12/08/2016	VR	11122016-045	#700352 Belt	54.04	.00	
							CHECK TO VENDOR==>VENDOR BEARD Beard Equipment Company	TOTALS	54.04	.00
Big Bend Tire	12/20/2016	-	8348	11/01/2016	VR	11122016-003	RoadDept-Tire Repair	100.00	.00	
Big Bend Tire	12/20/2016	-	8450	11/08/2016	VR	11122016-004	RoadDept-New Tire	206.72	.00	
Big Bend Tire	12/20/2016	-	8510	11/14/2016	VR	11122016-005	RoadDept-New Tire	145.00	.00	
Big Bend Tire	12/20/2016	-	8551	11/16/2016	VR	11122016-006	RoadDept-New Tires (4)	1221.12	.00	
							CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire	TOTALS	1672.84	.00
Big Bend-Eubanks Termite	12/20/2016	-	200088	10/27/2016	VR	11122016-001	Act#10942 Yellow Jackets	175.00	.00	
							CHECK TO VENDOR==>VENDOR BIGBTERM Big Bend-Eubanks Termite	TOTALS	175.00	.00
Capital Truck, Inc.	12/20/2016	-	295597	11/29/2016	VR	11122016-010	Act#70222 Fitting	198.70	.00	
							CHECK TO VENDOR==>VENDOR CAPTRUCK Capital Truck, Inc.	TOTALS	198.70	.00
Certified Laboratories*	12/20/2016	-	2533735	11/26/2016	VR	11122016-048	Cust#538943 Fuel Treatmen	690.85	.00	
							CHECK TO VENDOR==>VENDOR CERTIFIE Certified Laboratories*	TOTALS	690.85	.00
Duke Energy	12/20/2016	-	30571116	11/16/2016	VR	01122016-062	Act#8325563057	40.60	.00	
Duke Energy	12/20/2016	-	30571116	11/16/2016	VR	19122016-063	Act#8325563057	40.60	.00	
Duke Energy	12/20/2016	-	30571116	11/16/2016	VR	19122016-064	Act#8325563057	90.07	.00	

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Duke Energy	12/20/2016	-	61051216	12/06/2016	VR 11122016-036	Act#9734176105	609.23	.00
		CHECK TO VENDOR==>VENDOR DUKE			Duke Energy	TOTALS	780.50	.00
Grubbs Petroleum, Inc*	12/20/2016	-	173589	11/30/2016	VR 11122016-021	Road Dept Fuel	16369.83	.00
		CHECK TO VENDOR==>VENDOR GRUBBSPE			Grubbs Petroleum, Inc*	TOTALS	16369.83	.00
Gulf Coast Lumber/Supply	12/20/2016	-	7685	11/29/2016	VR 11122016-023	#300170 ConcreteMix,U-Bol	35.28	.00
Gulf Coast Lumber/Supply	12/20/2016	-	7690	11/29/2016	VR 11122016-022	#300170 U-Bolt	13.96	.00
Gulf Coast Lumber/Supply	12/20/2016	-	8026	12/05/2016	VR 11122016-042	#300170 Drill Bit	23.07	.00
Gulf Coast Lumber/Supply	12/20/2016	-	8086	12/06/2016	VR 11122016-049	#300170 BoltsNutsWashers	12.00	.00
Gulf Coast Lumber/Supply	12/20/2016	-	8150	12/07/2016	VR 19122016-059	#300166 Batteries	6.50	.00
		CHECK TO VENDOR==>VENDOR GULFCOLU			Gulf Coast Lumber/Supply*	TOTALS	90.81	.00
Howdys Rent A Toilet	12/20/2016	-	614983	11/25/2016	VR 11122016-039	#18072 Hwy 19 N	64.00	.00
Howdys Rent A Toilet	12/20/2016	-	614984	11/25/2016	VR 11122016-040	#19214 Hold Pond Hwy 19	64.00	.00
		CHECK TO VENDOR==>VENDOR HOWDYS			Howdys Rent A Toilet	TOTALS	128.00	.00
Interstate Battery Cente	12/20/2016	-	49033	12/06/2016	VR 01122016-061	Act#C90450000000421	33.90	.00
Interstate Battery Cente	12/20/2016	-	49033	12/06/2016	VR 19122016-060	Act#C90450000000421	33.90	.00
		CHECK TO VENDOR==>VENDOR INTERSTA			Interstate Battery Center	TOTALS	67.80	.00
Jones Welding & Industri	12/20/2016	-	JS44696	11/02/2016	VR 11122016-020	#58688 Plate,ChannelIron	589.95	.00
Jones Welding & Industri	12/20/2016	-	00480365	11/30/2016	VR 11122016-019	#58688 Cylinder Rental	59.40	.00
		CHECK TO VENDOR==>VENDOR JONESWEL			Jones Welding & Industria	TOTALS	649.35	.00
Monticello Carquest Inc.	12/20/2016	-	38137337	11/30/2016	VR 11122016-009	Cust#132 Labor	10.00	.00
Monticello Carquest Inc.	12/20/2016	-	38137722	12/08/2016	VR 11122016-043	Cust#132 Duel	20.68	.00
		CHECK TO VENDOR==>VENDOR MONTCARQ			Monticello Carquest Inc.	TOTALS	30.68	.00
Grubbs Auto Parts, LLC	12/20/2016	-	218821	11/30/2016	VR 11122016-017	#1699 Oxygen	12.30	.00
		CHECK TO VENDOR==>VENDOR NAPAAUTO			Grubbs Auto Parts, LLC	TOTALS	12.30	.00
Office Depot*	12/20/2016	-	83791788	11/30/2016	VR 11122016-016	Ord#883791788-001	22.80	.00
Office Depot*	12/20/2016	-	88298551	11/29/2016	VR 11122016-014	Ord#882985518-001	110.47	.00
Office Depot*	12/20/2016	-	88379178	11/30/2016	VR 11122016-015	Ord#883791787-001	20.19	.00
		CHECK TO VENDOR==>VENDOR OFFDEP			Office Depot*	TOTALS	153.46	.00
O'Reilly Automotive, Inc	12/20/2016	-	5-276462	11/28/2016	VR 11122016-012	#336410 DrillBit,Extracto	43.97	.00
O'Reilly Automotive, Inc	12/20/2016	-	5-276491	11/29/2016	VR 11122016-013	#336410 Battery,WiperFld	407.94	.00
O'Reilly Automotive, Inc	12/20/2016	-	5-276624	11/30/2016	VR 11122016-011	#336410 MicroBelt,Pulley	36.64	.00
O'Reilly Automotive, Inc	12/20/2016	-	5-277289	12/07/2016	VR 11122016-044	#336410 Hyd Fluid	272.73	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS	761.28	.00
Peavy & Son Construction	12/20/2016	-	99048112	11/03/2016	VR 11122016-024	RoadDept-Truck Haul Fee	2340.00	.00
						CHECK TO VENDOR==>VENDOR PEAVY Peavy & Son Construction TOTALS	2340.00	.00
Pro Chem, Inc.	12/20/2016	-	0625095I	11/30/2016	VR 01122016-066	#00-0459933 WashNWax	68.70	.00
Pro Chem, Inc.	12/20/2016	-	0625095I	11/30/2016	VR 19122016-065	#00-0459933 WashNWax	68.70	.00
						CHECK TO VENDOR==>VENDOR PRO-CHEM Pro Chem, Inc. TOTALS	137.40	.00
Ring Power Corporation*	12/20/2016	-	C2641978	11/11/2016	VR 11122016-007	#024320 Latch, Bumper	79.52	.00
Ring Power Corporation*	12/20/2016	-	C2644663	11/14/2016	VR 11122016-008	#024320 CREDIT	-68.90	.00
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation* TOTALS	10.62	.00
Safety-Kleen Systems, In	12/20/2016	-	03836804	11/30/2016	VR 11122016-047	Act#JE10809 #CN03836804	49.68	.00
						CHECK TO VENDOR==>VENDOR SAFETYKL Safety-Kleen Systems, Inc TOTALS	49.68	.00
The Shoe Box Inc.	12/20/2016	-	16837	11/21/2016	VR 01122016-067	FireRescue-McKinnon	65.00	.00
The Shoe Box Inc.	12/20/2016	-	16837	11/21/2016	VR 19122016-068	FireRescue-McKinnon	65.00	.00
						CHECK TO VENDOR==>VENDOR SHOEBOX The Shoe Box Inc. TOTALS	130.00	.00
Suber and Weaver	12/20/2016	-	21634	12/08/2016	VR 11122016-046	Cust#2095 Solenoid	195.00	.00
						CHECK TO VENDOR==>VENDOR SUBER&WE Suber and Weaver TOTALS	195.00	.00
Suwannee River Supply, In	12/20/2016	-	118704	11/30/2016	VR 11122016-018	#JEFFE997 Gloves	123.80	.00
						CHECK TO VENDOR==>VENDOR SUWRIVSU Suwannee River Supply, Inc TOTALS	123.80	.00
TRACTOR SUPPLY COMPANY	12/20/2016	-	111645	11/10/2016	VR 11122016-037	Pump	89.98	.00
						CHECK TO VENDOR==>VENDOR TRACTORS TRACTOR SUPPLY COMPANY TOTALS	89.98	.00
Tri-County Electric Coop	12/20/2016	-	90061116	11/29/2016	VR 11122016-038	Act#72001059006	30.59	.00
						CHECK TO VENDOR==>VENDOR TRI-CO. Tri-County Electric Coop. TOTALS	30.59	.00
Waukeelah Fertlizer and	12/20/2016	-	37509	11/23/2016	VR 11122016-035	Yard	1994.28	.00
Waukeelah Fertlizer and	12/20/2016	-	37512	11/23/2016	VR 11122016-034	Yard	2000.21	.00
Waukeelah Fertlizer and	12/20/2016	-	37513	11/23/2016	VR 11122016-033	Yard	1978.57	.00
Waukeelah Fertlizer and	12/20/2016	-	37593	11/23/2016	VR 11122016-032	Yard	1995.66	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
Waukeelah Fertlizer and	12/20/2016	-	37594	11/23/2016	VR 11122016-028	Yard	2009.76	.00	
Waukeelah Fertlizer and	12/20/2016	-	37596	11/23/2016	VR 11122016-031	Yard	1966.53	.00	
Waukeelah Fertlizer and	12/20/2016	-	37889	11/30/2016	VR 11122016-029	Yard	1793.64	.00	
Waukeelah Fertlizer and	12/20/2016	-	37890	11/30/2016	VR 11122016-030	Yard	1829.83	.00	
Waukeelah Fertlizer and	12/20/2016	-	37891	11/30/2016	VR 11122016-027	Yard	1792.48	.00	
CHECK TO VENDOR==>VENDOR WAUKFERT Waukeelah Fertlizer and							TOTALS	17360.96	.00
CASH ACCOUNT # 111010000							TOTALS	93724.52	.00
BANK ACCOUNT # 0101006511							TOTALS	93724.52	.00
FINAL REPORT TOTALS							TOTALS	93724.52	.00

