

# Jefferson County Board of County Commissioners

Thursday, February 17, 2022 at 6:00 pm

## **REGULAR SESSION AGENDA**

Courthouse Annex, 435 W. Walnut Street, Monticello, FL 32344

- **1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**
- 2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS

## 3. CONSENT AGENDA

a. General Fund Vouchers

#### **Attachments:**

- February Report (February\_Report.pdf)
- **GF Vouchers** (GF\_List\_of\_Vouchers\_02.17.22.pdf)

#### **b.** Transportation Fund Vouchers

#### **Attachments:**

• **TF Vouchers** (TF\_List\_of\_Vouchers\_02.17.22.pdf)

#### c. Minutes

#### **Attachments:**

- Feb. 3, 2022 (2-3-2022\_draft\_BCC\_Minutes.docx)
- Jan. 20, 2022 (1-20-2022\_draft\_BCC\_Minutes.docx)
- Jan. 6, 2022 (1-6-2022\_draft\_BCC\_Minutes.docx)
- d. Satisfaction Lien
- e. Limited Scope Audit Recommendation

## 4. GENERAL BUSINESS

- a. Open Bids for Broadband RFQ
- b. Sheriff's Department needs for litter control: Comm. Barfield/S. Metty/ Sheriff McNeill
- c. Engineering RFP: Comm. Barfield/P. Barwick
- d. Update for running the Sewer to Lloyd: Comm. Tuten/P. Barwick
- e. Setup Park Rules Workshop: Comm. Walker/Sheriff McNeill/S. Metty
- f. A-Building Financial Report: Comm. Hall/P. Barwick

#### Attachments:

- **A-Building** (2-9-2022\_updated\_A\_Building\_Summary.xlsx)
- g. BScope for Bridges: P. Barwick/K. Reams

#### h. Discussion of Old Lloyd Rd Designation: Comm. Barfield/P. Barwick

5. Citizens Request & Input on Non-Agenda Items

(3 Minute Limit Please)

- 6. CLERK OF COURTS
- 7. COUNTY COORDINATOR
- 8. COUNTY ATTORNEY
- 9. COUNTY COMMISSIONER DISCUSSION ITEMS
- **10. ADJOURN**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the appeal is to be based.

# PARTICIPATING IN A COUNTY COMMISSION MEETING: A CITIZEN'S GUIDE

The Jefferson County Commission is pleased to have you at our Commission meeting. We appreciate your presence, welcome your participation, and want your visit to be interesting and informative. The following is a brief summary of the Commission's Meeting Rules of Procedure that apply to citizen participation.

See the meeting agenda so that you can follow each item of business the Commission will be discussing.

#### SPEAKING BEFORE THE COMMISSION: WHEN CAN I TALK?

If you want to address the Commission about an issue that's not on the agenda, notice there are two places to do this. To reserve a time to speak for up to 3 minutes, please sign a speaker request form usually found near the speaker's rostrum.

The first place to speak is soon after the meeting begins. This time is reserved for citizens who want to make a request or provide input that doesn't require discussion. The spot is frequently used by citizens who don't want to stay for the entire meeting and don't need an immediate response from the Commission.

The second place is near the end of the meeting after the Commission has finished the

general business part of its agenda. Again, each speaker is allotted up to 3 minutes. The Commission may enter into discussion of items brought to its attention during this segment of the meeting.

Citizens may also have a chance to address the Commission about items of interest during the General Business part of the agenda. After the Commissioners have had a chance to discuss a general business item, the Chair usually asks if there are any comments from the audience. Again, if you wish to speak, please limit remarks to no more than 3 minutes.

For the record, always give your name and address before you begin speaking. If you're representing a particular group or organization, state that, too. Always address remarks to the Chair or the Commission as a whole, never to an individual commissioner or the audience. Speakers may speak only once on an issue and may not yield their time to another person.

# THE COMMON COURTESY RULE: PLEASE BE BRIEF, RELEVANT, AND ALWAYS CIVIL

Commission meetings can be long. Our Commission works hard to keep meetings moving along in a productive and civil manner. Please plan your remarks so that you can make your point clearly and quickly. Always be courteous and civil.

The Chair may call down speakers (or members of the audience) who violate the Commission's rules of decorum. Here are some "no-no's": personal attacks or threats, booing, heckling, cheering, inappropriate clapping, verbal outbursts, and distracting private conversations during proceedings. Also, signs are okay outside of the meeting room but are not allowed in it.

Commission Meeting Rules of Procedure (available at jeffersoncountyfl.gov) give the Chair control of the meeting, much like a judge controls his courtroom. These same rules also give the Chair a lot of flexibility to use his or her judgment in running an efficient and orderly meeting. So if you think you need help or more time, let the Chair know. If time allows, the Chair will usually grant reasonable requests.

Again, thanks for your interest. We're glad you're here!

NOTE: *Except for Common Courtesy rules, slightly different guidelines may apply to public hearings and workshops.* 

Contact: Parrish Barwick, County Coordinator (pbarwick@jeffersoncountyfl.gov 850-342-0287) | Agenda published on 02/11/2022 at 4:46 PM

