

**JEFFERSON COUNTY
RESOLUTION NO. 2024- 01**

WHEREAS, The Board of County Commissioners of Jefferson County, Florida has received funds from sources not anticipated in its budget for 2023-24; and

WHEREAS, those funds hereinafter described were received for a particular purpose; and

WHEREAS, Chapter 129.06, Florida Statutes, provides that the Budget Officer at any time within a fiscal year may amend a budget for that year when there is a receipt of funds from a source not anticipated in the budget and for a particular purpose, and expend it for a particular purpose; and

WHEREAS, there is provision for such receipts and appropriations to be added to the budget of the proper fund:

NOW, THEREFORE, The Board of County Commissioners does resolve that the following described funds be appropriated and expended for the purpose indicated:

<u>Fund</u>	<u>Department</u>	<u>Source</u>	<u>Type</u>	<u>Amount</u>
Tourist Dev TF	Tourist Development	Def. Rev.	Non-recurring Expenses	\$ 97,360

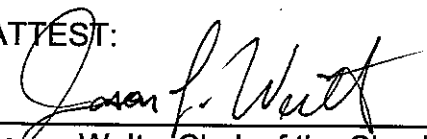
PASSED AND DULY ADOPTED, on this the 17th day of January 2024.

**BOARD OF COUNTY COMMISSIONERS
OF JEFFERSON COUNTY, FLORIDA**



J.T. Surles, Chair

ATTEST:



Jason Welty, Clerk of the Circuit Court

APPROVED AS TO FORM:



Heather J. Encinosa, Esq.

TOURIST DEVELOPMENT TRUST FUND Revenues

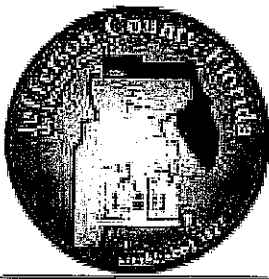
Account Number	Account Description	Approved Budget FY 23-24	Amended Budget FY 23-24	Increase or (Decrease)
29-312-100.01	Tourist Bed Tax			
29-361-100.00	TBT Interest	\$ 96,425	\$ 85,000	\$ (11,425)
29-369-900.01	Prior Year Carryforward	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 96,425	\$ 108,785	\$ 108,785

Account Number	Account Description	Approved Budget FY 22-23	Amended Budget FY 23-24	Increase or (Decrease)
29-2781-519.341	North Florida Wildlife Center - Non-Promotional			
29-2781-519.340	Administrative Services - Admin/Ops	\$ -	\$ 8,500	\$ 8,500
29-2781-519.310	Legal Services - Admin/Ops	\$ -	\$ 9,000	\$ 9,000
29-2781-519.480	TDC Promotional Printing - Promo/Adver	\$ -	\$ 7,000	\$ 7,000
29-2781-519.481	Tourism Events - Promo/Adver	\$ -	\$ 10,000	\$ 10,000
29-2781-519.482	Conferences - Promo/Adver	\$ -	\$ 8,500	\$ 8,500
29-2781-519.483	Co-Op Advertising- Visit Florida/ VNNF Partnership - Promo/Adver	\$ -	\$ 1,500	\$ 1,500
29-2781-519.484	Monticello Opera House - Promo/Adver	\$ -	\$ 2,000	\$ 2,000
29-2781-519.485	Watermelon Festival - Promo/Adver	\$ -	\$ 8,500	\$ 8,500
29-2781-519.486	Promotional Services - Promo/Adver	\$ -	\$ 3,000	\$ 3,000
29-2781-519.487	Advertising and Promotional Services - Promo/Adver	\$ -	\$ 8,200	\$ 8,200
29-2781-519.488	Marketing Plan - Promo Adver	\$ -	\$ 17,000	\$ 17,000
29-2781-519.340	Other Contractual Services	\$ -	\$ 80,000	\$ 80,000
29-2781-519.800	Grants	\$ 96,425	\$ -	\$ (96,425)
29-2781-519.999	Contingency	\$ -	\$ -	\$ -
	TOTALS	\$ 96,425	\$ 193,785	\$ 97,360