T. BUCKINGHAM BIRD
ATTORNEY AT LAW
P.O. BOX 247
Monticello, Florida 32345



(850) 997-3503
tbbird@nettally.com

(850) 997-7109 (fax)
165 E. Dogwood Street

December 7, 2016

Board of County Commissioners

Re: Lease Agreement with Glen Bishop Enterprises, LLC

Dear Folks:

Enclosed please find a copy of a proposed modification to the Lease Agreement. The effect of this agreement is to allow Mr. Bishop to sublease the small offices designated as economic incubator office without prior notice and consent of the Board. These small offices apparently are short term rentals and may create an additional burden on the Lessee's part to obtain prior approval and consent.

Please note in the attached Letter of Agreement in Paragraph 3, the Tenant agrees to provide the Landlord monthly written reports identifying the sub-tenants and providing the names and addresses for these sub-tenants.

I am recommending the approval of this minor change to the Lease, since it is not a material change to the terms and conditions of the overall Lease.

I am requesting that this be submitted to the Board for approval at the next board meeting.

Should you have any questions concerning the above, please contact me.

Very truly yours,



T. Buckingham Bird

TBB/ds

Enclosures as stated

LETTER OF AGREEMENT

COMES NOW, **JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**, Landlord and **GLEN BISHOP ENTERPRISES, LLC**, a Florida Limited Liability Company, Tenant and enters into the following agreement:

1. That parties entered into a Commercial Lease Agreement dated November 9, 2016.
2. Paragraph 21 ASSIGNMENT AND SUBLEASE provides for the Tenant to obtain written consent from the Landlord prior to subleasing any portion of the premises.
3. The Landlord agrees for the area designated as "Economic Incubator Offices" will not require prior individual notice and consent in order for the Tenant to sublease these offices. Tenant agrees to provide the Landlord monthly written reports identifying the sub-tenants and provide the following information:

Sub-tenants name
Sub-tenants address

Dated this _____ day of _____, 2016.

**JEFFERSON COUNTY BOARD OF
COUNTY COMMISSIONERS, Landlord**

By: _____
Chairman

GLEN BISHOP ENTERPRISES, LLC
a Florida Limited Liability Company

By: _____
Tenant

Jefferson County Sheriff's Office

Division of Emergency Management



169 Industrial Park
Monticello, FL 32344
(850) 342-0211
"We're Caring & Preparing"



David C. Hobbs, Sheriff

Carol Ellerbe, Director

December 20, 2016

REFERENCE:

- 1) **Adoption by Resolution Jefferson County Comprehensive Emergency Management Plan (CEMP)**
- 2) **Letter of Promulgation**

ATTACHMENTS:

- FDEM Compliance Letter**
- Letter of Promulgation for BOCC Chairperson Signature**
- Resolution for BOCC Signature**

Commissioners,

In accordance with the provisions of Rule Chapter 27P-6 Florida Administrative Code (FAC) at a minimum of every four (4) years Jefferson County has to submit to the State of Florida Division of Emergency Management their Comprehensive Emergency Management Plan (CEMP) for review. This review determines if our plan meets the CEMP compliance criteria. We had many discussions and comments with the review team, all county departments and other various agencies on updating the plan. The FDEM review team has determined that our plan meets the CEMP compliance criteria.

In accordance with Rule 27P-6.006(11) FAC the approved plan must now be adopted by resolution by you the Board of County Commissioners. Once the resolution has been adopted a copy along with an electronic copy of the adopted plan will be forward to Florida Division of Emergency Management (FDEM) to complete compliance.

Sincerely,

A handwritten signature in blue ink that reads "Carol Ellerbe".

Carol Ellerbe, Director
Jefferson County Sheriff's Office,
Division of Emergency Management



STATE OF FLORIDA

DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

November 4, 2016

Ms. Carol Ellerbe, Director
Jefferson County Department of Emergency Management
169 Industrial Park Blvd
Monticello, FL 32344

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Dear Director Ellerbe:

In accordance with the provisions of Rule Chapter 27P-6 Florida Administrative Code (FAC), the Florida Division of Emergency Management (FDEM) has completed its review of the Jefferson County Comprehensive Emergency Management Plan (CEMP). The review team has determined that your plan meets the CEMP compliance criteria. We hope that the comments and discussions the review team had with you and your staff during the review will assist you in future planning efforts and enhance the update of your CEMP.

The approved plan must now be adopted by resolution by the governing body of the jurisdiction within 90 days in accordance with Rule 27P-6.006(11) FAC. You must forward a copy of the adoption resolution and an electronic copy of the adopted plan to FDEM to complete compliance. Failure to adopt the plan by resolution within 90 days will result in a letter of non-compliance unless an adoption extension is requested in accordance with Rule 27P-6.006(11) FAC.

DIVISION HEADQUARTERS Tel: 850-413-9969 • Fax: 850-488-1016
2555 Shumard Oak Boulevard
Tallahassee, FL 32399-2100 www.FloridaDisaster.org

STATE LOGISTICS RESPONSE CENTER
2702 Directors Row
Orlando, FL 32809-5631

Ms. Carol Ellerbe
November 4, 2016
Page Two

If you have any questions or need additional information regarding the plan's approval, please contact your review team leader, Nicole Neal, at (850) 413-9919 or by email: nicole.neal@em.myflorida.com.