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Act#9300 0001 4176 Act#9300 0001 4176 #72001059012 #004-0005312-000 Mtr#720015912-000 RoadDept-Balance Tir RoadDept-Balance/Ali RoadDept-ServCall.Tu CREDIT-WrongVendor #200352 Tank.ORingBo #26379 Tires (4) #2834089 Filter (4) #2834089 Filter	#19616374 #19616374 Agr#D01625529Y CR 25 Act#6478853 Act#6478853 Act#312168304 #22501110-1 #989795 Act#00050112 #29100 8544 8247 #39100 8544 8247	8 Hall Rd Park 1	101 Janitoria <sup>1</sup> Svcs 01/2 #AN27008 22250110000001 98979 #9300 0001 4564 93000001 4564 930000014564 Mtr#73178.73195.7319 Extension Fuel	#3870-0003 Audiobook #3870-0003 Audiobook #3870-0003 Audiobook #3870-0003 Audiobook #3870-0003 Audiobook #3870-0003 Audiobook #3870-0003 Audiobook #3870-0003 Audiobook	TRANS Descr.
9057718 9057728 9057728 9057718 9057718 9057717 9057724 9057726	905720 905720 905730 905719 905721	319978	320021 319993 319993 319993	&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&&	CHECK
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CenturyLink State of Florida	Payroll Account	Court Surfaces Deese Elite Deese Elite	Jefferson Co. School Bd. Brianne Beck Jeff Cnty Sheriff's Offic Jeff Cnty Sheriff's Offic Jeff Cnty Sheriff's Offic Southern Coast K-9 Richard Thomas Jeff Cnty Sheriff's Offic	FLORIDA HOMES INC. FLORIDA HOMES INC. Mihir Environics Inc. Pb03 Environmental Monito Pb03 Environmental Monito Henry Ulee	O'Reilly Automotive. Inc. O'Reilly Automotive. Inc. O'Reilly Automotive. Inc. Regions Purchasing Card Crystal Springs Card Safety-Kleen Systems. Inc Morris Petroleum. Inc. Regions Purchasing Card Regions Purchasing Card	VENDOR NAME
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CENTLINK DEPTMGMT	PAYROLL COUNT	COURTSUR DEESE DEESE	JEFFCOSC JEFFCOSCH JEFFCOS	COUNT FLAHOMES FLAHOMES PB03ENVI PB03ENVI PB03ENVI ULEEH ULEEH COUNT	OREILLY OREILLY OREILLY OREILLY OREILLY OREILLY CRYSTON. C CRYSTON. C CRYSTON. C CRYSTON. C CRYSTON. C CRYSTON SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI SAFETYSI	VENDOR NO.
Act#444093705 #AN2AW01	3 C. ALLEN SPCL-FIRE D 1		Dori Slosberg Oct-De CrimesAstChildrenTr DrugDetection-Hotel Hotel-Brianne Beck Training Fee-Brianne DrugDetectionHandler DrugDetectionHandler Budget Req. #5	Hayes Payment #1 Ulee Payment #1 #017-023-004 154 Llo CDBG 154 Lloyd Subdi CDBG 194 Tin Top Rd CDBG 59 Noble Ct CDBG Temp Relocation 7	#2834089 Fuel/Wtr Se #2834089 QtFuelTreat #2834089 QtFuelTreat #671493115070266 Trash Bags #JE10809 #CN14107819 Paint 6 ft Speed Bump (18) 6 ft Speed Bumps(18) JEFFCR BahiaPensacol Aluminum Signs Street Sign Brackets Aluminum Signs	TRANS Descr.
319983 319991	021522	319987 319989 319989	320000 320001 320022 320022 320026	333333 222000 20011336 293326 293326	0000900099000999 NNNNNNN00N0N0000 0005500555 77777777777	CHECK
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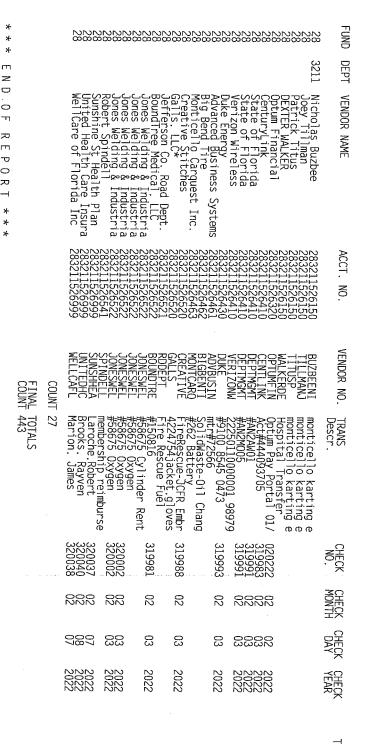
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			COUNT	MONTCARO RDDEPT JEFFCOMM MES						VENDOR NO.
#0424100 #72001059005 #72001059008 #72001059009 #72001059010 #72001059011 #72001059011	49100 8544 8429 49300 0001 4879 49300 0001 4879 49300 0001 4879 49300 0001 4879 49300 0001 4879 49300 0001 4879 49301 across 40300 Collecti 42708 Nash Collecti 42708	Cust#1237569 Cust#1237569 Cust#1237569 Act#1237569 Act#2042207 #AN2M007 22250110000001 98979 00050204	23	#262 Rad Hose.Coolan Wacissa Vol Fuel #9300 0001 2356 Act#0403700 #C57362 RescueToolSe	#AN2-14844 #9300 0001 2356 Act#0311200	4224/54Jacket,gloves #C57362 Compressor M Fire Rescue Fuel	#C57362 RescueToolSe #262 Battery FireRescue-JCFR Embr	#00050133 #00050135 #9100 8545 0473 #9300 0001 2356 mt r#72566	#AN2M006 22250110000001 98979	TRANS Descr.
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Aaron Baker Lance Blomeley	Payroll Account	CenturyLink CenturyLink Verizon Wireless	Electric Coop. McElroy McElroy McErroy Repair Repair Repair Repair Corquest Inc. Carquest Inc. Carqu	VENDOR NAME
283211526150 283211526150	282070000	232911525410 232911525410 232911525410 232911525410		ACCT NO
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Hospital Transfer monticello karting e	3 C. ALLEN SPCL-EMS PA 1	- 65 #311709776 Act#69297 #523475943-2 #989700	しょう ( ) キャキキキキションマンマキキキキキキキーキャンシンクムキャキャンチャー	TRANS
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REPORT DATE 02/09/2022 SYSTEM DATE 02/09/2022 FILES ID B		JEFFI LIST (		NTY BOARD ( RS TO BE PA						1 14:26:01 KNEWBERRY
VENDOR NAME		PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUC PE NUMBI		TRANSACTIO	N DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L CAS	SH ACCOUNT-0	11010000		CAS	H-CHECKII	NG-GEN. FUN	D		
Advanced Business System Advanced Business System Advanced Business System	02/17/2022		394569	02/03/2022	2 VR 1902	1722-076	Mtr#73178, mtr#72566 mtr#72566	73195,73196	258.98 30.37 30.36	.00 .00 .00
	CHE	CK TO VENDOR:	==>VENDOR	ADVBUSIN A	Advanced 1	Business	Systems	TOTALS	319.71	.00
Animal Medical Clinic* Animal Medical Clinic*	02/17/2022 02/17/2022	-					#4512 Vet vet servic		50.00 100.00	.00
	CHE	CK TO VENDOR:	==>VENDOR	ANIMALCL 2	Animal Me	dical Cl:	inic*	TOTALS	150.00	.00
Aaron Baker	02/17/2022	-	02082201	02/08/2022	2 VR 2802	1722-120	Hospital T	ransfer	180.00	.00
	CHE	CK TO VENDOR:	==>VENDOR	BAKERA A	Aaron Bak	er		TOTALS	180.00	.00
Kent Bass	02/17/2022	_	FY22QTR2	01/01/2022	2 VR 2202	1722-069	lease for		1500.00	.00
	CHE	CK TO VENDOR:	==>VENDOR	BASSKENT H	Kent Bass			TOTALS	1500.00	.00
Beall Tire Company	02/17/2022	-	1-86089	01/28/2022	2 VR 2202	1722-096	#12091 Whi	te Steel Wheel	224.40	.00
	CHE	CK TO VENDOR:	==>VENDOR	BEALL I	Beall Tire	e Company	У	TOTALS	224.40	.00
Brianne Beck	02/17/2022	-	12102101	12/10/2023	1 VR 1402	1722-085	CrimesAgst	ChildrenTrainir	155.00	.00
	CHE	CK TO VENDOR:	==>VENDOR	BECKB I	Brianne Be	eck		TOTALS	155.00	.00
Big Bend Tire Big Bend Tire	02/17/2022 02/17/2022	- -						-SteerColumnAsy -Oil Change	7 596.20 200.00	.00
	CHEO	CK TO VENDOR:	==>VENDOR	BIGBENTI H	Big Bend '	Tire		TOTALS	796.20	.00
Lance Blomeley	02/17/2022	-	02052201	02/07/2022	2 VR 2802	1722-081	monticello	karting event	600.00	.00
	CHE	CK TO VENDOR:	==>VENDOR	BLOMELEY 1	Lance Blo	meley		TOTALS	600.00	.00
Nicholas Buzbee	02/17/2022	-	02052201	02/07/2022	2 VR 2802	1722-083	monticello	karting event	300.00	.00
	CHE	CK TO VENDOR:	==>VENDOR	BUZBEENI 1	Nicholas 1	Buzbee		TOTALS	300.00	.00
CenturyLink CenturyLink	02/17/2022 02/17/2022		09820222 1743				#311120982 Act#463021		60.00 177.73	.00
	CHE	CK TO VENDOR:	==>VENDOR	CENTLINK (	CenturyLi	nk		TOTALS	237.73	.00
City of Monticello City of Monticello City of Monticello	02/17/2022 02/17/2022 02/17/2022		02040122	01/25/2022 01/25/2022 01/25/2022	2 VR 2202	1722-074	00050204		59.65 59.58 9.97	.00 .00 .00