TOURIST DEVELOPMENT TRUST FUND BALANCE \$ 193,785 \$ 97,360

Exhibit A - FY 2023-24 - Budget Amendment #3

Fund	Type	Account Number	Account Description	Approved Budget	Increase	Decrease	Ending Budget
Tourist Dev TF	Revenues	29-312-100.01	Tourist Bed Tax	\$ 96,425	\$ -	\$ 11,425	\$ 85,000
Tourist Dev TF	Revenues	29-369-900.01	Prior Year Carryforward	\$ -	\$ 108,785	\$ -	\$ 108,785
Tourist Dev TF	Expenditures	29-2781-519.341	North Florida Wildlife Center - Non-Promotional	\$ -	\$ 8,500	\$ -	\$ 8,500
Tourist Dev TF	Expenditures	29-2781-519.340	Administrative Services - Admin/Ops	\$ -	\$ 9,000	\$ -	\$ 9,000
Tourist Dev TF	Expenditures	29-2781-519.310	Legal Services - Admin/Ops	\$ -	\$ 7,000	\$ -	\$ 7,000
Tourist Dev TF	Expenditures	29-2781-519.480	TPO Promotional Printing - Promo/Adver	\$ -	\$ 10,000	\$ -	\$ 10,000
Tourist Dev TF	Expenditures	29-2781-519.481	Tourism Events - Promo/Adver	\$ -	\$ 8,500	\$ -	\$ 8,500
Tourist Dev TF	Expenditures	29-2781-519.482	Conferences - Promo/Adver	\$ -	\$ 1,500	\$ -	\$ 1,500
Tourist Dev TF	Expenditures	29-2781-519.483	Co-Op Advertising - Visit Florida/ VNNP Partnership - Promo/Adver	\$ -	\$ 2,000	\$ -	\$ 2,000
Tourist Dev TF	Expenditures	29-2781-519.484	Monticello Opera House - Promo/Adver	\$ -	\$ 8,500	\$ -	\$ 8,500
Tourist Dev TF	Expenditures	29-2781-519.485	Watermelon Festival - Promo/Adver	\$ -	\$ 3,000	\$ -	\$ 3,000
Tourist Dev TF	Expenditures	29-2781-519.486	Promotional Services - Promo/Adver	\$ -	\$ 8,200	\$ -	\$ 8,200
Tourist Dev TF	Expenditures	29-2781-519.487	Advertising and Promotional Services - Promo/Adver	\$ -	\$ 17,000	\$ -	\$ 17,000
Tourist Dev TF	Expenditures	29-2781-519.488	Marketing Plan - Promo Adver	\$ -	\$ 80,000	\$ -	\$ 80,000
Tourist Dev TF	Expenditures	29-2781-519.340	Other Contractual Services	\$ 96,425	\$ -	\$ 96,425	\$ -
Tourist Dev TF	Expenditures	29-2781-519.800	Grants	\$ -	\$ -	\$ -	\$ -
Tourist Dev TF	Expenditures	29-2781-519.999	Contingency	\$ -	\$ 30,585	\$ -	\$ 30,585



BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

Chris Tuten
District 1

Gene Hall
District 2

J T Surles
District 3- Chair

Austin Hosford
District 4-Vice-Chair

Ben White
District 5

January 5, 2024

J.T. Surles, Chairman
Board of County Commissioners
1 Courthouse Circle
Monticello, FL 32344

RE: Supplemental Budget – Fiscal Year 2023-24

Honorable Commissioners of Jefferson County,

We request the board amend the budget to increase appropriations by \$97,360 in the Tourist Development Trust Fund.

The appropriations are to cover the procurement of a county marketing plan and additional promotional expenses. Deferred revenues from prior fiscal years will cover these non-recurring expenses.

Please see Exhibit A for detailed line changes.

Thank you for your consideration.

Gustavo Rojas
County Budget Officer

CC: Shannon Metty, County Manager
Jason Welty, Clerk of the Court
Heather Encinosa, County Attorney
Evan Rosenthal, Deputy County Attorney
Austin Hosford, Commissioner Vice-Chair

Jason Welty
Clerk of Courts

Shannon Metty
County Manager

Heather Encinosa
County Attorney