Sincerely,



fm Linda McWhorter, Chief
Bureau of Preparedness

LM/nn/md

cc: Stephen Walker, Chairperson of BOCC, Jefferson County
Jim Roberts, DEM – Regional Coordination Team Manager
Brian Bradshaw, DEM – Regional Coordinator
Chris Rietow, RPC Representative
Evan Rosenberg, DEM – Recovery
Miles Anderson, DEM – Mitigation
Nicole Neal, DEM – CEMP Planner

27P-6.006 County Comprehensive Emergency Management Plans - Review by Division.

(1) The provisions of this section shall apply to the Division's initial review of County Comprehensive Emergency Management Plans, and review of plans revised as a result of a determination by the Division that a county comprehensive emergency management plan is not in compliance with the terms of this chapter.

(2) The Division shall review each county comprehensive emergency management plan at a minimum of every four years and shall offer the affected regional planning council an opportunity to participate in the review. The Division shall review the county plan in accordance with the criteria CEMP-001 and CEMP-002. The Division shall provide notice of its intent to review a County Comprehensive Emergency Management Plan via certified mail. Within 60 days of receipt of this notification the county shall provide to the Division a copy of the plan to be reviewed with a copy of the completed compliance criteria. Upon receiving notification of the intent to review, the county and the Division shall coordinate to finalize the Capabilities Assessment prior to the date of adoption of the plan by the governing body of the jurisdiction. The Division will provide the county with the results of its review and its finding as to the compliance of the plan within 60 days of its initial review. If the Division finds the county plan meets the requirements of this chapter, it shall issue a notice of compliance.

(3) If the Division finds that a county plan does not meet all of the criteria established in this chapter the Division shall withhold a notice of compliance and issue a notification by the Division specifically stating the reasons the plan does not meet the criteria. Upon receipt of the notification by the Division, the county shall either:

(a) Revise its plan by the date agreed upon by the Division and the county and make the changes available to the Division for review by the date agreed upon by the Division and the county; or

(b) Develop a workplan to be approved by the Division which addresses all changes necessary for compliance and a timetable for completion by the date agreed upon by the Division and the county; or

(c) In accordance with Section 120.57, F.S., request an administrative proceeding regarding the Division's withholding of a notice of non-compliance within 21 days of receipt of the determination.

(4) If the county does not submit a revised plan, or a workplan by the agreed upon date after the receipt of the notification by the Division or request an administrative hearing the Division shall issue a notice of non-compliance via certified mail specifically stating the reasons for non-compliance. Upon receipt of the notice of non-compliance the county shall either:

(a) Within 60 days revise the plan and make the changes available to the Division for review; or

(b) In accordance with Section 120.57, F.S., request an administrative proceeding regarding the Division's notice of non-compliance within 21 days of receipt of same.

(5) If upon the submittal of the revised plan, either after the dated agreed upon by the Division and the county or upon completion of the workplan, the Division finds that the revised plan is not in compliance, the Division shall withhold a notice of compliance and issue notification specifically stating the reasons the plan does not meet the criteria. Upon receipt of the notification the county shall either:

(a) Revise the plan by the date agreed upon by the Division and the county and make the changes available to the Division for review; or

(b) In accordance with Section 120.57, F.S., request an administrative proceeding regarding the Division's notice of non-compliance within 21 days of receipt of the determination.

(6) If the tasks laid out in the workplan are not completed in the time frame established in the workplan, the Division shall issue a notice of non-compliance via certified mail specifically stating the reasons for non-compliance. Upon receipt of the notice of non-compliance, the county shall either:

(a) Within 90 days revise the plan and make the changes available to the Division for review; or

(b) In accordance with Section 120.57, F.S., request an administrative proceeding regarding the Division's notice of non-compliance within 21 days of receipt of the determination.

(7) All requests for an administrative proceeding shall be filed in accordance with Section 120.57, F.S., and Rule Section 28-106.201, F.A.C. Failure to request an administrative proceeding within the time frames noted above and failure to request an administrative proceeding in accordance with this chapter shall constitute a waiver of the opportunity to contest the notice of non-compliance.

(8) If the Division is unable, for any reason, to provide notice to the county regarding the results of its review within 60 days, it will forward a notice to the county stating its intent to extend the review period a length of time up to 90 days.

(9) If the county is unable, for any reason, to provide a copy of their plan within 60 days of receipt of the intent to review

notification, it will request an extension to the Division to extend the deadline for turning in their plan stating just cause. Upon approval by the Division, the extension will allow 90 days for the county to submit a copy of their plan. If after the extension the county is still unable to submit their plan, the county must develop a workplan which is approved by the Division.

(10) In order to ensure that County and Municipal Comprehensive Emergency Management Plans can be implemented in the event of a disaster or emergency, each agency assigned responsibility in the plan must coordinate the development of implementation procedures. The jurisdiction promulgating the plan shall document this coordination.

(11) After a determination that a County Comprehensive Emergency Management Plan is in compliance with the terms of this chapter the approved plan must be adopted by resolution of the governing body of the jurisdiction within 90 days of receiving notification of compliance from the Division before it becomes the Comprehensive Emergency Management Plan for such local government. If the county is unable to adopt the plan within 90 days the county may request in writing to the Division, stating just cause, an extension of no more than an additional 90 days to adopt the plan. Adoption must occur, at a minimum, every four years. Notification of the date of adoption shall be sent to the Division. Failure to adopt, to notify the Division of an adoption date or make available for review a revised plan and resolution will constitute non-compliance. Upon adoption of the plan, the county shall submit a copy of the adopted plan and resolution to the Division.

Rulemaking Authority 120.57, 252.35(2)(b), (x) FS. Law Implemented 120.57, 252.35(1), (2)(a), (b), (c), (d) FS. History--New 1-18-81, Amended 2-24-85, Formerly 9G-6.06, Amended 2-5-91, 5-11-95, 2-11-01, Formerly 9G-6.006, Amended 7-18-13.

LETTER OF PROMULGATION

Approval Date: December 20, 2016

To: Officials, Employees and Citizens of Jefferson County

The preservation of life, property and the environment is an inherent responsibility of local, state and federal government. Jefferson County, in cooperation with the county's constitutional officers, and nonprofit agencies, has prepared this Comprehensive Emergency Management Plan (CEMP) to ensure the most effective allocation of resources for the protection of people and property in time of an emergency.

While no plan can completely prevent injuries and damage, good plans carried out by knowledgeable and well-trained personnel can reduce losses. This plan establishes the emergency organization, assigns responsibilities, specifies policies, and provides for coordination of planning efforts of the various emergency staff and service elements using the Emergency Support Function concept.

The objective of this plan is to incorporate and coordinate the facilities and personnel of the County and its subsidiaries into an efficient organization capable of responding effectively to an emergency.

This CEMP is an extension of the State Comprehensive Emergency Management Plan. The County will periodically review and exercise the plan and revise it as necessary to meet changing conditions.

The Jefferson County Board of County Commissioners gives its full support to this plan and urges all officials, employees and the citizens to do their part in the total emergency preparedness effort.

This letter promulgates the Jefferson County Comprehensive Emergency Management Plan, constitutes the adoption of the plan, and the adoption of the National Incident Management System (NIMS). This emergency plan becomes effective on approval by the Board of County Commissioners.