REPORT DATE 02/09/2022 SYSTEM DATE 02/09/2022 FILES ID B							DUNTY COMMISS - CASH CODE O				2 14:26:01 KNEWBERRY
VENDOR NAME	DUE DATE	PURCHA ORDER		INVOICE NUMBER	DUE DATE		VOUCHER NUMBER	TRANSACT	ION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
	CH	ЕСК ТО	VENDOR=	==>VENDOR	CITYMONT C	City	of Monticell	0	TOTALS	129.20	.00
Duke Energy	02/17/2022		-	45640122	02/03/2022	2 VR	01021722-053	93000001	4564	726.94	.00
	CHI	ЕСК ТО	VENDOR=	==>VENDOR	DUKE I	Duke	Energy		TOTALS	726.94	.00
First Call Truck Parts First Call Truck Parts	02/17/2022 02/17/2022		-						lk Gallon Def estone Command	912.90 155.88	.00
	CH	ЕСК ТО	VENDOR=	==>VENDOR	FIRSTCAL F	irst	Call Truck	Parts	TOTALS	1068.78	.00
FLORIDA HOMES INC.	02/17/2022		-	02012201	02/01/2022	2 VR	12021722-045	Hayes Pa		35163.00	.00
FLORIDA HOMES INC.	02/17/2022		-	02012202	02/01/2022	2 VR	12021722-046	Ulee Pay	ment #1	10200.00	.00
	CHI	ЕСК ТО	VENDOR=	==>VENDOR	FLAHOMES F	LOR	IDA HOMES INC		TOTALS	45363.00	.00
Galls, LLC* Galls, LLC*	02/17/2022 02/17/2022						19021722-078 28021722-079			102.28 102.27	.00
	CHI	ЕСК ТО	VENDOR=	==>VENDOR	GALLS G	Galls	s, LLC*		TOTALS	204.55	.00
Gulf Coast Lumber/Supply Gulf Coast Lumber/Supply	02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022			108705 108788 108997 109024 109028 109031 109059 109076 109088 109561 109813 110038 110088 110088	01/04/2022 01/05/2022 01/10/2022 01/10/2022 01/10/2022 01/10/2022 01/11/2022 01/11/2022 01/11/2022 01/11/2022 01/22/2022 01/26/2022 01/27/2022 01/28/2022	2 VR 2 VR 2 VR 2 VR 2 VR 2 VR 2 VR 2 VR	01021722-044 01021722-043 01021722-042 01021722-041 01021722-040 01021722-039 01021722-038 01021722-037 01021722-036 01021722-035 01021722-034 01021722-057	<pre>#300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166 #300166</pre>	Hex Nuts Screw Eye DrillBit Carriage Bolt Univ Coupler Sprayer,ScrDrv lag kit,rope,bol Bleach,CableTie Hose	<pre>b 10.98 a 35.14 40.49 -8.50 8.79 7.96 5.99 9.15 9.99 47.46</pre>	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00
	CHI	ЕСК ТО	VENDOR=	==>VENDOR	GULFCOLU G	Gulf	Coast Lumber	/Supply*	TOTALS	436.88	.00
Jefferson Community Wate Jefferson Community Wate Jefferson Community Wate Jefferson Community Wate Jefferson Community Wate Jefferson Community Wate	02/17/2022 02/17/2022 02/17/2022 02/17/2022		- - - -	12000122 20000122 37000122 41000122	01/31/2022 01/31/2022 01/31/2022 01/31/2022	2 VR 2 VR 2 VR 2 VR 2 VR	22021722-107 19021722-049 01021722-023 19021722-048 22021722-109 22021722-108	Act#0311 Act#0212 Act#0403 #0424100	200 000 700	38.50 38.50 38.50 45.06 38.50 38.79	.00 .00 .00 .00 .00 .00
	CHI	ЕСК ТО	VENDOR=	==>VENDOR	JEFFCOMM J	Jeffe	erson Communi	ty Water	TOTALS	237.85	.00

