

BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

Benjamin "Benny" Bishop	Eugene Hall	Hines F. Boyd	Betsy Barfield	Stephen Walker
District 1	District 2, Vice-Chair	District 3	District 4	District 5, Chair

Regular Session Agenda January 19, 2016 at the Courthouse Annex 435 W. Walnut St. Monticello, FL 32344

- 1. 6:00 P.M. Call to Order, Invocation, Pledge of Allegiance
- 2. Public Announcements, Presentations, & Awards
- 3. Consent Agenda
 - a) Approval of Agenda
 - b) Minutes of December 1, 2015 Regular Session
 - c) Minutes of January 5, 2016 Regular Session
- 4. Citizens Request & Input on Non-Agenda Items (3 Minute Limit)

5. General Business

- a) Presentation on Sports Facilities Chair Walker
- b) Game Changer Project EDC President Ron Cichon
 - i) Revised Revenue Projections
 - ii) Request for Transition to Next Phase of Due Diligence: including defined facility cost projections from EMO Architects; Memorandum of Understanding, Letters of Intent, Development Agreements, Management and Operation Agreements and other legal documents from Nabors, Giblin & Nickerson, P.A.
 - iii) Authorization for expenditure of funds for Professional Services
- c) US 19 Beautification Bid Award/Amendment/Resolution Debby Preble/Daryle Gray
- 6. County Coordinator
- 7. Commissioner Discussion Items
- 8. Adjourn

From the manual "Government in the Sunshine", page 40:

Kirk Reams	Parrish Barwick	T. Buckingham Bird
Clerk of Courts	County Coordinator	County Attorney
		rage i or io

Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

<u>ITEM 3</u>

CONSENT AGENDA ITEMS

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR SESSION December 1, 2015

The Board met this date in regular session. Present were Chairperson Stephen Walker, Commissioners Betsy Barfield, Benjamin "Benny" Bishop and Hines Boyd. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

- 1. Chairman Stephen Walker called the meeting to order.
- 2. Engineer Frank Darabi and Facility Administrator John McHugh of the Aucilla Landfill presented the Board with a dividend check in the amount of \$44,094.30.
- 3. Katelynn Culpepper with Tri-County Electric Co-op introduced the Junior Leadership Team and allowed each member to ask the Board a question.
- 4. Chairman Walker requested that County Gift Certificates be added to the consent agenda as item 5(e). On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried (4-0), the approval of the agenda as amended and the minutes of the November 17th, 2015 Regular Session were approved.
- 5. Mitch Owens, representing the Osceola County Housing Finance Authority, fielded questions from the Board regarding the resolution. **On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried (4-0), the resolution was approved.**
- Julie Conley, Director of the Economic Development Council, presented appointments for the CDBG Economic Development Citizens advisory Task Force. On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried (4-0), Mrs. Conley's appointments of Franklin Brooks, Jared Joyner, Julia McBee, Georgianna Barker, Mae Eva Kuyler and Betty Connor were approved.
- 7. Julie Conley, Director of the Economic Development Council, presented appointments for the Lloyd Interchange Brownfield District Advisory Committee. On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried (4-0), Mrs. Conley's appointments of Mae Eva Kuyler, Jared Joyner, Arun Kundra, Julie Conley, Commissioner Betsy Barfield, Clerk of Court Kirk Reams and—if they accepted—Ed Keaton, Dave Barrett (or representative), Jon Barden (or representative), Rick Baker (or representative) and Ken Smith (or representative) were approved.
- 8. Dick Bailar and Bill Moon, on behalf of Jefferson Arts, provided comments on issues and resolutions related to the new annex employee parking lot.
- Clerk of Court Kirk Reams introduced the County Employee Gift Certificate item and noted the gift certificates could be spent at local vendors only. On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried (4-0), the Board approved a \$35 gift certificate for each employee.
- 10. County Coordinator Parrish Barwick discussed different options and costs associated with road projects/stabilization of roads. He estimated that each mile of stabilization cost approximately \$25,000 in material. The Board discussed the condition of Christmas Acres. Clerk of Court Kirk Reams suggested the Board use some of the \$263,000

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RESTORE Act funds for road stabilization. Chairman Walker requested Clerk of Court Reams and County Coordinator Barwick provide the Board with a list of roads and that this item be placed on the next agenda.

- 11. Commissioner Bishop had to leave the meeting due to a prior obligation.
- 12. Commissioner Barfield requested an update on the Brownfield designation in the city.
- 13. The warrant register was reviewed and bills ordered paid.
- 14. On motion by Commissioner Boyd, seconded by Commissioner Barfield and unanimously carried (3-0), the meeting was adjourned.