Chairman, Gene Hall
Jefferson County Board of County Commissioners

RESOLUTION # 2016-122016-01

WHEREAS, Chapter 252, Florida Statutes, assigns to the Board of County Commissioners responsibility for disaster preparedness, response, recovery and mitigation; and

WHEREAS, being prepared for disasters means being ready to respond promptly as danger threatens, to save life and protect property and to provide relief from suffering and privation; and

WHEREAS, local services may be overburdened or inadequate and local government will have to operate effectively in different ways than in normal times to provide timely relief and minimize hardships in the event of natural and technological disasters in Jefferson County; and

WHEREAS, many populated areas and parts of communities may require evacuation, shelter and food until the disaster ends, services are restored and needed supplies and materials are available; and

WHEREAS, this plan is intended to provide the framework for the development of detailed operating procedures for all County forces charged with responsibility of protecting the public's health and safety from natural and technological disaster; and

WHEREAS, Chapter 9G-6, Florida Administrative Code, requires each County to develop a Comprehensive Emergency Management Plan; and

WHEREAS, Chapter 9G-6, Florida Administrative Code, furthermore, requires the governing body of Jefferson County to adopt by resolution, the Jefferson County Comprehensive Emergency Management Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS AS FOLLOWS:

The Jefferson County Comprehensive Emergency Management Plan is hereby adopted.

ADOPTED in Regular Session This 20th day of December 2016.

Chairman, Gene Hall
Jefferson County Board of County Commissioners

ITEM 5(b)

HUMANE SOCIETY FUNDING REQUEST

Animal Intake January 1, 2016 to December 8, 2016 (County only)

Received from:	Juvenile		Juvenile	
	Adult Dogs	Dogs	Adult Cats	Cats
Public - County Residents	21	34	20	51
Animal Control Jefferson County	2	12	0	16

Average Cost of Spay/Neuter

Under 40 lbs.	\$125.00 Spay	\$40.00 neuter	\$40.00 neuter
Under 40 lbs.	\$125.00 Spay	\$100.00 Neuter	\$90.00 Spay

\$100.00 neuter
Over 40 lbs.
\$135.00 Spay
Over 40 lbs.

\$110.00 neuter

Vouchers for County Residents -costs paid for by JCHSI (So. Georgia Low/Cost Spay Neuter Program)

\$80.00 includes Rabies vaccination	\$60.00 Includes Rabies vaccination
-------------------------------------	-------------------------------------

Dr. Jody Spencer

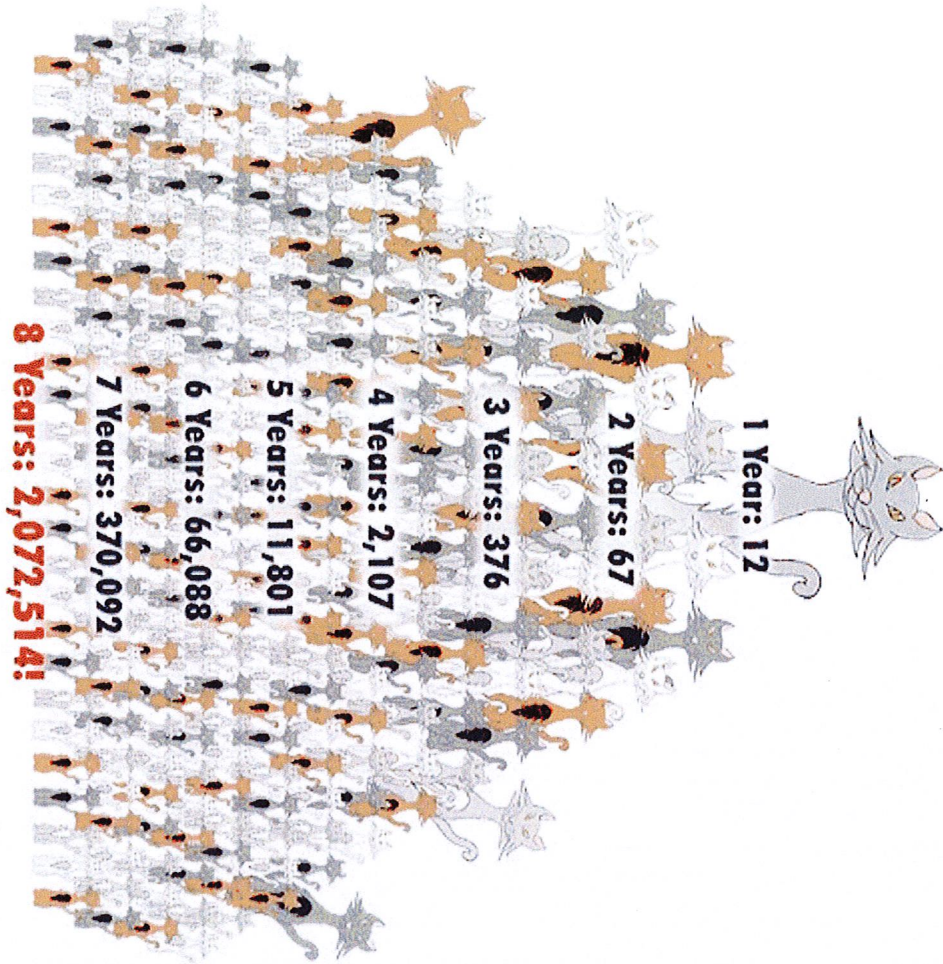
\$88.00 includes Rabies vaccination	\$88.00 includes Rabies vaccination
-------------------------------------	-------------------------------------

Paid # of Vouchers for County Dogs	17	Paid# of Vouchers for County Cats	99
------------------------------------	----	-----------------------------------	----

Page 30 of 52

Total paid to date by JCHSI out of General Operating Funds and Co-pays from County Residents on voucher program

\$7,444.00



WhenToSpay.org

Dogs can have **2 litters a year**



Average number of litters a fertile dog can produce in one year: 2
Average number of puppies in a canine litter: 6-10

Cats can have **3 litters a year**



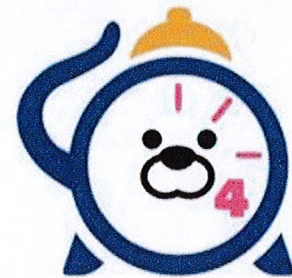
Average number of litters a fertile cat can produce in one year: 3
Average number of kittens in a feline litter: 4-6

Statistics provided by The National Council on Pet Population, Study and Policy.

79% of people **DON'T KNOW** when to fix their pets

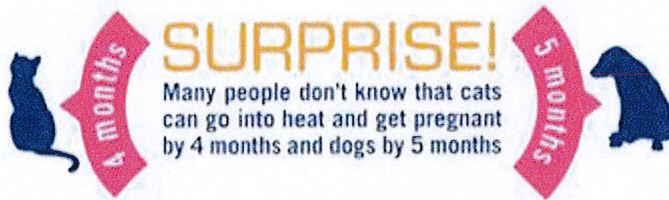


 WhenToSpay.org



The best time to fix your pet is by 4 months to prevent accidental litters **spay & neuter** early.

SURPRISE!

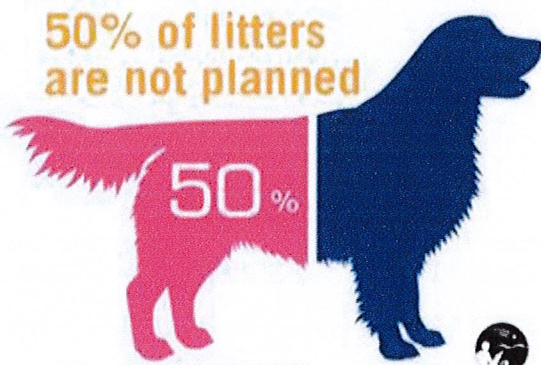



Many people don't know that cats can go into heat and get pregnant by 4 months and dogs by 5 months

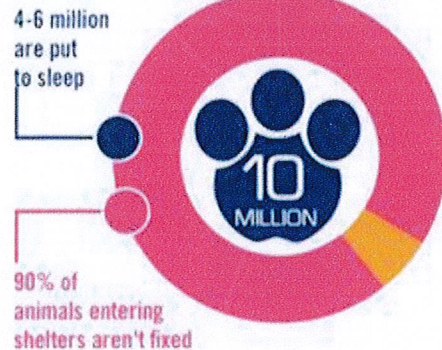
10 million animals enter overcrowded shelters every year.

Euthanasia kills more companion animals than any other disease.

50% of litters are not planned



spay & neuter early.  WhenToSpay.org



Statistic provided by the American Pet Products Association

1+1=67,000

One female dog and one male dog and their offspring can produce 67,000 puppies in 6 years. The solution to the problem of pet overpopulation is for you to spay or neuter your dog.