REPORT DATE 02/09/2022 SYSTEM DATE 02/09/2022 FILES ID B							DUNTY COMMISS - CASH CODE OI				3 14:26:01 KNEWBERRY
VENDOR NAME		PURCHA ORDER		INVOICE NUMBER	DUE DATE		VOUCHER NUMBER	TRANSACT	ION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Jeff Cnty Sheriff's Offi Jeff Cnty Sheriff's Offi			- -				14021722-086 14021722-087		ianne Beck Fee-Brianne Beck	288.00 595.00	.00
	CHE	СК ТО	VENDOR	==>VENDOR	JEFFCOSH J	leff	Cnty Sheriff	's Offic	TOTALS	883.00	.00
Jones Welding & Industri Jones Welding & Industri			-				28021722-117 28021722-118		xygen ylinder Rental	196.81 549.00	.00 .00
	CHE	СК ТО	VENDOR	==>VENDOR	JONESWEL J	lones	s Welding & I	ndustria	TOTALS	745.81	.00
Keaton Tire Repair Keaton Tire Repair	02/17/2022 02/17/2022		-						te-Mount Tire te-MntRims,SealBr	150.00 505.00	.00 .00
	CHE	СК ТО	VENDOR	==>VENDOR	KEATONTI K	Ceato	on Tire Repair	r	TOTALS	655.00	.00
McClellan Five, LLC	02/17/2022		-	3334	01/26/2022	VR	22021722-110	SolidWas	te-GrappleTrkRepr	307.36	.00
	CHE	СК ТО	VENDOR	==>VENDOR	MCCLELLA M	icCle	ellan Five, L	LC	TOTALS	307.36	.00
Mitchell L. McElroy	02/17/2022		-	FY22QTR2	01/01/2022	VR	22021722-068	lease for	r nash rd	600.00	.00
	CHE	СК ТО	VENDOR	==>VENDOR	MCELROYM M	litch	nell L. McElro	ру	TOTALS	600.00	.00
MunicipalEmergencyServic MunicipalEmergencyServic			-						RescueToolService RescueToolService		.00 .00
	CHE	СК ТО	VENDOR	==>VENDOR	MES M	lunic	cipalEmergenc	yService	TOTALS	900.00	.00
Monticello Carquest Inc. Monticello Carquest Inc.	02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022			38248437 38248482 38248671 38248679 38248686 38248738 38248804	01/26/2022 01/27/2022 01/31/2022 01/31/2022 01/31/2022 02/01/2022 02/01/2022	VR VR VR VR VR VR VR VR VR	19021722-047 22021722-095 01021722-031 28021722-116 22021722-102 01021722-056 22021722-097 22021722-098 22021722-100	#263 Hyd #253 Shop #262 Bat #263 Hyd 253 batte #263 12G #263 Min	Hose-Bulk pTowel,26RS 74 tery Oil ery -12FJX i Bulb	395.40 89.90 41.23 197.70 42.00 96.20 43.22 11.20 5.88	.00 .00 .00 .00 .00 .00 .00 .00
	CHE	СК ТО	VENDOR	==>VENDOR	MONTCARQ M	Ionti	icello Carque	st Inc.	TOTALS	922.73	.00
TMFM-Monticello* TMFM-Monticello*	02/17/2022 02/17/2022		- -						Omcdonald,brenda Omcdonald,brenda		.00 .00
	CHE	СК ТО	VENDOR	==>VENDOR	MONTIFAM I	'MFM-	-Monticello*		TOTALS	158.04	.00
Monticello News Monticello News	02/17/2022 02/17/2022		-						on-MerryChristmas te-KeepMontBeauti		.00
	CHE	СК ТО	VENDOR	==>VENDOR	MONTINEW M	Ionti	icello News		TOTALS	142.50	.00
Mowrey Elevator Co. of F	02/17/2022		-	773539	02/01/2022	VR	01021722-051	600483co	urthouse elevator	197.46	.00

