

IN THE CIRCUIT COURT OF THE SECOND JUDICIAL CIRCUIT  
IN AND FOR JEFFERSON COUNTY, FLORIDA

**Plaintiff(s),**  
Vs.

Civil Case No.: \_\_\_\_\_

**Defendant(s)**

**Form "A"**

*Certifications Pursuant to Second Judicial Circuit Administrative Order 10-05*

**Certificate of Plaintiff's Counsel Regarding Origination of Note and Mortgage**

THE UNDERSIGNED, as counsel of record for plaintiff and as an officer of the court, certifies the origination of the note and mortgage sued upon in this action

\_\_\_\_ WAS or  
\_\_\_\_ WAS NOT

subject to the provisions of the federal Truth in Lending Act, Regulation Z.

**Certificate of Plaintiff's Counsel Regarding Status of Residential Property**

THE UNDERSIGNED, as counsel of record for plaintiff and as an officer of the court, certifies the property that is the subject matter of this lawsuit

\_\_\_\_ IS or  
\_\_\_\_ IS NOT

a homestead residence. A "homestead residence" means a residential property for which a homestead real estate tax exemption was granted according to the certified rolls of the last assessment by the county property appraiser prior to the filing of the suit to foreclose the mortgage.

*If the residential property is a homestead residence, complete both of the following:*

**Certificate of Plaintiff's Counsel Regarding Pre-Suit Mediation**

The following certification

\_\_\_\_ DOES or  
\_\_\_\_ DOES NOT

apply to this case:

THE UNDERSIGNED, as counsel of record for plaintiff and as an officer of the court, certifies that prior to filing suit a plaintiff's representative with full settlement authority attended and participated in mediation with the borrower, conducted by:

Name of Pre-suit  
Mediator:  
Address:

Telephone:  
Email:

and the mediation resulted in an impasse or a pre-suit settlement agreement was reached but the settlement agreement has been breached. The undersigned further certifies that prior to mediation the borrower received services from a HUD or NFMC approved foreclosure counselor, Borrower's Financial Disclosure for Mediation was provided, and Plaintiff's Disclosure for Mediation was provided.

**Certificate of Plaintiff's Counsel Regarding Plaintiff's Representative at Mediation**

THE UNDERSIGNED, as counsel of record for plaintiff and as an officer of the court, certifies the following is a list of the persons, one of whom will represent the plaintiff in mediation with full authority to modify the existing loan and mortgage and to settle the foreclosure case, and with authority to sign a settlement agreement on behalf of the plaintiff

Name of Plaintiff's Representative  
*who has **full** settlement authority:*  
Address:

Telephone:  
Facsimile No.:  
Email:

Plaintiff's counsel understands the mediator or the RMFM Program Manager may report to the court who appears at mediation and, if at least one of plaintiff's representatives named above does not appear at mediation, sanctions may be imposed by the court for failure to appear. As required by the Administrative Order, plaintiff's counsel will transmit electronically to the RMFM Program Manager the case number of this action, the contact information regarding the parties, and a copy of this Form A, using the approved web-enabled information platform.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Plaintiff's Counsel:  
Fla. Bar Number  
Address:  
Telephone Number:  
Facsimile Number:  
Email:

### Certificate of Borrower's Last Known Address and Occupancy

Borrower Name: \_\_\_\_\_

Last Known Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Is this residence occupied by the Borrower?* \_\_\_\_\_ Yes

**An answer of "unknown," "not sure," "not applicable," or other like response will not be accepted.** \_\_\_\_\_ No