ONE UNSPAYED CAT

HAS 4 KITTENS



**2 MALE,
2 FEMALE**



8 MONTHS LATER



16 MONTHS LATER



ITEM 6

**PUBLIC HEARING:
ORDINANCE NO. 2016-122016-01
CODE ENFORCEMENT
SPECIAL MAGISTRATE**

**JEFFERSON COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**

ORDINANCE NO. 2016-122016-01

AN ORDINANCE OF JEFFERSON COUNTY, FLORIDA, RELATING TO CODE ENFORCEMENT; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; AMENDING CHAPTER 21 OF THE JEFFERSON COUNTY CODE OF ORDINANCES ENTITLED "CODE ENFORCEMENT" TO AUTHORIZE THE USE OF SPECIAL MAGISTRATES AS PROVIDED IN SECTION 162.03(2), FS, AND TO AUTHORIZE THE ISSUANCE OF CIVIL CITATIONS AS PROVIDED CHAPTER 162, PART II, FS; CREATING A SECTION ENTITLED "SPECIAL MAGISTRATES" AND NUMBERING SAME AS SEC. 21-4; MAKING CONFORMING AMENDMENTS TO SECS. 21-1 THROUGH 21-15, AND RENUMBERING WHERE NECESSARY; CREATING SEC. 21-16, CITATIONS AND CIVIL PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AUTHORITY; AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED by the Board of County Commissioners of Jefferson County, Florida, as follows:

SECTION 1: FINDINGS OF FACT

WHEREAS, Article VII of the Constitution of Florida authorizes Counties to exercise broad home rule powers; and

WHEREAS, Section 125.01(1), Florida Statutes, provides that the legislative and governing body of a County shall have the power to carry on County government and that said power includes, but is not restricted to, the enumerated powers set forth in Section 125.01, Florida Statutes, so long as any powers exercised are not inconsistent with general law; and

WHEREAS, Section 125.01(1)(t), Florida Statutes, provides that a County may adopt ordinances and resolutions necessary for the exercise of its powers and prescribe fines and penalties for the violation of ordinances in accordance with law; and

WHEREAS, Sections 125.01(3)(a) and (b), Florida Statutes, recognize that the enumeration of powers in Section 125.01(1), Florida Statutes, incorporates all implied powers necessary and incident to carry out those powers and that Section 125.01, Florida Statutes, shall be liberally construed in order to effectively carry out the purpose of the section and to secure for counties

the broad exercise of home rule powers authorized by the State Constitution; and

WHEREAS, pursuant to Chapter 162, Florida Statutes, “The Local Code Enforcement Boards Act,” the Board of County Commissioners of Jefferson County Florida duly enacted Chapter 21 of the Code of Ordinances entitled “Code Enforcement”; and

WHEREAS, Section 162.03(2), Florida Statutes, authorizes the County to adopt an ordinance creating an alternate code enforcement system that gives County designated Special Magistrates the authority to hold administrative hearings, in the same manner as may be conducted by code enforcement boards, and assess fines against violators of County codes; and

WHEREAS, Chapter 162, Part II, Florida Statutes, authorizes a supplemental system for code enforcement whereby a code enforcement officer is authorized to issue a civil citation to an alleged violator of a duly enacted code or ordinance and provides authority for the county court to hold a hearing to resolve the citation; and

WHEREAS, the Board of County Commissioners has determined that it necessary and advisable to adopt this ordinance to enhance the effectiveness of code enforcement in Jefferson County by creating a special magistrate system pursuant to Section 162.03(2), Florida Statutes, and adopting a civil citation program as authorized in Chapter 162, Part II, Florida Statutes; and

WHEREAS, the Jefferson Board of County Commissioners has determined that this ordinance is necessary to protect the health, safety, and welfare of Jefferson County, Florida and its citizens.

NOW, THEREFORE, BE IT ORDAINED by the Jefferson County Board of County Commissioners as follows:

SECTION 2: PURPOSE OF ORDINANCE

The purpose of this Ordinance is to supplement the County code relating to code enforcement in Jefferson County Code of Ordinances Chapter 21 through the creation of a special magistrate system pursuant to Section 162.03(2), Florida Statutes, and adoption of a civil citation program as authorized in Chapter 162, Part II, Florida Statutes.

SECTION 3: AMENDMENT TO CHAPTER 21 OF THE CODE OF ORDINANCES OF JEFFERSON COUNTY.

Chapter 21 of the Code of Ordinances of Jefferson County is hereby amended as follows:

NOTE: Underlined language is language to be added and ~~Struck Through~~ language is language to be deleted.

Sec . 21-1. – Generally

Sec. 21-2. – Definitions

Sec. 21-3. – Creation of code enforcement board, composition, terms and removal of members; organization.

Sec. 21-4. – Special Magistrates. ~~Legal counsel.~~

Sec. 21-5. – Legal Counsel. ~~Jurisdiction~~

- Sec. 21-6. – Jurisdiction. ~~Complaint procedure.~~
- Sec. 21-7. – General enforcement authority.
- Sec. 21-8. - ~~Complaint procedure.~~ Enforcement procedure.
- Sec. 21-9. – Enforcement procedure. ~~Hearing procedure.~~
- Sec. 21-10. – Hearing procedure. ~~Appeal~~
- Sec. 21-11. – Appeal. ~~Notices.~~
- Sec. 21-12. – Notices. ~~Abatement bid procedure.~~
- Sec. 21-13. – Abatement bid procedure. ~~Immunity.~~
- Sec. 21-14. – Immunity. ~~Costs.~~
- Sec. 21-15. – Costs.
- Sec. 21-16. Citations and civil penalties.

Sec. 21-1. - Generally.

This ordinance establishes code enforcement procedures and creates the Jefferson County Code Enforcement Board and Special Magistrate, pursuant to ch. 162, F.S. The code enforcement board and special magistrate(s) would not exercise such powers concurrently, but rather the board of county commissioners would by resolution adopted from time to time, specify whether the code enforcement board or the special magistrate is authorized to exercise such powers.

Sec. 21-2. – Definitions.

Code Enforcement is the prevention, detection, investigation and enforcement of violations of statutes or ordinances regulating public health, safety, and welfare, public works, business activities and consumer protection, building and fire protection standards, land-use, or municipal affairs.

Code Enforcement Board (CEB) shall mean the county code enforcement board created pursuant to ch. 162, F.S.

Code Enforcement Inspector shall mean those authorized agents or employees of the county whose duty it is to assure code compliance.

Code Enforcement Officer shall mean any authorized agent or employee of the county who possesses specialized training in code enforcement by the Florida Association of Code Enforcement and is appointed by the Board of County Commissioners to carry out the function of Code Enforcement in Jefferson County.

Special Magistrate shall mean a person authorized to hold quasi-judicial hearings and assess fines against violators of the county code of ordinances and such other authority as may be conferred by Chapter 162, Florida Statutes, or any other law and shall include any alternate special magistrate.

Sec. 21-3. - Creation of code enforcement board; composition, terms and removal of members; organization.

(a) There is created a code enforcement board for the county, which shall consist of seven members appointed by the board of county commissioners. The board of county commissioners may appoint up to two alternate members to serve on the board in the absence of code enforcement board members. All members of the code enforcement board shall be residents of the county and shall serve without compensation.

(b) The membership of the code enforcement board shall, whenever possible, be made on the basis of experience or interest in the fields of zoning and building control and shall, whenever possible, include:

- (1) An architect;
- (2) A business person;
- (3) An engineer;
- (4) A general contractor;
- (5) A subcontractor;
- (6) A realtor; and
- (7) A citizen lay[man] appointee.

(c) The initial appointments to the code enforcement board shall be as follows:

- (1) Two members shall be appointed for a term of one year.
- (2) Three members shall be appointed for a term of two years.
- (3) Two members shall be appointed for a term of three years.
- (4) Alternate members, if appointed, shall be appointed for a term of one year.

Thereafter, each member shall be appointed by the board of county commissioners for a term of three years. A member may be reappointed. Appointments to fill any vacancy on the code enforcement board shall be for the remainder of the unexpired term of office.