REPORT DATE 02/09/2022 SYSTEM DATE 02/09/2022 FILES ID B							DUNTY COMMISS - CASH CODE O				4 14:26:01 KNEWBERRY
VENDOR NAME	DUE DATE	PURCHA ORDER		INVOICE NUMBER	DUE DATE		VOUCHER NUMBER	TRANSACTI	ON DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
	CHI	ЕСК ТО	VENDOR:	==>VENDOR	MOWREYEL	Mowr	ey Elevator C	o. of FL	TOTALS	197.46	.00
Nextran Truck Centers	02/17/2022		-	21P12450	01/28/202	2 VR	22021722-099	#70224T H	HubPilot,Stud	805.21	.00
	CHI	ЕСК ТО	VENDOR	==>VENDOR	NEXTRAN	Next	ran Truck Cen	ters	TOTALS	805.21	.00
Office Depot*	02/17/2022		-	20987670	01/31/202	2 VR	01021722-015	#41599691	Paper	77.17	.00
Office Depot*	02/17/2022		-				01021722-016			6.87	.00
Office Depot*	02/17/2022		-				01021722-017			50.79	.00
Office Depot*	02/17/2022		_				01021722-018			58.19	.00
Office Depot*	02/17/2022		-						Batteries, Pens	50.62	.00
Office Depot*	02/17/2022		-						3-Hole Punch	11.24	.00
	CHI	ЕСК ТО	VENDOR:	==>VENDOR	OFFDEP	Offi	ce Depot*		TOTALS	254.88	.00
O'Reilly Automotive, Inc	02/17/2022		_	5-103038	01/19/202	2 VR	22021722-071	336410bat	tery,core charc	re 100 10	.00
O'Reilly Automotive, Inc			-				22021722-106			29.99	.00
	CHI	ЕСК ТО	VENDOR	==>VENDOR	OREILLY	0'Re	illy Automoti	ve, Inc.	TOTALS	130.09	.00
Public Risk Ins. Agency	02/17/2022		-	78678	02/08/202	2 VR	01021722-002	#1370 Bus	siness Auto		
Public Risk Ins. Agency			_	78678	02/08/202	2 VR	01021722-003	#1370 Cer	neral Liability	13958.50	.00
rubite Risk ins. Ageney	02/1/2022			10010	02/00/202	2 11	01021/22 005	#1370 001		10685.00	.00
Public Risk Ins. Agency	02/17/2022		_	78678	02/08/202	2 VR	01021722-004	#1370 Cri		250.00	.00
Public Risk Ins. Agency			_	78678					.vacy&NetworkLia		.00
Public Risk Ins. Agency			-	78678			01021722-005				
						_				4954.00	.00
Public Risk Ins. Agency	02/17/2022		-	78678	02/08/202	2 VR	01021722-007	#1370 Puk	olic Officials	13332.00	.00
Public Risk Ins. Agency	02/17/2022		-	78678	02/08/202	2 VR	01021722-008	#1370 Con	mercial Propert	V	
									-	31995.00	.00
	CHI	ЕСК ТО	VENDOR	==>VENDOR	PUBLICR	Publ	ic Risk Ins.	Agency	TOTALS	76149.50	.00
Jefferson Co. Road Dept. Jefferson Co. Road Dept.			-				19021722-114 28021722-115			531.33	.00
_										3093.21	.00
Jefferson Co. Road Dept.	02/1//2022		_	01312204	UZ/UI/ZUZ	∠ vR	22021722-103	SOLIA WAS	ole fuel	8323.40	.00
Jefferson Co. Road Dept.	02/17/2022		_	01310006	02/01/202	2 170	01021722-052	Building	Dent Fuel	338.51	.00
Jefferson Co. Road Dept.			_				01021722-032			374.23	.00
Jefferson Co. Road Dept.			_				01021722-022			173.68	.00
Jefferson Co. Road Dept.			_				01021722-027			48.31	.00
			_				19021722-014				
Jefferson Co. Road Dept.										130.51	.00
	CHI	ECK TO	VENDOR	==>VENDOR	RDDEPT	Jeff	erson Co. Roa	d Dept.	TOTALS	13013.18	.00
Santander Leasing LLC	02/17/2022		-	2743720	01/31/202	2 VR	22021722-093	#004-0004	815-000	27000 00	0.0
										27000.00	.00

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VENDOR NAME	DUE DATE	PURCHA ORDER		INVOICE NUMBER	DUE DATE		VOUCHER NUMBER	TRANSACTI	ON DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Santander Leasing LLC	02/17/2022		-	2743720-	01/31/2022	VR	22021722-094	#004-0004	870-000	40000.00	.00
	СН	ЕСК ТО	VENDOR	==>VENDOR	SANTANDE S	anta	nder Leasing	LLC	TOTALS	67000.00	.00
Sniffen & Spellman, PA	02/17/2022		-	31032	02/04/2022	VR	01021722-010	#10016-002	2	276.00	.00
	СН	ЕСК ТО	VENDOR	==>VENDOR	SNIFFEN& S	niff	en & Spellmar	n, PA	TOTALS	276.00	.00
Robert Spindell	02/17/2022		-	02022022	02/02/2022	VR	28021722-080	membershi	p reimbursement	± 325.00	.00
	CH	ЕСК ТО	VENDOR	==>VENDOR	SPINDELL R	ober	t Spindell		TOTALS	325.00	.00
Talquin Portable Restroo Talquin Portable Restroo			- -				01021722-029 01021722-030			214.00 214.00	.00
	СН	ЕСК ТО	VENDOR	==>VENDOR	TALQUINR T	alqu	in Portable H	Restroom	TOTALS	428.00	.00
Joey Tillman	02/17/2022		-	02052201	02/07/2022	VR	28021722-082	monticell	o karting event	± 300.00	.00
	CH	ЕСК ТО	VENDOR	==>VENDOR	TILLMANJ J	реу	Tillman		TOTALS	300.00	.00
Patrick Titus	02/17/2022		-	02052201	02/07/2022	VR	28021722-084	monticell	o karting event	± 300.00	.00
	СН	ЕСК ТО	VENDOR	==>VENDOR	TITUSP P	atri	.ck Titus		TOTALS	300.00	.00
Tucker & Green CPA, PA	02/17/2022		-	7745	02/01/2022	VR	01021722-001	ID#42750 (	Consulting Svcs	s 5132.20	.00
	CH	ЕСК ТО	VENDOR	==>VENDOR	TUCKER&G T	ucke	er & Green CPA	A, PA	TOTALS	5132.20	.00
UniFirst Corporation UniFirst Corporation UniFirst Corporation	02/17/2022 02/17/2022 02/17/2022		- - -	50000662	02/03/2022	VR	22021722-091 22021722-092 01021722-021	Cust#1237	569	160.23 165.28 140.07	.00 .00 .00
	СН	ECK TO	VENDOR:	==>VENDOR	UNIFIRST U	niFi	rst Corporati	ion	TOTALS	465.58	.00
Verizon Wireless Verizon Wireless Verizon Wireless Verizon Wireless Verizon Wireless Verizon Wireless Verizon Wireless Verizon Wireless Verizon Wireless	02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022 02/17/2022		- - - - - - - -	97953284 97953284 97953284 97953284 97953284 97953284 97953284 97953284 97953284 97953284	01/23/2022 01/23/2022 01/23/2022 01/23/2022 01/23/2022 01/23/2022 01/23/2022 01/23/2022 01/23/2022	VR VR VR VR VR VR VR VR	01021722-059 01021722-060 01021722-061 01021722-062 01021722-065 01021722-066 19021722-063 22021722-067 28021722-064	222501100 222501100 222501100 222501100 222501100 222501100 222501100 222501100 222501100	-00001 98979532 -00001 98979532 00001 989795328 00001 989795328 00001 989795328 00001 989795328 00001 989795328 00001 989795328 00001 989795328 00001 989795328 00001 989795328 35 #842179031-1	28 87.77 34 51.43 34 .17 34 87.50 34 .17 34 75.72 34 108.30 34 215.26 34 108.38	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00
	CH	ЕСК ТО	VENDOR	==>VENDOR	VERIZONW V	eriz	on Wireless		TOTALS	835.59	.00
Walker & Sons	02/17/2022		-	FY22QTR2	01/01/2022	VR	22021722-070	lease for	bassett rd	450.00	.00

