



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"
Bishop**
District 1

Eugene Hall
District 2, Vice-Chair

Hines F. Boyd
District 3

Betsy Barfield
District 4

Stephen Walker
District 5, Chair

**Regular Session Agenda
August 16, 2016 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

- 1. 6 P.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
- 3. Consent Agenda**
 - a) Approval of Agenda**
 - b) Minutes of July 19, 2016 Regular Session**
 - c) Minutes of August 2, 2016 Regular Session**
- 4. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
- 5. General Business**
 - a) Presentation of Regional Landfill Check – Frank Darabi/John McHugh**
- 6. County Coordinator**
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

ITEM 3

CONSENT AGENDA ITEMS

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
July 19, 2016

The Board met this date in regular session. Present were Chairman Stephen Walker, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Gene Hall. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Chairman Walker called the meeting to order.
2. Dick Bailar, on behalf of the Chamber of Commerce, announced public forms for the upcoming election that would be held on Monday and Tuesday (August 25 & 26) at 7 pm at the Courthouse.
3. Alex Quintana, on behalf of Congresswoman Gwen Graham’s Office, announced an upcoming economic development workshop.
4. County resident Ms. Day addressed the Board on the condition of the end of Barrington Road. She stated that the road was in need of draining pipes. County Coordinator Parrish Barwick stated that all information he had seen indicated that this portion of the road is a private road. Commissioner Barfield stated she would work with Ms. Day and County Coordinator Barwick to try to reach an agreement. County Coordinator Barwick noted that many people had come before the Board for work on private roads and that it was the policy of the Board to not do work on private roads with public funds. Commissioner Hall recommended providing the necessary documentation to have the road turned over to the County.
5. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the consent agenda—consisting of the approval of the agenda and the minutes of the July 5th, 2016 Regular Session—was approved.**
6. David Fox, with Fred Fox Enterprises, presented the CDBG Housing Plans and Bid Tabs to the Board. County Coordinator Barwick recommended the Board only go 10% or less for any overage on these projects. It was the consensus of the Board to accept Coordinator Barwick’s recommendation. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the Board approved the housing plans and bid tabs.**
7. County Coordinator Barwick presented the annual report on mosquito control and the budget submittal. **On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried, the Board approved the mosquito control budget as proposed at \$32,500.**
8. Library Director Natalie Binder presented the Library private funding grant program for literacy development and stated this was from an anonymous donor. The total amount is for \$453,000 over three years. **On motion by Commissioner Hall, seconded by Commissioner Barfield and unanimously carried, the Board approved the privately funded grant program for literacy**

- development.** Ms. Binder stated she would be back before the Board at a future meeting to have a budget amendment approved in order to spend money this fiscal year.
9. Clerk of Court Kirk Reams presented CIGP project for Beth Page Road. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried, the Board approved Resolution No. 2016-071916-01 for the CIGP project for Beth Page Road for \$505,404 to be completed by December 31, 2017.**
 10. Clerk of Court Kirk Reams presented SCRAP project for Freeman Road. **On motion by Commissioner Boyd, seconded by Commissioner Hall and unanimously carried, the Board approved Resolution No. 2016-071916-02 for the SCRAP project for Freeman Road for \$916,000 to be completed by December 31, 2017.**
 11. Clerk of Court Reams reminded the Board of the budget workshop to be held on Thursday, July 21st at 6 pm.
 12. Economic Development Director Julie Conley introduced the Game Changer Letter of Intent item. Commissioner Walker stated he was not in favor of passing the LOI with so many unanswered questions. Commissioner Boyd stated it was obvious the intent of the Board was to not take any action until the referendum vote in August. Commissioner Bishop asked if the county moved forward with the LOI, if there was any chance of a lawsuit if the project does not go through. Attorney Bird stated the Board can take a position with nothing being final until the referendum. Commissioner Boyd stated that even if the referendum passed, the Board's list of demands made the project impossible. Chairman Walker stated he would not move forward with the deal as it currently is regardless of the referendum. Citizen Ken Smith, owner of the property involved in the Game Changer project, commented on the project and addressed the Board. Citizen Troy Aversa stated he was glad to see language about the referendum included on the Letter of Intent, but stated he had issues with the partnership deal with the Smiths because of the increased cost the county would pay for the land at the end of the deal. Citizen Phil Calandra stated the LOI pre-empts the referendum and commented on the LOI language with several recommendations. **Commissioner Hall made a motion to approve the revised LOI, to which Commissioner Boyd seconded. The motion failed 2 to 3 (Barfield, Bishop and Walker opposed).** Commissioner Barfield commented she would like to see more information before voting in favor of the Letter of Intent and noted it may be best to wait until after the referendum vote.
 13. Chairman Walker stated the Board had previously turned down the anti-fracking proclamation and asked Attorney Bird if it was possible to be placed on a future agenda. Attorney Bird stated that if the Board wanted to take a stance against fracking, an ordinance could be developed to be presented at a future meeting.
 14. The warrant register was reviewed and bills ordered paid.