(d) Any member of the board who fails to attend two out of three successive meetings during any calendar year shall automatically forfeit such appointment and the Board of County Commissioners shall promptly fill such vacancy.

(e) Members of the code enforcement board may be suspended and removed from office by the board of county commissioners for cause after ten days' written notice and hearing before the board of county commissioners.

(f) At the first meeting of the code enforcement board, the members shall elect a chair and a vice-chair, who shall be voting members, from among the members of the code enforcement board. The persons so elected shall function as chair and vice-chair for a one-year term. The presence of four or more members, including alternate members, shall constitute a quorum of the code enforcement board necessary to take action. Special meetings of the code enforcement board may be convened by the chair upon giving 48 hours' written notice to each member of the board.

(g) Regular meetings of the board shall occur no less frequently than once per quarter, or as necessary.

(h) Minutes and mechanical recordings shall be maintained for all meetings and hearings held by the code enforcement board; and all meetings, hearings and proceedings shall be open to the public.

(i) The board of county commissioners shall provide administrative support, including necessary supplies, to the code enforcement board as may be reasonably required for the proper performance of its duties.

Sec. 21-4. - Special Magistrates.

(a) Alternative proceedings. Consistent with resolution of the board of county commissioners, adopted from time to time, in lieu of having the code enforcement board hear and decide code violations, the county coordinator may appoint one or more special magistrates to hear and dispose of such matters. Special magistrates shall have the same status, jurisdiction and authority as the code enforcement board. All references to the code enforcement board in the county code of ordinances shall apply to a special magistrate, except that no legal counsel shall be appointed to advise a special magistrate.

(b) Minimum qualifications. The minimum qualifications to be eligible for service as a special magistrate are as stated below. In addition, the county coordinator may specify further required qualifications in a solicitation for special magistrates.

(1) Be an active member in good standing of the Florida Bar with a minimum of five (5) years recent experience practicing law, which experience shall include litigation and administrative hearing experience.

(2) Reside or own property in Jefferson County, Florida

(3) Not be an employee of the county or hold any office within the county government.

(4) Comply with the Code of Ethics of the State of Florida.

(c) Solicitation and appointment. Eligible candidates for special magistrate shall be sought and the selection and appointment made by the county coordinator. Terms of appointment and compensation for the special magistrates shall be established pursuant to a contract approved by the board of county commissioners. The county coordinator may select and appoint up to two alternate special magistrates to serve in the event of legal conflict of interest or in the absence of the special magistrate, with the terms of appointment and compensation for the alternate special magistrates established pursuant to a contract approved by the board of county commissioners.

(d) Additional duties. The board of county commissioners may, by ordinance, specify that the special magistrate appointed under this section shall perform additional duties as a hearing officer conducting quasi-judicial hearings on other matters concerning the county code of

ordinances.

(e) Removal. The special magistrate and any alternate special magistrate shall serve at the pleasure of the county coordinator and may be removed from service at any time, with or without cause, by the county coordinator.

(f) Conflicts. In the event of a legal conflict of interest prevents the special magistrate and any alternate special magistrate from hearing a case, the county coordinator, notwithstanding the language of Sec. 21-3.(b)(2) above, may contract with any current special magistrate of another Florida jurisdiction to hear the case.

Sec. 21-5. – Legal counsel.

(a) The county attorney is hereby designated by the board of county commissioners to attend meetings of the code enforcement board in order to assist and advise the code enforcement board in the conduct of its hearings, including the application of the procedures for hearings as set forth herein.

(b) An attorney (other than the county attorney) may be appointed by the board of county commissioners to represent the county staff during ~~such~~ proceedings before the code enforcement board or special magistrate. The appointed attorney or a member of the administrative staff of the county shall present each case before the code enforcement board or special magistrate. The board may appoint the county planning commissioner's attorney to function in this capacity.

(c) In no event may the county attorney serve in both capacities.

Sec. 21-6. - Jurisdiction.

(a) The code enforcement board or special magistrate shall have the jurisdiction to hear and decide alleged violations occurring within the unincorporated county and, if approved by interlocal agreement, within the municipal limits of the City of Monticello, of the following codes and ordinances that have been, or will in the future be, adopted by the county, or if applicable, by the city:

- (1) Florida Building Code, Building.
- (2) Florida Building Code, Residential.
- (3) Florida Building Code, Existing Building.
- (4) Florida Building Code, Plumbing.
- (5) Florida Building Code, Fuel Gas.
- (6) Florida Building Code, Mechanical.
- (7) Florida Building Code, Test Protocols.
- (8) Florida Building Code, Energy.
- (9) Florida Accessibility Code.
- (10) Florida Fire Prevention Code.
- (11) Florida Life Safety Code.

- (12) Land Development Code and Comprehensive Plan.
- (13) Subdivision codes.
- (14) Licensing codes, including business tax receipts and licensing.
- (15) Mobile Home Inspection Code.
- (16) Unsafe Building Abatement Code
- (17) Code of Ordinances.

(b) The jurisdiction of the code enforcement board or special magistrate shall not be exclusive. Any alleged violation of any of the codes and ordinances referred to in subsection (a) of this section may be pursued by appropriate remedy in court, or in any other manner, or using any procedure, provided by state statute or by any local code in effect, or which in the future may be in effect, at the option of the appropriate official whose responsibility it is to enforce that respective code or ordinance.

Sec. 21-7. General enforcement authority.

The Code Enforcement Inspector/officer shall have the authority and powers necessary to gain compliance with the codes and ordinances enumerated in Sec. 21-6 ~~Sec. 21-5~~ above, and shall conduct an investigation upon receiving a complaint by a citizen.

Sec. 21-8. – Complaint procedure.

(a) A citizen of Jefferson County may make a complaint for investigation by the code enforcement officer.

(b) Complaints shall be made in writing on a form to be supplied by the code enforcement officer and shall contain the following:

- (1) Date of offense and date of filing the complaint.
- (2) General statement of facts of the offense including the location and owners name and contact information, if known.
- (3) Name, signature, and contact information of the complainant.

Sec. 21-9. - Enforcement procedure.

(a) It shall be the duty of the code enforcement inspector to investigate complaints and initiate enforcement proceedings of the various codes and ordinances. No member of the code enforcement board or the special magistrate(s) may initiate enforcement proceedings. The Code Enforcement Inspector/officer may initiate enforcement proceedings according to the process set forth in this section when the inspector/officer has reason to believe that there is a violation of any the County codes and ordinances enumerated in Sec. 21-6 ~~Sec. 21-5~~ above.

- (1) A notice of violation shall be served upon the owner, agent, custodian, lessee, or occupant to terminate and abate the violation in not less than 30 days from the date such

notice is received by certified mail, hand delivery, or advertised in a newspaper of general circulation in the county. Such notice of violation shall include:

- a. a sufficient description by address and/or legal description to identify the property upon which the violation exists;
- b. a description of the violation to be terminated and abated and any additional actions, authorizations or permits required to achieve compliance; and
- c. a statement that if the described violation is not terminated and abated within a specified period of time, which shall be not less than 30 days after notice as herein provided, the code enforcement board or special magistrate may order the code enforcement officer to cause the violation to be terminated and abated, and to impose a lien upon the property for the actual cost of such termination and abatement.

The code enforcement inspector/officer may provide additional time in which to cure a violation if, in the discretion of the code enforcement officer, such additional time is reasonably necessary in view of the actions required to achieve compliance.

(2) If such violation has not been terminated and abated within the time specified in the notice, a second notice shall be sent notifying the offender that a code enforcement hearing has been requested. Such notice of violation shall further state the date, time and place in which the violation will be called up for hearing before the code enforcement board or special magistrate. The second notice as referenced herein shall be sent to the violator not less than 30 days before the hearing before the code enforcement board or special magistrate.

(3) If a violation presents a serious threat to the public health, safety, and welfare, the code enforcement inspector/officer shall immediately take the case before the code enforcement board or special magistrate, even if the violator has not been notified.

(4) If a repeat violation is found, the code inspector shall notify the violator; but is not required to give the violator a reasonable time to correct the violation. The code enforcement inspector/officer, upon notifying the violator of a repeat violation, shall notify the code enforcement board or special magistrate and request a hearing. The code enforcement board or special magistrate, through its administrative staff, shall schedule a hearing and shall provide notice pursuant to this chapter. The case may be presented to the code enforcement board or special magistrate even if the repeat violation has been corrected prior to the board hearing; and the notice shall so state.

Sec. 21-10. - Hearing procedure.

(a) All hearings before the code enforcement board or special magistrate pertaining to this article shall be public hearings and shall be noticed by publication as provided in the Land

Development Code (in addition to the notices to the violator as provided elsewhere in this Chapter) and shall be conducted in accordance with the procedures set forth in this Code.

(b) After a case is set for hearing, the secretary to the code enforcement board or special magistrate may issue subpoenas as requested by the code enforcement officer/inspector, and the alleged violator. Subpoenas may be served by the Sheriff of Jefferson County. Subject to potential cost recovery in this chapter, the county shall initially pay all costs of issuing and serving up to and including four subpoenas requested by any party. Should a party request more than four subpoenas, that party shall pay all costs incurred in issuing and serving those in excess of four.

(c) Hearings before the code enforcement board or special magistrate shall be conducted as follows:

(1) The code enforcement officer/inspector shall read the statement of violations and request for hearing.

(2) The alleged violator shall be asked if he wishes to contest the charges.

(3) The county shall present its case and alleged violator shall present his case. The county's case shall be presented by an attorney representing the county or by a member of the administrative staff of the county. The alleged violator's case may be presented by an attorney, or other representative chosen by the alleged violator.

(4) Both parties may call witnesses and all witnesses shall be sworn. All testimony shall be under oath and shall be recorded.

(5) Formal rules of evidence shall not apply, but fundamental due process shall be observed.

(6) Both parties may cross-examine witnesses and present rebuttal evidence.

(7) The code enforcement board and its attorney may call or question any witness. The special magistrate may call or question any witness.

(8) After all evidence has been submitted, the chair shall close presentation of evidence.

(9) The code enforcement board or special magistrate shall immediately deliberate and make a decision in open session. If a decision cannot be reached in the initial meeting, the board shall adjourn and reconsider the matter as soon as possible at a time and date certain.

(10) A decision of the code enforcement board must be approved by simple majority, except that at least four (4) members of the board must vote. The decision shall contain findings of fact and conclusions of law and shall state the affirmative relief granted by the board or special magistrate.

(11) The decision shall be announced as an oral order of the code enforcement board or special magistrate and shall be reduced in writing within ten days and mailed to the parties.

(12) The code enforcement board or special magistrate may, at any hearing, order the reappearance of a party at a future hearing.

(13) Any case may be continued by the code enforcement board or special magistrate for good cause shown. If the code enforcement board or special magistrate's consideration of a case has already been publically noticed, the board's counsel or the special magistrate may grant a continuance prior to the meeting at which a case is to be heard, provided that the request is unopposed by all parties. The continuances shall be announced during the publicly noticed hearing. There shall be no more than two continuances granted in any case.

(d) The code enforcement board or special magistrate may issue whatever orders are necessary to bring the violation into compliance, including an order which directs the code enforcement officer/inspector to cause the violation to be terminated and abated, and which further orders that a lien be placed on the property in an amount equal to the actual cost of terminating and abating the violation. No order of the code enforcement board or special magistrate shall cause a violation to be terminated and abated before the time has run out for appealing such order.

(e) The code enforcement board or special magistrate, upon finding a violation, shall issue an order to comply, setting a date certain for compliance and a fine to be levied if the deadline for compliance is not met. The fine shall not exceed \$250.00 per day for a first violation and shall not exceed \$500.00 per day for each repeat violation, such fines to accrue daily for each day the violation continues past the specified compliance date. In addition, in each instance in which the code enforcement board or special magistrate determines that a violation has occurred, the board or magistrate shall include in its order or decision a requirement that the violator reimburse the county an amount equivalent to the reasonable costs of prosecuting the case before the board or magistrate, said amount to be specifically stated in the order or decision. If the violator fails to remit such reimbursement to the county within 60 days following the violator's receipt of the order or decision of the code enforcement board or special magistrate, such funds shall be recoverable as provided in F.S. § 162.09(3).

(f) In determining the amount of the fine, if any, the code enforcement board or special magistrate shall consider the following factors:

- (1) The gravity of the violation.
- (2) The actions taken by the violator to correct the violation.
- (3) Any previous violations committed by the violator.
- (4) Whether imposition of the fine will constitute an undue hardship on the violator considering the financial resources of the violator.

(g) The code enforcement board or special magistrate may reduce a fine imposed pursuant to this section if mitigating circumstances shall be established and recorded in the minutes of the ~~code~~

~~enforcement board~~ hearing.

(h) After an order has been issued by the code enforcement board or special magistrate and a date for compliance has been set, the code enforcement officer/inspector or other designated county official shall make a reinspection to determine compliance or noncompliance with the order.

(i) The code enforcement officer/inspector or other designated county official shall file an affidavit of compliance or noncompliance with the secretary of the code enforcement board or special magistrate, and a copy shall be sent to the violator by certified mail, return receipt requested.

(j) If the code enforcement officer/inspector files an affidavit of compliance, the secretary of the code enforcement board or special magistrate shall close the file and so report to the board or special magistrate.

(k) If the code enforcement officer/inspector files an affidavit of noncompliance with the secretary of the code enforcement board or special magistrate, the board or magistrate may order the violator to pay the fine as specified in the board's or magistrate's order.

(l) A copy of the order imposing the fine shall be mailed to the violator by certified mail, return receipt requested, or personally served upon the violator.

(m) If a fine remains unpaid for a period of 14 days, a certified copy of the order imposing the fine shall be recorded in the Official Records of Jefferson County, which shall thereafter constitute a lien against the land on which the violations exists, or upon any other real or personal property owned by the violator, and may be enforced in the same manner as a court judgment by the sheriffs of this state, including levy against personal property. If the fine or costs incurred by the county remains unpaid for a period of one year following the date the lien was filed, the board may authorize the county attorney to foreclose on the lien, which shall be collected as provided in F.S. § 162.09(3).

(n) In addition to the penalties prescribed above, the code enforcement board or special magistrate shall:

(1) Direct the building, planning, or fire safety administrator not to issue any subsequent authorizations until the violation has been corrected.

(2) Inform the violator that no further work under an existing approval may proceed until the violation has been corrected.

(o) In any instance where the violation constitutes a serious threat to the public health, safety or welfare and has not been corrected within a reasonable period of time, the code enforcement board or special magistrate may notify the board of county commissioners, which authorize entry onto the property in order to make such repairs as are necessary, or take such other actions as law may allow to cure the violation and eliminate such threat, and the cost of such repairs or other actions shall constitute a lien as provided in F.S. § 162.09(1).

Sec. 21-11. - Appeal.

- (a) An aggrieved party, including the board of county commissioners, may appeal a final administrative order of the code enforcement board or special magistrate to the circuit court. Any such appeal shall be filed within 30 days of the execution of the order to be appealed.
- (b) The scope of review shall be limited to the record made before the code enforcement board or special magistrate and shall not be a trial de novo.
- (c) The code enforcement board or special magistrate shall, by rule, establish reasonable charges for the preparation of the record to be paid by the appealing party if such is required by the Florida Rules of Appellate Procedure.

Sec. 21-12. - Notices.