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		С	НЕСК ТО	VENDOR:	==>VENDOR	WALKER&S	Walker & Sons	TOTALS	450	.00	.00
DEXTER WALKE	ER	02/17/202	2	-	02082201	02/08/202	2 VR 28021722-12	1 Hospital Transfe	r 180	.00	.00
		С	НЕСК ТО	VENDOR	==>VENDOR	WALKERDE	DEXTER WALKER	TOTALS	180	0.00	.00
2k webgroup		02/17/202	2	-	9954	02/01/202	2 VR 01021722-01	3 Monthly Maint &	Hosting 253	8.45	.00
		С	НЕСК ТО	VENDOR:	==>VENDOR	2KWEBGRO	2k webgroup	TOTALS	253	8.45	.00
					CASH	ACCOUNT #	011010000	TOTALS	224440	.82	.00
					BANK	ACCOUNT #	0101001611	TOTALS	224440	.82	.00
							F	INAL REPORT TOTALS	224440	.82	.00

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VENDOR NAME	DUE PURCHASE INVOICE DUE TY VOUCHER DATE ORDER NUMBER DATE PE NUMBER TRANSACTION DESCRI	TRANS PTION AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L CASH ACCOUNT-111010000 CASH-CHECKING-CO TRANS		
Advanced Business System	02/17/2022 - 394169 02/02/2022 VR 11021722-001 Mtr#73198	26.48	.00
	CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS	26.48	.00
AG-PRO Companies	02/17/2022 - 5-490662 10/12/2021 VR 11021722-007 CREDIT-WrongVendor	-29.98	.00
	CHECK TO VENDOR==>VENDOR AGPRO AG-PRO Companies TOTALS	-29.98	.00
Big Bend Tire	02/17/2022 - 39911 01/05/2022 VR 11021722-006 RoadDept-ServCall,	Tube 290.80	.00
	CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire TOTALS	290.80	.00
Cintas	02/17/2022 - 41092694 02/01/2022 VR 11021722-005 #19616374	124.28	.00
	CHECK TO VENDOR==>VENDOR CINTAS Cintas TOTALS	124.28	.00
Duke Energy	02/17/2022 - 41760122 01/31/2022 VR 11021722-002 #9300 0001 4176	822.21	.00
	CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS	822.21	.00
Omega Rail Management In	02/17/2022 - 21-62552 02/01/2022 VR 11021722-004 Agr#DOT625529Y CR 2	257 615.00	.00
	CHECK TO VENDOR==>VENDOR OMEGA Omega Rail Management Inc TOTALS	615.00	.00
Verizon Wireless	02/17/2022 - 98979532 01/23/2022 VR 11021722-003 #222501100-1 #9897	953284 175.83	.00
	CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless TOTALS	175.83	.00
	CASH ACCOUNT # 111010000 TOTALS	2024.62	.00
	BANK ACCOUNT # 0101006511 TOTALS	2024.62	.00
	FINAL REPORT TOTALS	2024.62	.00

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END OF REPORT

## JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS Regular Session February 3, 2022 6:00 P.M.

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Betsy Barfield, JT Surles, Stephen Walker and Chris Tuten. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick and Planning Official Shannon Metty.

- 1. Chairman Hall called the meeting to order and Reverend Cook led the invocation and pledge of allegiance.
- 2. On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried, the consent agenda, consisting of the approved agenda, General Fund and Transportation Fund Vouchers, Minutes from the October 7<sup>th</sup>, October 21<sup>st</sup>, November 4<sup>th</sup>, November 18<sup>th</sup>, December 2<sup>nd</sup> and December 9<sup>th</sup>, 2021 regular sessions and the contract renewal for Langton Consulting were approved.
- 3. County Attorney, Scott Shirley opened up item 4a, the Debris Removal Ordinance. He discussed the two attachments which detailed the difference between debris removal on public versus private property. It was the consensus of the Board to move forward and schedule an Ordinance meeting.
- 4. Commissioner Tuten introduced 4b, a Letter of Agreement between the County and Natural Shrimp/Hydrenesis, LLC. On a motion by Commissioner Walker seconded by Commissioner Surles and unanimously carried, the Board approved that signing and moving forward with the Letter of Agreement.
- 5. County Coordinator Parrish Barwick introduced item 4c, the Counties SCRAP/SCOP/CIGP project submittal list. On a motion by Commissioner Barfield and seconded by Commissioner Walker and unanimously carried, the Board approved requesting Ashville Highway (phase 2, Bassett Dairy Road to Luther Fountain Drive) and Boston Highway (phase 2, Still Road to Gilley Road) as their SCOP request, Aucilla Highway resurfacing project (from US 19 to South Salt Road) as their SCRAP request and Old Lloyd Road as their CIGP request.
- 6. County Attorney Scott Shirley introduced item 4d, the updated Road Bond Resolutions. On a motion by Commissioner Walker and seconded by Commissioner Surles and carried 4 to 1 with Commissioner Barfield being the dissenting vote, the Board approved moving forward with signing the closing of the Road Bond.
- 7. Commissioner Hall introduced item 4e, the audit of the A building. He asked if the Clerk of Court's Office could bring back an analysis of the Grant awards since the inception of the project. More specifically, an analysis concerning the breakdown between Federal and State Grant Funds awarded and County matching dollars required as part of the grant awards.
- 8. Commissioner Tuten introduced item 4f, the County's P-Card Policy. After discussion, Chairman Hall passed the gavel to Vice-Chair Barfield and made a **motion that was**

seconded by Commissioner Surles to have the Board Staff manage its P-Cards. Specifically, County staff will make each employee that has a P-Card reads the policy and signs a statement stating they understand and will follow the policy. In addition, County staff will manage each cardholders account. County staff will approve each charge and at the end of each month, collect each signed invoice and reconcile each cardholders account. They will then forward the complete reconciliation to the Clerk's office for payment. It carried unanimously.

- 9. Sheriff McNeill reminded the Board that his road side trash detail was about to begin and asked that any volunteers contact their office.
- 10. Commissioner Tuten opened up a discussion about the County Department Managers coming before the Board and presenting their budget versus actual in an effort to gain a better understanding of how each Department is operating. After discussion, the consensus was to place this item on the next meeting's agenda to finalize the concept.
- 11. Commissioner Barfield stated that she would like County Coordinator Parrish Barwick to update the Counties Travel Policy and discussed moving forward with an RFP for County Engineering services.
- 12. On motion by Commissioner Walker, seconded by Commissioner Tuten and unanimously carried, the meeting was adjourned.

**Board of County Commissioners Jefferson County, Florida** 

Gene Hall, Chairman

ATTEST:

Kirk Reams, Clerk of Court

## JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS Regular Session January 20, 2022 6:00 P.M.

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Betsy Barfield, JT Surles, Stephen Walker and Chris Tuten. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick, Planning Official Shannon Metty and Clerk of Court Kirk Reams.

- 1. Chairman Hall called the meeting to order and Commissioner Walker led the invocation and pledge of allegiance.
- 2. Chairman Hall requested that item 4c, the BCC draft minutes from 10/7 and 10/21 be taken off the consent agenda and moved to General Business for further discussion. On motion by Commissioner Surles and seconded by Commissioner Walker and unanimously carried, the revised consent agenda consisting of the General Fund and Transportation vouchers was approved.
- 3. Chairman Hall introduce item 5a, the County Committee Appointees. An attached worksheet was provided for review and Commissioner Tuten requested to have Kent Watson added to the Economic Development Committee. On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried, the Board approved the attached Committee worksheet with the addition of Kent Watson on the Economic Development Committee.
- 4. Commissioner Walker introduced item 5b, County Park Rules Discussion and Fee Schedule. He introduced Sheriff McNeill and Planning Official Metty who discussed the attached proposed Fee Schedule. After a lengthy discussion, it was the consensus of the Board for Planning Official Metty to contact other similar Counties to see how they handle infractions and for County Attorney Shirley to review and refine the proposed Fee Schedule.
- 5. Commissioner Tuten introduced 5c, the Recreational Park Improvement Project. After giving an update on the tennis court lighting quotes and after much general Board discussion, on a motion by Commissioner Walker seconded by Commissioner Surles and unanimously carried, the Board approved that after going through the County's procurement process they would fund the lights from funds set aside from Next Era.
- 6. Commissioner Tuten introduced item 5d and gave an update on the Aucilla Shores project. This was for informational purposed only.
- 7. Chairman Hall introduced item 5e, Purchasing Card Access. Clerk Reams made a brief statement concerning the fact that in several prior Board meetings, it has been alleged that he has violated the County's Purchasing Card policy. Clerk Reams indicated that he has hired Legal Counsel to represent him and to ensure that any liability concerning the defamation of his character will be dealt with. Afterwards, Commissioner Barfield requested County Attorney Bird sign a letter asking Regions Bank to give Parrish Barwick online access to the Purchasing Card system. **On a motion by Commissioner**

Walker and seconded by Commissioner Tuten and unanimously carried, the Board approved to ask Attorney Bird to sign the letter.

- 8. Commissioner Barfield introduced item 5f, the County Broadband Project Update. After an update by a GSG representative on potential services, project timetables and grant opportunities, a motion was made by Commissioner Walker and seconded by Commissioner Barfield and unanimously carried, the Board approved allocating \$500,000 of unused Next Era project money toward the Broadband Project with the caveat to begin at Thompson Valley Road and to also use some of their infrastructure as well.
- 9. It was the consensus of the Board to bring back item 5g, the (10/7) and (10/21) draft minutes to the next County Commission meeting in February 2022.
- 10. County Coordinator Parrish Barwick informed the Board that he had a meeting with Verizon representatives that discussed various strategies on how to get better wireless and device services through the use of hot spots. This was for informational purposes only.
- 11. County Attorney Scott Shirley informed the Board that after his conference call concerning the road bond that the next step will be for the material to go to underwriting. After underwriting is completed, the Bond funding will be next.
- 12. Commissioner Barfield had multiple discussion items. They included; the County's potential funding for bridge repair through FDOT, internal financial reports, septic tank compliance on the Wacissa River, potentially re-biding the County's Engineering services contract and discussed the Dirty Pecan bike event.
- 13. Commissioner Tuten gave a quick update on the concession stand project at the County's recreational park. He indicated that it may be finished and ready for opening day sports in the spring.
- 14. Commissioner Hall thanked everyone that made the Dr. Martin Luther King Jr. holiday and parade such a success.
- 15. On motion by Commissioner Walker, seconded by Commissioner Surles and unanimously carried, the meeting was adjourned.

**Board of County Commissioners Jefferson County, Florida** 

Gene Hall, Chairman

ATTEST:

Kirk Reams, Clerk of Court

## JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS Regular Session January 6, 2022 6:00 P.M.

The Board met this date in regular session. Present were Chairman Gene Hall, Commissioners Betsy Barfield, JT Surles and Chris Tuten. Commissioner Stephen Walker was present via Zoom. Also present were County Attorneys Buck Bird and Scott Shirley, County Coordinator Parrish Barwick, Planning Official Shannon Metty and Clerk of Court Kirk Reams.

- 1. Chairman Hall called the meeting to order and led the invocation and pledge of allegiance.
- 2. Jefferson County Health Department (JCHD) Director Kim Allbritton gave an update on how the Omicron strand of COVID has been affecting the County and briefed the Commission on the services the JCHD is providing its citizens.
- 3. Chairman Hall introduced Althera Johnson who is the District 2 representative to the Jefferson County Planning Commission. Ms. Johnson introduced herself to the Commission and gave a brief biography of herself.
- 4. Commissioner Barfield requested that item 3c, the BCC draft minutes from 12/2, 12/9, 11/4, and 10/21 be taken off the consent agenda as she had revisions that she wanted made. On motion by Commissioner Surles and seconded by Commissioner Barfield and unanimously carried, the updated consent agenda consisting of the General Fund and Transportation vouchers and the Supervisor of Elections Budget Amendment was approved.
- 5. The Supervisor of Elections, Tyler McNeill introduced item 4a which discussed that the Board needed to have an appointee to the County's Canvassing Board for the next election cycle. On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried, the Board approved Commissioner Tuten to be the Boards appointee with Commissioner Surles serving as the Board's alternate.
- 6. Clerk of Court Kirk Reams introduced item 4b which was an update to the Sewer Extension to Lloyd project. Clerk Reams informed the Board that the next phase of this potential project would be the Engineering feasibility study. He also stated that to give us a better chance for being awarded the grant, the City of Monticello would need to reduce their initial request of \$6 million to the estimated cost of the project which would be approximately \$3.5 million. It was the consensus of the Board for Clerk Reams to discuss this with the City of Monticello.
- 7. Clerk of Court Kirk Reams gave the Board an update on the County's financial system being moved from its current mainframe environment to a cloud based environment. This was for informational purposes only.
- 8. Chairman Hall introduced item 4d, Budget and Strategic Planning. Chairman Hall discussed the need for Commissioners and staff to have financial information available on an ongoing basis moving forward that would assist them in real time revenue forecasting and monitoring budgeted expenditures. Clerk Reams ensured Chairman Hall

that each month his office would send the desired financial reports to the County Coordinators Office for dissemination. This item was for informational purposes only.

- 9. Item 4e, Code Enforcement Ordinance No. 2014-05214-02 was tabled until a future meeting.
- 10. Chairman Hall introduced item 4f (Private Property Rights Ordinance) and opened up the public hearing for the second and final reading of the Ordinance. County Attorney Scott Shirley read through the ordinance and stated that if approved, it would go to the State to be adopted. After opening the hearing up for public discussion, Chairman Hall closed the final public hearing. On a motion by Commissioner Barfield and seconded by commissioner Surles and unanimously carried, the Board approved the County's Private Property Rights Ordinance.
- 11. Commissioner Surles opened up item 4g which was the NEXT ERA project update. Planning Official Metty discussed the attached budget breakdown that was provided in the meeting packet. This item was for informational purposed only.
- 12. Commissioner Barfield had multiple discussion items. They included; the County's interaction with FDOT on road projects, potential updates to the County's Purchasing-Card policy and potential breeches, supplemental budget amendment, final ruling on the Barnhill house, Status of the A-Building and potential updates to the County's travel policy to increase the amounts given to County travelers for per diem.
- 13. Commissioner Walker discussed the fact that he felt County Coordinator Barwick and Planning Official Metty may be duplicating some work efforts and functions. He suggested dividing these up so the potential of duplicating work doesn't happen.
- 14. Commissioner Hall requested that Coordinator Barwick reach out to those entities that have received County grants through the County's Small Grant Award Program to have them report on how the grant funds were spent.
- 15. On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried, the meeting was adjourned.

**Board of County Commissioners Jefferson County, Florida** 

Gene Hall, Chairman

ATTEST:

Kirk Reams, Clerk of Court

#### A Building -Draft- State Federal Award Summary 2-9-2022

Date		Total Grant Award	Federal Award		State Award		County Match	Notes
1988 1991 1997 1999 2002 2002 2004 2005 2006	\$ \$ \$ \$	370,000.00 400,000.00 331,000.00 299,000.00 350,000.00	400,000.00 299,000.00	\$ \$ \$	370,000.00 331,000.00 350,000.00			Last Year classes were held in the A building Last year School Board Administrative staff occupied the building Building was leased to Senior Citizens School Board received 1st State Grant of \$370,000 for Biological Abatement (SC133) 1st HUD Grant (Allen Boyd) for Roof and Structural Restoration School Board received 2nd State Grant of \$331,000 for Window Restoration 2nd HUD Grant for Lead Abatement 3rd State Grant request was denied 3rd State Grant request was denied for a 2nd time School Board received 3rd State Grant of \$350,000 for Sprinkler and restoration work
Total School <u>Board</u>	\$	1,750,000.00	\$ 699,000.00	\$	1,051,000.00	\$	-	At the time the A-building was sold to the County, the School Board had received \$1,750,000 in total Grant awards.
01/07/2010 01/07/2014 01/07/2015 01/07/2016	\$ \$ \$	525,000.00 525,000.00 750,000.00		\$ \$ \$	350,000.00 350,000.00 500,000.00	\$	175,000.00	County leased purchased building A, \$48,000 down payment, \$2,000 monthly from 7/1/2012 through 6/30/2030. State grant award SC 509 was awarded. State grant award SC 617 was awarded. State grant award SC 728 was awarded.
Totals: <u>County</u>	\$	1,800,000.00	\$ -	<u>\$</u>	1,200,000.00	<u>\$</u>	600,000.00	Since the Sale of the A-Building to the County, it has a total of \$1,800,000 in State Grant awards that have required a County match of \$600,000.
Project <u>Totals:</u>	<u>\$</u>	3,550,000.00	\$ 699,000.00	\$	2,251,000.00	\$	600,000.00	Since the A-Building project began, total State and Federal grant award is \$3,550,000, and the County match has been \$600,000.