



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827
435 W. Walnut St., Monticello, Florida 32344

**Benjamin "Benny"
Bishop**
District 1

Eugene Hall
District 2, Vice-Chair

Hines F. Boyd
District 3

Betsy Barfield
District 4

Stephen Walker
District 5, Chair

**Regular Session Agenda
May 17, 2016 at the Courthouse Annex
435 W. Walnut St. Monticello, FL 32344**

- 1. 6:00 P.M. – Call to Order, Invocation, Pledge of Allegiance**
- 2. Public Announcements, Presentations, & Awards**
- 3. Consent Agenda**
 - a) Approval of Agenda**
 - b) Minutes of March 15, 2016 Regular Session**
 - c) Minutes of April 5, 2016 Regular Session**
 - d) Minutes of April 19, 2016 Regular Session**
- 4. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
- 5. General Business**
 - a) Voting Machines Discussion – Supervisor of Elections Marty Bishop**
 - b) Local Mitigation Strategy Resolution – Parrish Barwick/Carol Ellerbe**
- 6. County Coordinator**
- 7. Commissioner Discussion Items**
- 8. Adjourn**

From the manual "Government in the Sunshine", page 40:

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

ITEM 3

CONSENT AGENDA ITEMS

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
March 15, 2016

The Board met this date in regular session. Present were Chairman Stephen Walker, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Gene Hall. Also present were County Attorney Buck Bird and Clerk of Court Kirk Reams.

1. Jennifer Johnson, with the County Health Department, gave a presentation on Tobacco Cessation programs that various governmental entities utilize.
2. Citizen Bobbie Golden stated that she had issues with the condition of a property along Barnes Road. Commissioner Barfield stated she would like to re-address the Code Enforcement issue and have the Board utilize a magistrate system.
3. Economic Development Director Julie Conley introduced Derrick Hart, who has established Camp Warrior on the property purchased at the end of Fanlew Road. Camp Warrior will serve over 1000 kids each summer.
4. **On motion by Commissioner Bishop, seconded by Commissioner Boyd and unanimously carried, the consent agenda—consisting of the approval of the agenda, and the minutes of the March 1st Regular Session—was approved.**
5. Citizen Vashon Ransom requested the Board donate \$70,000 towards the first annual MLK Celebration concert. Commissioner Boyd stated this was outside the business model of any county options and that Mr. Ransom should contact the organizers of the Southern Music Rising festival for direction.
6. Clerk of Court Kirk Reams introduced two resolutions of support for grants at the Wacissa Springs headwaters park. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried, the resolution of support for the FBIP grant was approved. On motion by Commissioner Barfield, seconded by LWCF grant was approved.**
7. County Coordinator Barwick introduced the Road Stabilization Program item. He stated that the current budget could not support the items of work that had been requested by individual Commissioners. Commissioner Boyd gave a list of roads per district that he felt needed stabilization. Clerk of Court Kirk Reams requested that each Commissioner meet with both the Clerk and County Coordinator to establish priorities within each district to bring back for discussion at a future meeting.
8. Commissioner Barfield requested that the Glen Bishop Enterprises project be placed on the next agenda.
9. The warrant register was reviewed and bills ordered paid.
10. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried, the meeting was adjourned.**

Chairman

Attest: _____
Clerk

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
April 5, 2016

The Board met this date in regular session. Present were Chairman Stephen Walker, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Gene Hall. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Commissioner Benny Bishop led the invocation and Pledge of Allegiance.
2. Jennifer Johnson, with the County Health Department, stated that the week of April 4th was National Public Health Week.
3. City Councilman Troy Avera reminded the Board that the Bike Fest was to be held this weekend.
4. County Coordinator Parrish Barwick stated that April is water conservation month and he would be providing a proclamation to be approved at the next meeting.
5. Commissioner Bishop asked for clarification on the two grant requests. Citizen Paul Henry made a presentation to the Board on local grants and stated the county’s grant spending had increased 700% since 2011 whereas revenue only increased by 2%. He also noted the TDC was spending more money than they were bringing in. Commissioner Bishop inquired about the TDC spending, to which Commissioner Barfield stated they were spending their reserves from the Bed Tax. City Manager Steve Wingate commented that the parking lot on West Dogwood was nearing completion and should be ready to use for the events this weekend. He also thanked the County Coordinator for all of his help. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried (5-0), the consent agenda—consisting of the approval of the agenda and the Bike Fest & Southern Music Rising Grant Requests—was approved.**
6. Dick Bailar, on behalf of the Legislative Committee, presented the 2016 session report to the Board.
7. County Coordinator Barwick introduced the issue of Grant Committee Membership Recommendation and noted the Small Grant and Non-Profit Grant would share the same committee. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried (5-0), the Board approved the appointment recommendation of Gretchen Avera and Jennifer Johnson.**
8. County Coordinator Parrish Barwick introduced the Road Improvement Program item. He gave an update on how well the County roads fared during the recent wet weather, with portions of the County receiving 7 inches. Commissioner Boyd agreed that the County roads did better than they would have 7-8 years ago. Commissioner Walker stated his desire to see more than stabilization in the future but also more paving. Commissioner Barfield requested this be placed on the next agenda for more discussion. Commissioner Bishop stated the Board needed to look at debt and consider performing work gradually within the budget of the Road Department rather than another bond. Commissioner Barfield stated the Board should look at tweaking prioritization, noting that connectivity was important for future projects but that other roads were in terrible shape and needed attention. Citizen Paul Henry stated the Board should look at having Florida Association of Counties or another lobbying firm to see that money was spent for paving or

stabilization of road rather than items like plants on US-19. Commissioner Barfield stated a combination of paving and road stabilization is needed

9. County Coordinator Parrish Barwick stated he would be setting mosquito traps this month. He noted that the mosquito control program started over last year and that people would need to contact his office if they had an issue.
10. County Attorney Buck Bird praised the Board for rising to the occasion regarding the issue of re-districting. He noted that the Attorney had filed the answer to the Federal Court.
11. Commissioner Hall thanked County Coordinator Barwick for the draft of the annual report. Commissioner Hall also mentioned the owner of Willow Pond was having issues with flooding and he requested staff to look into the issue regarding the dam at Lake Miccosukee.
12. Commissioner Bishop requested that Commissioner Hall replace him on the Workforce Development Board. The consensus of the Board was to appoint Commissioner Hall. Commissioner Barfield requested this item be placed on the next consent agenda.
13. Commissioner Barfield stated she was approached by the Wildflower Foundation for the State of Florida and that they had requested a portion of SR-59 not be mowed. Chairman Walker stated he had spoken with this entity as well and they had reached an agreement.
14. Commissioner Barfield inquired about a possible roundabout in Wacissa. She asked if it was possible for the County to pay for this while SR-59 was being re-surfaced if it was not cost prohibitive. She requested that County Engineer Debbie Preble look into this issue.
15. Commissioner Barfield stated that Old Lloyd Road would need to be considered for re-surfacing and widening in the near future. She also inquired why there were no recent NRCS projects, to which Clerk of Court Kirk Reams stated there were no declared emergencies so the County had not been eligible. She also praised the city for the parking lot on Dogwood and congratulated Clerk Reams for the grant money received for the A Building.
16. Commissioner Barfield requested that the Bishop building be placed on the next agenda and requested the following items: what services in-kind the County and City had performed; the cost of the building; the status of the building, rent and contract. She also requested to see the certificate of contract.
17. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried (5-0), the meeting was adjourned.**

Chairman

Attest: _____
Clerk

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR SESSION
April 19, 2016

The Board met this date in regular session. Present were Chairman Stephen Walker, Commissioners Betsy Barfield, Benjamin “Benny” Bishop, Hines Boyd and Gene Hall. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

1. Commissioner Gene Hall led the invocation and Pledge of Allegiance.
2. Alex Quintana, from Representative Gwen Graham’s Office, informed the Board that Mrs. Graham’s office hours in Jefferson County would now be held at the library.
3. Commissioner Barfield requested that item 5(f), Road Improvement Plan, immediately follow item 5(a). **On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried, the consent agenda as amended—consisting of the approval of the agenda, the appointment of Commissioner Hall to the North Florida Workforce Development Consortium and the Proclamation for Water Conservation month—was approved.**
4. Clerk of Court Kirk Reams introduced the Barrington Road bid recommendation. Peavy and Sons was the low bidder at \$526,428.48. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the Board approved the bid recommendation of Peavy and Sons for Barrington Road.**
5. County Coordinator Parrish Barwick introduced the Road Improvement Plan. The Board discussed prioritization list that would identify which roads would receive paving and/or stabilization. The following roads were placed on the stabilization list: Flatwoods, Cody Church/Upper Cody, Hayfield Spur, Barrington Drive, Clinton, Christmas Acres network with Blue Jay and Hartsfield contingent upon funding. The following roads were placed on the paving list: Barrington Drive, Christmas Acres network, Payton, W.A. Rogers, DeSoto and Lott. Funding for these items would be utilizing the \$63,000 from FEMA and the Road Department budget line item for Road Construction in the current year as well as next year per Clerk of Court Kirk Reams’ request. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried, the Board approved the revised prioritization list.**
6. County Coordinator Parrish Barwick introduced the Industrial Park property offer item. County Engineer Debby Preble discussed the usable acreage and fielded questions from the Board related to the property. After discussion, it was the consensus of the Board to not pursue acquiring the property.
7. Commissioner Barfield introduced the Economic Development project update on Glen Bishop Enterprises. County Coordinator Barwick stated he had met with Glen Bishop and reviewed invoices related to the project. Coordinator Barwick stated that before the final contract could be signed there were several site preparation invoices in question as well as an additional invoice from Capital Asphalt yet to be received. In addition, Commissioner Barfield requested an appraisal of the land value before the final costs could be determined.
8. Commissioner Boyd provided an update on the Game Changer project. There was a discussion regarding the feasibility study that had not yet been finalized. In addition,

questions were raised concerning the approval process for this project as to whether it would be a Board vote or placed on ballot as a referendum item.

9. County Attorney Buck Bird presented the federal consent decree regarding the redistricting lawsuit. He stated that the issue should be resolved, as the federal judge had accepted the new map proposed. Commissioner Boyd discussed the case from 1984 that precipitated the map issue, stating it was outdated and the center of previous costly lawsuits. **Commissioner Boyd made a motion to have the judge vacate the ruling, to which Commissioner Barfield seconded for discussion. Commissioner Boyd amended his motion for clarification, not vacating, to which Commissioner Bishop seconded for discussion.** There was a discussion as well as citizen input on the 1984 case. **The amendment failed 2 to 3 (Barfield, Hall, and Walker opposed). The original motion failed 1 to 4 (Barfield, Bishop, Hall and Walker opposed).**
10. County Coordinator Barwick informed the Board of five vehicles that he was declaring surplus. **On motion by Commissioner Barfield, seconded by Commissioner Bishop, and unanimously carried, the list was approved.**
11. Commissioner Hall spoke of his desire to do an evaluation of the County Coordinator.
12. Commissioner Boyd stated that he had an individual outside of his district that was willing to serve on the Planning Commission.
13. Chairman Walker stated that County Coordinator Barwick should be compensated for taking on the role of Mosquito Control Director.
14. The warrant register was reviewed and bills ordered paid.
15. **On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried (5-0), the meeting was adjourned.**

Chairman

Attest: _____
Clerk

ITEM 5(b)

**LOCAL MITIGATION STRATEGY
RESOLUTION**



STATE OF FLORIDA
DIVISION OF EMERGENCY MANAGEMENT

RICK SCOTT
Governor

BRYAN W. KOON
Director

April 27, 2016

Margaret Levings
Local Mitigation Strategy Chair
1255 W. Washington Street
Monticello, FL 32344

Re: Jefferson County Local Hazard Mitigation Plan Approved Pending Adoption

Dear Ms. Levings:

This is to confirm that we have completed a State review of the Jefferson County Local Mitigation Strategy (LMS) update for compliance with the federal hazard mitigation planning standards contained in 44 CFR 201/6(b)-(d). Based on our review and comments, Jefferson County developed and submitted all the necessary plan revisions and our staff has reviewed and approved these revisions. We have determined that the Jefferson County LMS plan is compliant with federal standards, subject to formal community adoption, for the jurisdictions below:

Jefferson County, Unincorporated
City of Monticello

Upon submittal of a copy of all participating jurisdictions' documentation of their adoption resolutions to our office, we will send all necessary documentation to the Federal Emergency Management Agency (FEMA) who will issue formal approval of the Jefferson County LMS.

If you have any questions regarding this matter, please contact Alexander Falcone at 850-921-9063 or Alexander.Falcone@em.myflorida.com.

Respectfully,

A handwritten signature in black ink, appearing to read "Miles E. Anderson".

Miles E. Anderson,
Bureau Chief, Mitigation
State Hazard Mitigation Officer

MEA/af

Attachments: MEMORADUM: State approval of LMS plans under Program Administration by States (PAS)

RESOLUTION NO. _____

A RESOLUTION OF JEFFERSON COUNTY, FLORIDA;
ADOPTING THE LOCAL MITIGATION STRATEGY

WHEREAS, Jefferson County is subject to natural hazards such as floods, storm surge, hurricanes, tropical storms, wildfires, drought, heat waves, winter storms, tornados, etc and these hazards affect the health and property of the citizens of the Jefferson County as well as its economic viability; and

WHEREAS, the Local Mitigation Strategy Committee worked to prepare the countywide, unified Local Mitigation Strategy to include a report detailing countywide hazards and vulnerabilities, a list of critical facilities, a list of policy recommendations and a prioritized list of hazard mitigation programs, projects and initiatives; and

WHEREAS, hazard mitigation consists of actions such as structural enhancements, planning, code enforcement and responsible development, taken to permanently reduce or eliminate the long term risks to people and property from the effects of hazards; and

WHEREAS, in years past, the Local Mitigation Strategy has previously been adopted by both the County and the City of Monticello;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, hereby adopts the Local Mitigation Strategy; RESOLVED, FURTHER, that this resolution shall become effective immediately upon adoption.

PASSED AND DULY ADOPTED, in regular session by the Jefferson County Board of County Commissioners on this _____ day of _____, 2016.

JEFFERSON COUNTY BOARD OF
COUNTY COMMISSIONERS

Attest:

Kirk Reams, Clerk

Stephen Walker, Chairman