- (a) All notices required by this Chapter shall be provided to the alleged violator by certified mail, return receipt requested, by hand delivery by the sheriff or other law enforcement officer, code enforcement officer/inspector, or other person designated by the board of county commissioners; or by leaving the notice at the violator's usual place of residence with any person residing there who is above 15 years of age and informing such person of the contents of the notice.
- (b) In addition to providing notice may also be served by publication, as follows:
 - (1) Such notice shall be published once during each week for four consecutive weeks (four publications being sufficient) in a newspaper of general circulation in the county. The newspaper shall meet such requirements as are prescribed under F.S. ch. 50, for legal and official advertisements.
 - (2) Proof of publication shall be made as provided in F.S. §§ 50.041 and 50.051.
 - (3) Notice by publication may run concurrently with, or may follow, an attempt or attempts to provide notice by hand delivery or by mail as required under subsection (a).
- (c) In lieu of publication as described hereinabove, such notice may be posted at least ten days prior to the hearing, or prior to the expiration of any deadline contained in the notice, in at least two locations, one of which shall be the property upon which the violation is alleged to exist and the other of which shall be, in the case of the county, at the front door of the county courthouse, or, in the case of the City of Monticello, at city hall. Proof of posting shall be by affidavit of the person posting the notice, which affidavit shall include a copy of the notice posted and the date and places of its posting.
- (d) Evidence that an attempt has been made to hand deliver or mail notice as provided in this section, together with proof of publication or posting, shall be sufficient to show that the notice requirements of this section have been met, without regard to whether or not the alleged violator

actually received such notice.

Sec. 21-13. Abatement bid procedure.

The county shall obtain competitive bids pursuant to the county's normal bidding, purchasing and contracting requirements for services entailed in carrying out the abatement of nuisances under this Chapter. The successful bidder shall be required to provide insurance and bonding as the county deems advisable.

Sec. 21-14. Immunity.

Any code enforcement officer/inspector shall be immune from prosecution, civil or criminal, for reasonable, good faith entry upon real property while in the discharge of duties imposed by this section.

Sec. 21-15. Costs.

Cost of enforcement shall include but not be limited to: investigative fees, court costs, attorney's fees, administrative fines, travel expenses, clean-up expenses, restoration of property damaged or payment for damages, storage expenses, tipping fees that would have normally been paid if the violator had properly disposed of or caused to be disposed any junk, debris, unserviceable vehicles, litter or abandoned property.

Sec. 21-16. Citations and civil penalties.

(a) Definition. As used in this section, "code enforcement officer" means any designated employee or agent of the county whose duty it is to enforce codes and ordinances enacted by the board of county commissioners.

(b) Section supplemental. The provisions of this section are additional and supplemental means of enforcing county ordinances. Nothing contained in this ordinance shall prohibit the county from enforcing ordinances by any other means.

(c) Exemptions. The provisions of this section shall not apply to the enforcement pursuant to F.S. §§ 553.79 and 553.80 of building codes adopted pursuant to F.S. § 553.73, as they apply to construction, provided that a building permit is either not required or has been issued by the county. For the purposes of this subsection, "building codes" means only those codes adopted pursuant to F.S. § 553.73.

(d) Citation.

(1) The code enforcement officer may issue a citation to a person when, based upon personal investigation, the officer has reasonable cause to believe that the person has committed a violation of any county ordinance, and all such violations are hereby declared to be a civil infraction.

(2) Prior to issuing a citation, the code enforcement officer shall provide notice to the person that the person has committed a violation of an ordinance and shall establish a reasonable time period within which the person must correct the violation. Such time period shall be no more than 30 days. If, upon personal investigation, the code enforcement officer finds that the person has not corrected the violation within the time period, the code enforcement officer may issue a citation to the person who has committed the violation. The code enforcement officer does not have to provide the person with a reasonable time period to correct the violation prior to issuing a citation and may immediately issue a citation if a repeat violation is found or if the code enforcement officer has reason to believe that the violation presents a serious threat to the public health, safety, or welfare, or if the violation is irreparable or irreversible.

(3) A citation issued by the code enforcement officer shall be in a form prescribed by the county and shall contain:

- a. The date and time of issuance.
- b. The name and address of the person to whom the citation is issued.
- c. The date and time the civil infraction was committed.
- d. The facts constituting reasonable cause.
- e. The number or section of the code or ordinance violated.
- f. The name and authority of the code enforcement officer.
- g. The procedure for the person to follow in order to pay the civil penalty or to contest the citation.
- h. The applicable civil penalty if the person elects to contest the citation.
- i. The applicable civil penalty if the person elects not to contest the citation.
- j. A conspicuous statement that if the person fails to pay the civil penalty within the time allowed, or fails to appear in court to contest the citation, the person shall be deemed to have waived the right to contest the citation and that, in such case, judgment may be entered against the person for an amount up to the maximum of civil penalty.

(4) After issuing a citation to an alleged violator, the code enforcement officer shall deposit the original citation and one copy of the citation with the county court.

(e) Civil penalties. The civil penalty for a violation of the codes and ordinances enacted by the board of county commissioners shall be a fine not to exceed \$500.00; provided, however, that if the person who has committed the civil infraction does not contest the citation the civil penalty shall be a fine of \$50.00.

(f) Contesting violations. Should a person to whom a citation is issued desire to contest the violation, the person shall have the right to a trial in county court. The trial shall be held as if the person was charged with a violation of a county ordinance punishable under F.S. § 125.69, except that there shall be no right to a court-appointed attorney.

(g) Any person who willfully refuses to sign and accept a citation issued by the code enforcement officer shall be guilty of a misdemeanor of the second degree, punishable as provided in F.S. § 775.082.

SECTION 4: SEVERABILITY

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and affect.

SECTION 5: CONFLICT

All ordinances or parts of ordinances in conflict herewith are, to the extent of such of conflict, hereby repealed.

SECTION 6: COPY ON FILE

A certified copy of this enacting ordinance shall be filed with the Clerk of the Circuit Court.

SECTION 7: EFFECTIVE DATE

This Ordinance shall be filed with the Office of the Secretary of the State of Florida and shall immediately take effect upon receipt of official acknowledgment from the Department of State that the same has been filed.

SECTION 8: AUTHORITY

This ordinance is adopted pursuant to the authority granted by Chapter 125.01 and Chapter 162, Florida Statutes.

PASSED AND DULY ADOPTED with a quorum present and voting by the Board of County Commissioners of Jefferson County this ____ day of ____, 2016.

BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA

Gene Hall, Chair

ATTESTED BY:

Kirk Reams, Clerk of the Circuit Court

APPROVED as to FORM & SUBSTANCE:

Scott Shirley, County Land Use Attorney

Please advertise this notice in the Friday, December 9, 2016 paper. Thank you.

NOTICE OF INTENTION TO ADOPT ORDINANCE

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Jefferson County, Florida, on December 20, 2016, at 6:00 P.M., or soon thereafter, in the Jefferson County Courthouse Annex, 435 West Walnut St., Monticello, Florida 32344, will consider adopting an ordinance the title and substance of said proposed ordinance being:

ORDINANCE NO. 2016-_____ -__

AN ORDINANCE OF JEFFERSON COUNTY, FLORIDA, RELATING TO CODE ENFORCEMENT; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; AMENDING CHAPTER 21 OF THE JEFFERSON COUNTY CODE OF ORDINANCES ENTITLED "CODE ENFORCEMENT" TO AUTHORIZE THE USE OF SPECIAL MAGISTRATES AS PROVIDED IN SECTION 162.03(2), FS, AND TO AUTHORIZE THE ISSUANCE OF CIVIL CITATIONS AS PROVIDED CHAPTER 162, PART II, FS; CREATING A SECTION ENTITLED "SPECIAL MAGISTRATES" AND NUMBERING SAME AS SEC. 21-4; MAKING CONFORMING AMENDMENTS TO SECS. 21-1 THROUGH 21-15, AND RENUMBERING WHERE NECESSARY; CREATING SEC. 21-16, CITATIONS AND CIVIL PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR AUTHORITY; AND PROVIDING FOR AN EFFECTIVE DATE.

The proposed ordinance may be inspected by the public at the Office of the Clerk to the Board of County Commissioners located in the Jefferson County Courthouse during regular business hours.

All persons wishing to speak upon the adoption of this ordinance are invited to attend the meeting and they shall be heard.

Should any person decide to appeal any decision made by the Board at this meeting, such person will need a record of the proceeding and may need to ensure that a verbatim record of these proceedings is made, pursuant to Florida Statute 286.0105

DATED THIS 1st day of December, 2016
Kirk Reams, Clerk of the Circuit Court Stephen Walker, Chair, JBOCC