

# JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

## Regular Session Agenda Thursday, December 19th, 2024 6 PM

The Board met on this date in Regular Session. Chairman Austin Hosford, Commissioners Ben White, JT Surlles, Jessica Gramling, and Gene Hall were present. Clerk Trey Hightower, County Manager Shannon Metty, County Attorney Heather Encinosa, Assistant County Attorney Evan Rosenthal, and County Budget Officer Gus Rojas were also present.

The meeting on December 19, 2024, discussed several key points. Public announcements included Gretchen Wallace's donation offer to the Sheriff's Department and EMS in memory of Lawrence Wallace. Several resolutions were discussed and approved: a T-Mobile grant, a cybersecurity policy for county departments, a resolution of intent for collecting non-ad valorem fees, and the termination of the county's impact fee assessment contract. The Clerk of Court's request to pay constitutional officers' monthly draws in advance was approved. The County Manager provided updates on road projects, including Government Farms/Ashville Highway and Waukeenah Highway. The Lamont gas station and courthouse renovations were also discussed, with plans for future workshops.

### **1. 6:00 PM Call to Order**

### **2. Approval of Agenda Additions**

- Additions to Consent Agenda are ARPA (generator for school), state appropriation will piggyback on EMO and surplus of 2005 Explorer to DEM.
- **Commissioner Surlles motions to approve the agenda, seconded by Commissioner Gramling and unanimously passed by the board.**

### **3. Public Announcements**

- Gretchen Wallace
  - a. Her husband Lawrence Wallace passed in November, and she wants to donate \$3,000 each to the Sheriff's Department and EMS for their response & service during the call to their home to honor.

### **4. Citizens Request & Input on Non-Agenda Items**

### **5. Consent Agenda**

- **Commissioner Surlles motions to approve the Consent Agenda, seconded by Commissioner Hall and unanimously passed by the board.**

### **6. General Business**

#### **a. T-Mobile**

- Theresa Sterling- TDC Coordinator
  - Provides a background on the agreement. It is the hometown grant for \$14,000 that the county was awarded for a project in town for a mural. It will go on the side of Penny Lane. It will be a wildlife mural in coordination with the Florida Wildlife Corridor Foundation.
- Chairman Hosford states we were one of 25 counties out of over 800 applicants to receive this grant. Monticello was put on this video that had millions of views

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worldwide. The grant is going to highlight our natural resources, our environment, and our landscape.

- **Commissioner White motions to approve the T-Mobile grant, seconded by Commissioner Gramling and unanimously passed by the board.**

**b. Resolution for Cybersecurity**

- Citizens to be Heard: Will Branham
- County Manager Shannon Metty presents the cybersecurity policy for approval with county departments. We are building a network across all our departments. As we build that network, we will build a more comprehensive cyber security plan in the coming months.
- **Commissioner White motions to approve the resolution for cybersecurity, seconded by Commissioner Gramling and unanimously passed by the board.**

**c. Resolution of Intent**

- Allows the county to collect non-ad valorem fees.
- **Commissioner Surles motions to approve, seconded by Commissioner White and unanimously passed by the board.**

**d. Impact Fee- Termination Letter**

- County Manager Shannon Metty explains that we had quite a few items that the county needed to gather to start the assessment, and because we are starting from scratch, we have not gotten all those items together yet.
- This is a termination letter with our current company that's working on it, DTA. It is being put on pause because as part of state law, we must have it done within a year, and we wouldn't be able to meet that as we haven't gotten them all their information.
- **Commissioner Surles motions to approve the termination, seconded by Commissioner White and unanimously passed by the board.**
- Chairman Hosford asks about the status of impact fee assessment.
- County Attorney Heather Encinosa responds that the Florida Legislature put a requirement into state statutes that impact fees must be approved within one year of the initiation of the study.
- Commissioner Surles inquires whether they will do a new presentation.
- Chairman Hosford confirms that another presentation will be made on this complex issue at the beginning of next year.

**7. Clerk of Court**

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- Asks for approval of the Board to be able to pay our constitutional officers monthly draw in advance before the 1/9/25 meeting and will present the pre-approved vendor list before the next Consent Agenda.
- **Commissioner Surles motions to approve, seconded by Commissioner White and unanimously passed by the board.**

### 8. County Engineer

### 9. County Attorney

### 10. County Manager

- SCOP and SCRAP Government Farms/Ashville highway is almost done. Waukeena Highway is planning to be done by the first of the year.
- Awarded Phase 2 of Waukeena Highway
- Ashville Highway design update
- DOT update- Impressed with where we are going with our projects.
- The Lamont gas station will be on the Jan 23<sup>rd</sup> meeting agenda.
- The delegation meeting went well and there were requests for the courthouse renovations.
- Update on the gym and there will be a workshop at the January 23<sup>rd</sup> meeting to get ideas from the public on use of the building.

### 11. County Commissioners

- Commissioner White wishes everyone a Merry Christmas. Asks for Monday the 23<sup>rd</sup> off work for all county offices. Everyone has worked hard this year, and they deserve an extra day off.
- Chairman Hosford thanks Clerk Hightower for getting the fines and fees animal ordinance issue handled.

### 12. Adjourn

- **Commissioner Surles motions to adjourn, seconded by Commissioner Hall and it unanimously passed by the board.**