Chairman

Attest:

Clerk

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS REGULAR SESSION January 5, 2016

The Board met this date in regular session. Present were Chairperson Stephen Walker, Commissioners Betsy Barfield, Benjamin "Benny" Bishop, Hines Boyd and Eugene Hall. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Kirk Reams.

- 1. Chairman Stephen Walker called the meeting to order.
- 2. Julie Conley, on behalf of the Economic Development Council, honored charter member Bill Gunnels for his 15+ years of service.
- 3. On motion by Commissioner Barfield, seconded by Commissioner Boyd and unanimously carried (5-0), the consent agenda—consisting of the approval of the agenda and TDC items of business—was approved.
- 4. Dick Bailar gave an update on the Jefferson County Action Plan Oversight.
- 5. Chairman Stephen Walker introduced the request for right of way access off Tram Road. Attorney Bird stated this access was platted, which meant the gate cannot be closed and no obstructions can exist. Citizen Mike Boland, whose access to his property is involved, spoke on this issue.. On motion by Commissioner Boyd, seconded by Commissioner Hall and unanimously carried (5-0), the Board voted to work with all parties involved, including a letter from Planning Department to the owner of the building in the right of way, to have the building moved. Commissioner Barfield noted for clarity that she was not voting to have the county involved in the physical moving of the building.
- 6. Economic Development Council Director Julie Conley introduced a presentation on the Lloyd interchange Game Changer project. The following other members of the committee also presented and fielded questions from Commissioners: Ron Cichon, Jake Whitfield, Arun Kundra, Edwin Sanders, Bruce Ballister, Warren Emo, Camille Tharpe and Clerk of Court Kirk Reams. Commissioner Barfield requested the slideshow presentation be published on the conty website and also included in the next agenda packet for the public to view. Citizens commented on the presentation. This item was placed on the agenda for the next meeting.
- 7. County Coordinator Parrish Barwick presented SHIP bid awards for seven projectgs and recommended Board approval. On motion by Commissioner Barfield, seconded by Commissioner Bishop and unanimously carried (4-0; Commissioner Hall had to leave the meeting), the Board approved the SHIP bid awards.
- 8. County Coordinator Barwick presented the dump truck lease resolution to the Board and recommended for Board approval. On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried (4-0), the Board approved the lease resolution.
- 9. Commissioner Bishop inquired about the Courthouse Clock. Commissioner Barfield stated the Brownfield meeting on US-19 would be at a future meeting and also requested that the road stabilization topi9c be placed on the agenda for the second meeting in February.

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10. The warrant register was reviewed and bills ordered paid.

11. On motion by Commissioner Bishop, seconded by Commissioner Barfield and unanimously carried (4-0), the meeting was adjourned.

Attest: _____

Chairman

Clerk

ITEM 5(c)

US 19 BEAUTIFICATION BID AWARD/AMENDMENT/RESOLUTION



January 13, 2016

Mr. Kirk Reams 1 Courthouse Circle Monticello, Florida 32344

RE: Jefferson County- US 19 Landscaping Preble-Rish, Inc. Project No. 751.056

Dear Mr. Reams:

As you know we received bids for the referenced project at 11:00 A.M. EST on December 15, 2015 and two (2) contractors submitted bids. Copies of all the bids have been provided under separate cover. The detailed bid results are attached and labeled as Exhibit A.

After thorough review of all bids, Piney Grove Nursery was the qualified, responsive bidder. Therefore, we recommend awarding the contract to Piney Grove Nursery in the amount of \$319,485.00.

Also enclosed is a copy of the Notice of Award and Contract to be executed if the Commission approves of our recommendation. Please notify our office once approved so we may prepare all of the necessary contract documents to be executed by the Contractor and the County.

The US 19 Landscaping project bid opening occurred on the 15th of December 2015. The bids were due at 11:00 am at the Courthouse. The bidders were from Plant Man Landscaping and Piney Grove Nursery. The Plant Man's bid was turned in and stamped as received after shortly after 11:00 am. Both bids were read and The Plant Man was declared the lowest bidder at that time (see Exhibit A) but each bidder was told the bids would be more thoroughly reviewed to make sure a complete bid package was submitted. This is a normal process were we, PRI, reviews the bid packages after the bid opening to verify bid unit prices, base bid amounts, and confirm the items required were submitted. When the bids were reviewed it was found that Piney Grove Nursery had a complete bid but The Plant Man did not submit a complete bid. Exhibit B shows the check list from the bid review. I called Pam Miner with AKINS who is overseeing the project for FDOT, to check our limitations on recommending a bid in this situation and she responded that if a bid was submitted with forms missing or incomplete then the bid would be considered a non-responsive bid (See Exhibit C for a copy of her email). Therefore PRI recommends Piney Grove Nursery for the project.

If you have any questions, please do not hesitate to contact me at 850.524-0696 or email me at GrayD@preblerish.com.

Sincerely, Preble-Rish Inc.

Daryle Gray, P.E. Project Manager

187 East Walnut Street, Monticello, FL 32344 (850) 997-2175

Kuntdin Kuntdin Kuntdin	US 19 SOUTH LANDSCAPING BID TABULATION FOR BIDS RECEIVED Tuesday, December 15, 2015 @ 11:05 A.M.	Piney Grove Nursery										582,485 587,915		RECORDED BY RECORDED BY
	US BID TAF Tuesday	The Plant Man										\$ 215/52 \$		
			Bid Proposal Form & Addendum Acknowledgement(s) -00030-	One original & two (2) copies of Proposal	List of Subcontractors -00030-	Bid Bond -00040-	Anti-Collusion Statement -00302-	Conflict of Interest Disclosure -00303-	Drug Free Workplace Certification -00304-	Public Entity Crimes Statement -00305-	Local Preference -Appendix A-	BASE BID AMOUNT		Day BIDS OPENED BY

Jefferson County US 19 South Landscaping Detailed Bid Tabulation Exhibit A

				The P	The Plant Man		Piney Grove Nursery	lursery	
PAY ITEM NUMBER	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	COST	UNIT	UNIT PRICE	COST	
1.0 GENERAL									
1.1	Mobilization	RS	1.00	\$ 5,000.00	\$ 5,000.00	\$ 0	14,815.00 \$	14,8'	14,815.00
1.2	Bonds and Insurance	rs	1.00	\$ 7,500.00	s 7	\$ 0	9,100.00 \$	9,1(9,100.00
1.3	Maintenance of Traffic	LS	1.00	\$ 500.00	\$ 500.00	0 \$	7,500.00 \$	7,50	7,500.00
2.0 PLANTS									
2.1	Lagerstroemia indica Miss Francis - MISS FRANES - 8'-9' oa - Multi-trunk standard 30 gal.min Red	EA	76.00	\$ 290.00	\$ 22,040.00	0 \$	215.00 \$	16,34	16,340.00
2.2	Lagerstroemia indica Muscogee - MUSCOGEE - 10'-12' oa - Standard, 45 gal. min Lavender	EA	264.00	\$ 383.00		\$	450.00 \$	118,800.00	00.00
2.3		EA	39.00	\$ 383.00 \$		\$	445.00 \$	17,35	17,355.00
2.4	Magnolia grandiflora - GRANDIFLORA - 10' oa - 45 gal. min. Container grown, Full	EA	143.00	\$ 290.00 \$		\$ 0	525.00 \$	75.07	75,075.00
2.5	Sabal palmetto - SABAL PALM - stagg'd hts as noted - Sun grown, full heads, regenerated	EA	87.00	\$ 490.00 \$	\$ 42,630.00	\$ 0	495.00 \$	43,06	43,065.00
2.6	Buita capitata - PINDO PALM - 4' ct - Sun grown, Full head	EA	18.00	\$ 780.00		0 \$	650.00 \$	11,70	11,700.00
2.7	Buita capitata - PINDO PALM - 5' oa - Sun grown, Full head	EA	37.00	\$ 278.00	\$ 10,286.00	\$ 0	155.00 \$	5,73	5,735.00
3.0 ADDITIVE ADDENDUM-ALTERNATE PLANTS	RNATE PLANTS								
. 3.1	Lagerstroemia indica Miss Francis - MISS FRANES - 8'-9' oa - Multi-trunk standard 30 gal.min Rec	EA	1.00	•	' S	\$	415.00 \$	4	415.00
3.2	Lagerstroemia indica Muscogee - MUSCOGEE - 10'-12' oa - Standard, 45 gal. min Lavender	EA	1.00	•	S	¢	650.00 \$	65	650.00
3.3		EA	1.00	•	ı v	ь	650.00 \$	6	50.00
3.4	Ulmus Parviflora "Drake" - DRAKE ELM - 14'-16' oa - 100 gal. min., 4-5" cal.	EA	1.00	•	-	es es	625.00 \$	62	625.00
3.5	Magnolia grandiflora - LITTLE GEM - 7'-8' oa -	EA	1.00	۰ ه	۔ ج	ю	450.00 \$	45	50.00
3.6		EA	1.00	۰ ج	- 8	\$	695.00 \$	9	95.00
3.7	Magnolia grandiflora- GRANDIFLORA - 14'-16' oa - 100 gal. min., 4-5" cal.	EA	1.00	•	s.	\$	725.00 \$	22	725.00
4.0 ADDITIVE ADDENDUM- CONTRACTOR SUGGESTED PLANTS	ITRACTOR SUGGESTED PLANTS				and the set of the set				
4.1									
4.2									
4.2									
4.3									
4.4									
4.5									
4.6									
4.7									
4.8									
TOTAL					\$ 259,515.00	0	Ş	319,485.00	85.00
GRAND TOTAL					\$ 259,515.00	0	S	319,485.00	85.00

PREBLE-RISH

Daryle Gray

From:	Miner, Pam C [Pam.Miner@atkinsglobal.com]
Sent:	Tuesday, December 15, 2015 1:17 PM
To:	Daryle Gray
Cc:	wlee.wlainc@gmail.com; Honorable Kirk Reams; Debra Preble; Moss, Dustie
Subject:	US 19 Landscape Project

I wanted to follow up in writing our conversation regarding the bid process. The Department requests the project be awarded to the low bidder unless the bidder is found non-responsive. By non-responsive, if you requested certain documents, etc., to be turned in with the bid package and for example the forms were missing, incomplete, etc., the department considers that non-responsive.

Hope this helps.

Sincerely,

Pam Miner Project Manager, Northwest Florida Transportation

ATKINS

1141 Jackson Avenue, Chipley, FL, 32428 | Tel: +1 (850) 260-3218 | Fax: +1 (850) 638 3002 | Cell: +1 (850) 527 4316 | Email: pam.miner@atkinsglobal.com | Web: www.atkinsglobal.com/northamerica www.atkinsglobal.com

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Consider the environment. Please don't print this e-mail unless you really need to.

JEFFERSON COUNTY US 19 LANDSCAPING

SECTION 00050-AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2016, by and between, <u>Jefferson County</u>, <u>Florida</u>, hereinafter called "OWNER" and <u>Piney Grove Nursery and Landscaping</u>, Inc.__doing business as a corporation, hereinafter called "CONTRACTOR". WITNESSETH: That for and in consideration of the payments and agreements herein after mentioned:

1. The CONTRACTOR will commence and complete the construction of the **JEFFERSON**

COUNTY – US 19 LANDSCAPING.

2. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the PROJECT described herein.

3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS within 10 calendar days after the date of the NOTICE TO PROCEED and will complete the project within <u>120</u> consecutive calendar days, thereafter unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS. Liquidated damages for failure to substantially complete the project within the specified time will be set at <u>\$500.00</u> per day. Completion means that the OWNER can use the project as designed.

- The CONTRACTOR agrees to perform all of the work described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of <u>\$319,485.00</u> as shown in the BID.
- 5. The term "CONTRACT DOCUMENTS" means and includes the following:
- (A) NOTICE TO RECEIVE SEALED BIDS
- (B) INFORMATION FOR BIDDERS
- (C) BID
- (D) BID BOND
- (E) AGREEMENT
- (F) PERFORMANCE BOND
- (G) PAYMENT BOND
- (H) NOTICE OF AWARD
- (I) NOTICE TO PROCEED

- (J) APPLICATION AND CERTIFICATION FOR PAYMENT
- (K) CHANGE ORDER
- (L) GENERAL CONDITIONS
- (M) SUPPLEMENTAL GENERAL CONDITIONS
- (N) NOTICE OF SUBSTANTIAL COMPLETION
- (O) CERTIFICATE OF FINAL COMPLETION
- (P) PUBLIC ENTITY CRIMES STATEMENT
- (Q) ANTI-COLLUSION STATEMENT
- (R) CONFLICT OF INTEREST DISCLOSURE FORM
- (S) DRUG FREE WORKPLACE
- (T) SUPPLEMENTAL TECHNICAL SPECIFICATIONS
- (U) DRAWINGS prepared by Preble-Rish, Inc.
- (V) ADDENDA
 - No. 1, dated_____
 - No. 2, dated_____
 - No. 3, dated _____
 - No. 4, dated _____
 - No. 5, dated _____

6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

7. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized official, this Agreement in two(2) copies each of which shall be deemed an original on the date first written above.

(SEAL)	
ATTEST:	OWNER:
	JEFFERSON COUNTY, FLORIDA
BY(Signature)	BY(Signature)
NAME	NAME
(Please Type)	
TITLE	TITLEChairman, Jefferson CountyBoard of County Commissioners
(SEAL)	
ATTEST:	CONTRACTOR:
BY (Signature)	BY(Signature)
NAME(Please Type)	NAME(Please Type)
TITLE	TITLE
	ADDRESS:
END OF SECTION 00050	Employer Identification

JEFFERSON COUNTY US 19

PRI PROJECT NO. 751.056

SECTION 00080-NOTICE OF AWARD

TO: <u>Piney Grove Nursery and Landscaping, Inc.</u> <u>1263 Piney Grove Rd.</u> <u>Chipley, FL 32428</u>

PROJECT DESCRIPTION: JEFFERSON COUNTY US 19

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated <u>November 16, 2015</u>, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of <u>\$319,485.00</u>. You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND, and certificates of insurance within ten (10) calendar days from the date of this NOTICE to you.

If you fail to execute said Agreement and to furnish said BONDS within ten (10) calendar days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 2016.

By: ______ Title: Chairman, Jefferson County Board of County Commissioners

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

By: ______ (Company Name).

This the ______ day of ______, 2016.

By: _____(Print and Sign Name).

Title: _____

NOTICE OF AWARD-00080 1

AMENDMENT TO JOINT PROJECT AGREEMENT BETWEEN THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION AND THE COUNTY OF JEFFERSON, FLORIDA

This Amendment is between the State of Florida, Department of Transportation, "Department," whose mailing address is, 1074 Highway 90, Chipley, Florida 32428 and the County of Jefferson, "County".

WITNESSETH

WHEREAS, the Department and the County entered into an Agreement, Contract No. AQV99, on December 20, 2012, for landscaping of SR 57 (US19) from I-10 North to the City of Monticello, Florida, under Financial Project No. 416533-8-58-22 ("Project"); and

WHEREAS, the parties desire to amend the Agreement to provide additional funding due to bids being higher than anticipated in the amount of fifty nine thousand four hundred eighty five and 00/100 dollars (\$59,485.00) for the Project, under Financial Project No. 416533-8-58-22.

NOW THEREFORE, the parties agree to amend the Agreement as follows:

- 1. The recitals in the WHEREAS clause above are incorporated into this Amendment.
- Under Section 9, paragraph A, subparagraph i), of the Agreement, the language TWO HUNDRED SIXTY THOUSAND and 00/100 DOLLARS (\$260,000.00)" is removed and replaced with the following language "THREE HUNDRED NINETEEN THOUSAND FOUR HUNDRED EIGHTY FIVE and 00/100 DOLLARS (\$319,485.00)."
- 3. In Exhibit 1, under the heading "STATE RESOURCES (CSFA 55.023)," of the Agreement, the amount "\$260,000.00" is removed and replaced with "\$319,485.00."
- 4. Except as modified in this Amendment, the provisions, terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, this Amendment shall be effective on the last date of execution hereof by a Party.

COUNTY OF JEFFERSON	STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION			
Ву:	Ву:			
Name:	Name:			
Title:	Title:			
Date:	Date:			
Attest:	Attest: Executive Secretary			
Legal Review:	Legal Review:			
County Attorney	Office of the General Counsel			



BOARD OF COUNTY COMMISSIONERS

THE KEYSTONE COUNTY-ESTABLISHED 1827

435 W. Walnut St., Monticello, Florida 32344

Benjamin "Benny" Bishop	Gene Hall Vice Chair	Hines F. Boyd	Betsy Barfield	Stephen Walker Chair
District 1	District 2	District 3	District 4	District 5

Resolution No. 2016-01192016-01

BE IT RESOLVED that the Board of County Commissioners of Jefferson County, Florida, authorizes its Chairman to execute Amendment Number One and any subsequent Amendments to the Joint Participation Agreement with the Florida Department of Transportation for the beautification and landscaping of for costs directly related to the SR 57 (US 19) landscape from I-10 North to Ottenger Road, FP ID #416533-8-58-22.

PASSED AND ADOPTED by a vote of _____ yeas, _____ nays and _____ absent of the Board of County

Commissioners on this the 19th day of January, 2016.

Kirk Reams	Parrish Barwick	T. Buckingham Bird
Clerk of Courts	County Coordinator	County Attorney