15. On motion by Commissioner Bishop, seconded by Commissioner Hall and unanimously carried, the meeting was adjourned.

Chairman

Attest: _____
Clerk

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
Regular Session
August 2, 2016

The Board met this date in regular session. Present were Chairman Stephen Walker, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Gene Hall. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Chief Deputy Clerk Tyler McNeill.

1. Commissioner Hall led the invocation and pledge of allegiance.
2. Citizen John Nelson announced that the Howard Academy Class of 1966 would be observing their 50th class reunion from August 19th through August 21st. He provided a resolution to be placed on the next agenda for approval. The consensus of the Board was to add this item to the consent agenda of this meeting.
3. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the consent agenda—consisting of the approval of the agenda as amended and the resolution for Howard Academy Class of 1966—was approved.**
4. Citizen Anthony Charles inquired about the run down Welcome Center at the state line. Commissioner Barfield stated a letter could be sent from code enforcement requesting the owner clean up the property. Citizen Paul Henry stated you could not apply 2016 building codes to a 1950’s building and that the Board was dangerously close to infringing on people’s rights. Commissioner Bishop stated it was not the Board’s business to tell people what to do with their property.
5. Commissioner Barfield introduced the budget discussion and stated she had several questions. Her first question about was about the increased funding for Animal Control. She asked if the County could partner with the Jefferson County Humane Society for spaying/neutering. County Coordinator Barwick stated his desire to have Solid Waste and Animal Control Director Beth Letchworth present for any further discussion on this item. Commissioner Barfield requested that Beth Letchworth be present at the Thursday budget meeting.
6. Commissioner Barfield introduced the Small Business Development program line item budgeted for \$25,250. Commissioner Hall stated we did not need to spend this money, as FAMU offered similar services for free. Small Business Development program director Marcia Elder presented a report to the Board and discussed the future of the Small Business Development program after her involvement ends later this year. There was a lengthy discussion of what the Board should do with the client records in Ms. Elder’s possession. County Attorney Buck Bird stated that returning the records to the clients is the best option, but that the County would need to retain the records if they are not returned. Citizen Paul Henry discussed the state of Florida’s records retention schedule and told the Board where it be downloaded at no charge. Chairman Walker stated the \$25,000 for Small Business Development could be moved to professional services for future use with another vendor.

7. Commissioner Barfield introduced the topic of the Fire budget and stated she felt the County should fund the fire truck and equipment out of the fiscally constrained money and let Fire Chief Matthews find the money in current budget for additional overtime and retirement increases. Commissioner Bishop stated he was unsure if the Board should fund all three vehicles, to which Commissioner Barfield stated her belief the County should fund the vehicles now while the money is available. County Coordinator Barwick stated the Fire Department was not in general fund and was supposed to be self-sustaining via fire assessment and that was why Chief Matthews proposed the increase to the fire assessment. He cautioned against mingling general fund revenues and fire assessment/fee based services. Commissioner Boyd stated it was bad policy to mix funds, but if the Board was determined to draw down the reserves he felt the request should be smaller and not for all three new pieces of equipment. Commissioner Bishop offered to meet with Fire Chief Matthews and County Coordinator Barwick to bring back a proposal to the budget meeting Thursday night. **On motion by Commissioner Barfield, seconded by Commissioner Hall and carried 3 to 2 (Bishop and Boyd opposed), the Board approved funding \$576,000 for new equipment out of general fund cash reserves.**
8. Commissioner Bishop stated there were three areas in his district where oak trees hang so low that they are making contact with vehicles. He stated he would like to see some money placed into the Road Department budget for tree trimming/removal.
9. Commissioner Barfield wanted to clarify that \$267,000 of BP Sales tax refund money would be spent on roads in upcoming budget year. County Coordinator Barwick stated the minutes from that meeting did not presently reflect that, but he would go back and listen to the audio to confirm.
10. Attorney Bird discussed the Canvassing Board for the upcoming primary election and stated his opinion that no Board member should serve because of the referendum item on the ballot. It was the consensus of the Board to recommend John Jones for the Canvassing Board.
11. County Coordinator Parrish Barwick reminded the Board of the Game Changer workshop to be held tonight at the annex as well as a budget workshop on Thursday at 6 pm.
12. The warrant register was reviewed and bills ordered paid.
13. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk